

MINUTES

of the

Drayton Bassett Parish Council

Tuesday 30th June 2009

in the Pavilion Buildings, Drayton Bassett, Tamworth

Present: P Millard (Chairman)
R Lockhart (Vice Chairman)
A Edmond (Councillor)
M Garbett (Councillor)
J Walford (Councillor)
L Brown (Clerk)

Martin (Acorn Coaches)

Action

Apologies

No apologies received from G Hemus.

Code of Conduct

Chairman, P Millard, reminded those present to observe the Code of Conduct during the meeting.

Items for Consideration by Members of the Public

No items.

(09/077) Acorn Coaches - Further Bus Services - (09/066)

Following a request from parishioners for a further bus service to/from the Village, Martin of Acorn Coaches attended the meeting to discuss possible options.

Martin indicated that it would cost around £240.00 per day to operate a bus route through the Village. He brought with him a proposed pick up and drop off timetable.

Martin advised that grants are available through Kickstart to help fund the service for 12 / 18 months if the bus service proves to be a viable stand-a-lone service.

Parish Clerk to write to Martin to thank him for attending the meeting.

Parish Clerk to obtain details of Kickstart for next meeting.

Parish Clerk to write to Middleton Parish Council to see if they would have any interest in using the bus service.

Parish Clerk to write to Matthew Ellis to seek assistance to move this forward and to get Staffordshire County Council involved.

Parish Clerk
Parish Clerk
Parish Clerk

Parish Clerk

	Action
<u>(09/078) Approval of Minutes from the Previous Meeting (09/050)</u>	
There were some amendments to the Minutes of the previous meeting on Tuesday 26 th May 2009 which were discussed and agreed at the meeting.	
Amendments to be made to those Minutes and signed off at the next meeting on Tuesday 28 th July 2009	Parish Clerk
<u>Matters Arising from those Minutes</u>	
<u>(09/079) Council Surgeries (09/049)</u>	
Following a discussion with PCSO, Kevin Stackhouse, to hold a joint Parish Council Surgery and Neighbourhood Police Surgery dates were agreed by the Councillors as follows:-	
Thursday 10 th September 6.30p.m. – 9.00p.m. Saturday 26 th September 10.00a.m. – 12.00 noon	
Parish Clerk to contact Viv Patchett to book the W.I. Hall.	Parish Clerk
Parish Clerk to e-mail PCSO, Kevin Stackhouse, to invite him to the meetings.	Parish Clerk
Parish Clerk to e-mail Councillor, Matthew Ellis and District Councillor, Charlie McEwan to invite them to join the meetings too.	Parish Clerk
Parish Clerk to inform Chris Colloby so dates can be publicised in the Village Voice.	Parish Clerk
<u>(09/080) Salts Lane Flooding (09/053)</u>	
Councillor, R Lockhart reported that some work had been done to the road drains on Portleys Lane.	
Parish Clerk to chase Matt Bulzacchelli to ascertain when this work will be completed.	Parish Clerk
<u>Best Kept Village (09/054)</u>	
Chairman, P Millard confirmed that John Mason would spray the detailed areas on the Grass Cutting Contract with herbaside one more time.	
<u>(09/081) Gates to Playing Fields (09/055)</u>	
Parish Clerk reported that contact had been made with John Mason with a view to quoting to make any repairs necessary to the gates that were previously on Rectory Close Playing Fields and also to re erect the gates to open into the park as opposed to onto the road. Currently awaiting his quotation.	
Parish Clerk to also contact KS Plant to obtain a quote.	Parish Clerk
<u>(09/082) Perimeter Fence (09/059)</u>	
It was previously minuted that Councillors, R Lockhart and G Hemus would look at perimeter fence and come up with a plan of action of what to do.	R Lockhart / G Hemus
This is still to be done.	

	Action
<p><u>Matters Arising from those Minutes cont,,,</u></p> <p><u>(09/083) Seating (09/060)</u></p> <p>Chairman, P Millard reported that it had been agreed to purchase a picnic bench and table for the Playing Field.</p> <p>Chairman, P Millard to raise purchase order.</p> <p><u>Clean Up Days ('A'Frame) (09/063)</u></p> <p>Following the suggestion of using an 'A' Frame to promote the Village Clean Up Days, Councillor, J Walford reported that she had spoken to the Church who said they would be more than happy for the Village to use it to promote future Clean Up Days.</p> <p><u>(09/084) Historical Site (09/065)</u></p> <p>Chairman, P Millard suggested we begin to move this forward at the next meeting with a view to setting up a Key Task meeting.</p> <p>Chairman, P Millard asked for any ideas for the Historical site in terms of signs, lighting etc to be sent to the Parish Clerk prior to the next meeting.</p> <p><u>Extra Grass Cuts for Church (09/067)</u></p> <p>Chairman, P Millard confirmed that a letter had been sent regarding the extra grass cut for the Church.</p> <p>Chairman, P Millard also confirmed that as yet no lawn mower has been purchased to replace the stolen one.</p> <p><u>(09/085) Internal Auditor (09/068)</u></p> <p>It was previously minuted that following Maxine Monk's resignation and subsequent discussion with Chairman, P Millard it was agreed that Maxine would continue as the Internal Auditor but some of the tasks currently undertaken by Maxine would be passed to the Parish Clerk.</p> <p>It was also previously minuted that Chairman, P Millard would write to Maxine following her further letter dated 16.05.09 and this is still to be done.</p> <p><u>(09/086) Portleys Lane Island (09/069)</u></p> <p>Councillor, R Lockhart advised that he had spoken to a 'man in a van' regarding the temporary signs.</p> <p>Following a discussion the Councillors are convinced that the signs were only erected temporarily.</p>	<p>Chairman</p> <p>Councillors</p> <p>Chairman</p>

	Action
<u>Matters Arising from those Minutes cont..</u>	
<u>(09/086) Portleys Lane Island (09/069) cont..</u>	
Parish Clerk to e-mail Helen Portman to advise that the Parish Council are convinced the signs were only temporary and they are causing problems because the signs are sending HGV's up Salts Lane onto Drayton Lane and then they cannot turn left onto Portleys Lane.	Parish Clerk
Councillor, A Edmond advised that a parishioner had offered to help clear the area underneath where the new planters would be situated for a small charge for materials.	
Chairman, P Millard confirmed Councillor, G Hemus will provide gravel for the area.	G Hemus
Councillor, A Edmond to arrange installation of the planters once the area is ready.	A Edmond
<u>Correspondence</u>	
A list detailing all the correspondence received was circulated to the Councillors.	
<u>(09/087) E.ON Credit</u>	
Chairman, P Millard reported that due to incorrect estimations on the electricity supply we had received a credit for £591.31.	
It was previously minuted that it had been agreed to change electricity supplier due to high bills to NPower but this had not been actioned by the person responsible.	
Parish Clerk to look at best rate possible in light of the recent credit and report back at next meeting so Councillors can decide whether to stay with E.ON or indeed move to NPower.	Parish Clerk
<u>(09/088) Item 002 – Letter from John Ikin of Fisher German (Mill Lane) (09/051)</u>	
The contents of the letter circulated to the Councillors was discussed and agreed.	
Councillor, R Lockhart to provide a plan of where the trees should be planted and type of trees to be planted. Councillor, R Lockhart to advise Parish Clerk.	R Lockhart
Once this information has been received Parish Clerk to write to John Ikin to accept contents of letter and advise position and type of trees.	Parish Clerk
<u>(09/089) Open Space Assessment</u>	
Letter received from Lichfield District Council regarding the above was discussed but due to size of the document none of the Councillors had read it.	
Chairman, P Millard to submit a reply on behalf of the Parish Council.	Chairman
Councillors to e-mail Parish Clerk with any comments they wish to make.	Councillors
Parish Clerk to contact Samantha Barlow to ascertain final day for submissions to be made.	Parish Clerk

	Action
<p><u>Correspondence cont...</u></p> <p><u>(09/090) Launch of Tame Strategy</u></p> <p>Following a discussion, it was agreed that Councillor, R Lockhart would put something together and submit to the Parish Clerk.</p> <p><u>Chairman's Items</u></p> <p><u>(09/091) Feedback from the Recreation Play Scheme Sub Committee</u></p> <p>Chairman, P Millard reported that 6 / 7 meetings had now taken place and two applications have been submitted to the Play Builder Scheme; one for Mayfair Drive and one for Rectory Close both to the value of £28,000 for 50/50 funding.</p> <p>Chairman, P Millard advised that we are now waiting for a reply.</p> <p>Parish Clerk to chase Renee Hardman to see how things are progressing.</p> <p>Chairman, P Millard advised that following the meeting with the teenagers of the Village they wanted to seek permission to purchase goal posts and nets to be stored at the Sports Pavilion.</p> <p>A volunteer parent had shown an interest in having a set of keys to open and close the room so the goal posts and net could be used.</p> <p>Chairman, P Millard to contact volunteer parent to ascertain whether they would still be interested</p> <p>Chairman, P Millard advised a cost of £150.00 to purchase the goal posts and nets.</p> <p>Councillor, R Lockhart proposed this and Councillor M Garbett seconded it.</p> <p>Chairman, P Millard also advised that the teenagers suggested a BMX assault type course and suggested they help to build it if the Parish Council were to provide the soil.</p> <p>Councillor, R Lockhart advised that around 10 – 12 cubic meters to soil would be needed.</p> <p>Councillor, R Lockhart suggested that maybe someone in the Village who is having an extension to their home might be able to provide the soil as it costs to have soil taken away.</p>	<p>R Lockhart</p> <p>Parish Clerk</p> <p>Chairman</p>

	Action
<p><u>Chairman's Items cont...</u></p>	
<p><u>(09/091) Feedback from the Recreation Play Scheme Sub Committee cont..</u></p>	
<p>Councillor, J Walford to speak to one particular home owner who is currently having an extension to see if a viable option. If not, Councillor, R Lockhart to speak to John Mason.</p> <p>Councillor, J Walford proposed this and Councillor, M Garbett seconded it.</p> <p>Chairman, P Millard suggested the Parish Council have another meeting with the teenagers to advise them of what we are doing.</p>	<p>J Walford / R Lockhart</p>
<p>Regarding the painting of goal posts / cricket stumps on the wall, Chairman P Millard to speak to a local college to see if someone would be prepared to do this for us.</p>	<p>Chairman</p>
<p><u>(09/092) Sports Pavilion (Changing Rooms) (09/076)</u></p>	
<p>Chairman, P Millard raised the issue of the Sports Pavilion and suggested that the Parish Council begin to look at the long-term plan for the building to try to get more use from it i.e. should we look at applying for a grant to extend or replace it or are we happy with it as it is now.</p>	
<p>Councillors to give some thought to this issue and come up with some ideas as to what we can do with the premises.</p> <p>The requirement for Disabled Access was also raised.</p>	<p>Councillors</p>
<p><u>(09/093) Meeting with Helen Portman of Staffordshire County Council re Traffic Management</u></p>	
<p>School Crossing – Helen Portman to approach the people responsible under the following actions:</p> <ul style="list-style-type: none"> a) Walking School Bus Scheme that you can have an informal crossing with a volunteer. b) Approach for a formal crossing and carry out another traffic survey (crossing patrol people). c) Helen Portman to inform us when they are planning to carry out the survey. <p>Other items discussed:-</p> <p>Helen Portman to look at replacing 30mph signs. Helen Portman to look at feasibility of repeater signs where there are street lights. Feasibility of putting down sharks teeth at beginning of 30mph signs. Helen Portman believes we should have a speed activated sign and is convinced that we can fund them at a cost of around £2,000 each. Helen Portman to advise specification to buy them. .</p>	
<p>Parish Clerk to report missing Drayton Bassett signs on the A453 to Clarence once Councillor, A Edmond advises width measurement of existing posts to see if we can use the signs from the Village.</p>	<p>A Edmond / Parish Clerk</p>

	Action
<u>Chairman's Items cont...</u>	
<u>(09/094) Funding for Transport for Elderly Parishioners</u>	
Parish Clerk reported that she had been unsuccessful in contacting Tamworth Community Transport Services regarding cost of transport to take elderly parishioners to Fazeley Church to attend the monthly luncheon.	
Parish Clerk to try to make contact.	Parish Clerk
Parish Clerk reported that she had spoken to a taxi firm and the cost for transport to and from Fazeley would be approximately £16.00.	
Following a discussion it was agreed that the Parish Council would fund the transport for the elderly parishioners to attend the lunch at Fazeley Church on the first Wednesday of each month for a trial period of 6 months.	
Parish Clerk to contact Carol Graham to find out what time the lunch is and when the next one will be and also ascertain if she knows the names of those parishioners who attend.	Parish Clerk
The trial will begin August 2009.	
<u>Parish Councillor Items</u>	
<u>(09/095) Ownership of hawthorn hedge – council lane, Drayton Lane and Walkway leading up to Old Manor Close</u>	
Councillor, M Garbett raised the issue of the hawthorn hedge outside her property. Councillor, M Garbett advised that since she moved to Drayton Bassett she has cut the hedge and following a search she cannot determine if the hedge belongs to her or not.	
Chairman, P Millard stated that as the hedge is in front of the fence of Councillor, M Garbett's property then it is more likely to be council Land.	
Chairman, P Millard to inspect the hedge.	Chairman
<u>(09/096) Finance (09/070)</u>	
Reports circulated.	
Parish Clerk to locate South Staffordshire Water bills so Parish Council can look at possibility of changing to a water meter instead of yearly rates to save money.	Parish Clerk
Councillors requested £10,000 be moved from the current account to the deposit account. Parish Clerk to arrange.	Parish Clerk
<u>(09/097) Audit Commission</u>	
Audit Commission form has been completed and was duly signed by the Chairman and Parish Clerk at the meeting.	
Parish Clerk to send off Audit Commission with supporting documentation.	Parish Clerk

(09/100) Community Gangs (09/074)

Chairman, P Millard advised that the last Community Gangs day on Monday 15th June 2009 had taken place.

Chairman, P Millard, asked Councillors to advise Parish Clerk of any items for the next Community Gangs day in October.

Councillors

The meeting finished at 9.40p.m.