

**Minutes of the Parish Council Meeting held on Tuesday 27th January 2009
in the Pavilion Buildings, Drayton Bassett, Tamworth.**

Present:

Chairman P. Millard
Vice Chairman Lockhart
Councillor J. Walford
Councillor A. Edmond
Clerk L. Hayes
Cllr. Hemus

In attendance

Maxine Monk Internal Auditor

Mary Garbett Parishioner seeking an intention of joining D.B.P.C.

09/001

Apologies:

Councillor D. Bryant

09/002

Code of Conduct

Chairman Millard reminded those present in the meeting to observe the Code of Conduct during the meeting.

09/003

Items for consideration by members of the public - none

09/004

Approval of the minutes of the meeting on Tuesday 25th November 2008.

It was pointed out that Cllr. Hemus was recorded as being present and apologised for absence at the last meeting. The record should read Councillor Hemus apologised for being absent. The correction was duly noted and recorded.

09/005

Village Signs - Ornamental

No further progress on this item.

Chairman Millard recommended setting up a meeting outside of Parish Council to take this matter forward.

Councillors Edmond, Hemus and Walford to agree to meet to take this matter forward.

Copy of file of designs given to Councillor Walford.

Chairman Millard requested rough designs to be tabled at the next meeting.

09/006

Village Signs. Recreational

Clerk L. Hayes reported to the meeting that Helen Portman from LDC had confirmed that the boundary signs are in place but there are still outstanding hazard warning signs that were promised and have not materialised. Clerk reported that she had advised HP of the damaged signage at the boundary of Fazeley and Drayton Bassett and the sign is crooked. Clerk advised by HP to follow this up with a note f.a.o. HP at CLARENCE. Cllr Edmond agreed to follow up this action.

09/007

Play Builder Roadshow Application for Play Equipment

Chairman Millard reported completing an application and forwarding it on behalf of D.B.P.C. to seek financial support for funding.

09/008

106 Monies

Chairman Millard reported to the meeting that he had re-read the Barratt application and advised the meeting that 106 monies were never requested.

09/009

EON Electricity

Maxine Monk was reminded to review alternative electricity provider to determine the best deal for D.B.P.C.

09/010

Community Gangs

Clerk L. Hayes reported to the meeting that all of the jobs submitted for completion in September had been achieved. The next opportunity for jobs to be completed by Community Gangs is February 09.

Clerk requested suggestions for jobs to be completed to be submitted by e mail prior to 10th February 09.

09/011

Grass Cutting Contract

Cllr Bryant not present in the meeting to give a report to this item.

Chairman Millard requested of M. Monk to do a breakdown of invoices for payment outside of the Grass Cutting Contract for consideration next meeting.

09/012

Outstanding item from Audit Report - Fidelity Bond Insurance

Chairman Millard requested M. Monk Internal Auditor to check the paperwork and determine what outstanding items needed completion on behalf of D.B.P.C and return application form forthwith.

09/013

Flooding in Salts Lane

Cllr Edmond reported to the meeting that she had reported the flooding in Salts Lane to CLARENCE.

Cllr Edmond reported that she had cleared out the drains in Salts Lane and cleared back the grass verges to uncover concealed drains to assist with drainage.

09/014

Vacancy on D.B.P.C.

M. Garbett co-opted onto Drayton Bassett Parish Council in the meeting. M. Garbett Parishioner has attended the last 3 parish council meetings and wished to seek appointment as a Councillor on Drayton Bassett Parish Council. Chairman Millard confirmed acceptance of office and sought approval of D.B.P.C. to co-opt M. Garbett onto Council. This was agreed unanimously and Mary Garbett was invited to join the Councillors in the meeting. Clerk advised to communicate this information to Lichfield District Council.

09/015

Dates for 2009 D.B.P.C. circulated to those present in the meeting.

09/016

Parish Councillor Surgeries

It was agreed in the meeting to hold meetings outside of the normal Parish Council meetings to work on key items of the Parish Council that need quick implementation...

The dates for these meetings are;

3rd March 09 at 7.30 p.m.

7th April 09 at 7.30 p.m.

5th May 09 at 7.30 p.m.

The venue for these meetings is Drayton Bassett Working Man's Club.

It was also decided to hold Parish Councillor Surgeries to allow greater access to the public.

The dates for these meetings are;

Thursday 19th February at 7 p.m. till 9 p.m.

AND

Saturday 28th March at 10.00 – 12.00

The venue for these meetings is the W.I. Hall.

Clerk L. Hayes requested to book the W.I. Hall and advertise the above in the Village Voice.

09/017

Correspondence

A full copy of all correspondence was circulated to all those present in the meeting.

Chairman Millard invited Cllr Walford to complete the application on behalf of D.B.P.C. for the Best Kept Village Award. The entry must be submitted by the

16th February 09. Chairman Millard requested a schedule be prepared in readiness for the competition.

09/018

Chairman's Items

Clerk's Resignation

Chairman Millard reported to the meeting that Clerk L. Hayes has tendered her resignation from D.B.P.C. and would wish to terminate employment at the end of April 09.

Discussion ensued in the meeting on how to seek replacement Clerk.

Chairman Millard requested Clerk to seek current NALC Scales for reimbursement of pay and conditions of service.

09/019

Mill Lane Fazeley

Chairman Millard reported feedback on the meeting with J. Ikin Land Agent of Fisher German.

The Chairman highlighted the key points from the meeting with J. Ikin Land Agent and P Millard, R Lockhart and J Walford in December 2008.

- a. This was about the restoration of the land and the remaining areas
- b. The request made by the EVA to install a pump and generator in a hut on the site.
- c. The solution to the poor condition of the area behind the bund by the planting of the hawthorn bush.

After considerable discussion it was concluded that D.B.P.C. are not happy with the EA proposals to date and wish for more clarification on how to conclude this protracted matter as detailed below.

- a. Ask for more stone picking and top soil across the whole site and the area adjacent to number 7.
- b. Ask for more details of this and any alternative they could suggest with detailed drawings.
- c. It was thought that a bush may stop resident accessing the fence area so an alternative bush was requested or a different idea.

Chairman Millard agreed to respond to EA with D.B.P.C. points of view and report back to the next meeting.

09/020

Finance

Maxine Monk circulated a financial report to those present in the meeting.

Cheques were raised for payment as per cheque requisitions.

A recommendation was made to transfer £5000.00 from the Deposit to the Current Account.

09/021**Planning**

Application No. 09/00038/CLP was considered in the meeting and Chairman Millard requested it be circulated outside of the meeting and reported to the Clerk in one week.

09/022**Best Kept Village Competition**

Application now sent by Cllr Walford

09/023**Web Site**

Chairman Millard reported to the meeting that he had looked into this matter and showed various other web providers and an example of costs which range from £500.00 - £15.000 per year. The service provided by Eric Roy if used properly was still good value.

Chairman Millard recommended that the Council look at the following Web site as an example of good practice.

www.westwycombe.org.uk as well as Drayton Bassett site to e mail ideas of what they would like to see on the improved web site.

Chairman Millard requested Councillors to visit examples of other sites and recommend what is required for D.B.P.D. and report back to the next meeting.

09/024

Chairman Millard requested an agenda item for next meeting – Dog Fouling and the management thereof on behalf of D.B.P.C.?

09/025

Clerk L. Hayes requested to remind J. Mason current Grass Cutting Contractor to revise the quote for the repairs to the perimeter fencing and re-submit to D.B.P.C. for consideration.

09/015

M. Garbett reported to the meeting concerns of seeing horses on the pavements in the vicinity of the village and the hazard this may pose for pedestrians.

Chairman Millard requested to seek advice over this matter and report back to next meeting.

The meeting concluded at 9.40 P.M.

Action points have previously been circulated from this meeting.