

# MINUTES

of the

## Drayton Bassett Parish Council Annual General Meeting

Tuesday 26<sup>th</sup> May 2009

in the Pavilion Buildings, Drayton Bassett, Tamworth

Present: P Millard (Chairman)  
R Lockhart (Vice Chairman)  
A Edmond (Councillor)  
M Garbett (Councillor)  
G Hemus (Councillor)  
J Walford (Councillor)  
L Brown (Clerk)  
  
C McEwan (District Councillor)  
K Stackhouse (P.C.S.O.)

Action

### Apologies

D Bryant

### Code of Conduct

Chairman, P Millard, reminded those present to observe the Code of Conduct during the meeting.

### (09/047) Election of Chairman and Vice Chairman

Nominations were received and officers appointed as follows:-

P A Millard – Chairman  
R Lockhart – Vice Chairman

Declaration of Acceptance of Office forms were duly completed and signed.

### Items for Consideration by Members of the Public

#### (09/048) Letter of complaint re stile (09/031)

Following a discussion, it was agreed that the Parish Council would write to the claimant to advise that members of the Parish Council had inspected the stile and can see no changes to the existing stile format which has been in place for some 30 years.

It was pointed out that as it is a well used stile it needs to be quite robust.

Letter to be sent to complainant advising of outcome.

P Millard

### **Items for Consideration by Members of the Public cont...**

**(09/049)** PCSO, Kevin Stackhouse, attended the meeting and reported on figures of crime in Drayton Bassett during the period 2<sup>nd</sup> March 2009 – 26<sup>th</sup> May 2009 as follows:-

- Anti Social Behaviour      6
- Village Damage                2
- Burglary Other                 1
- Burglary Dwelling            1
- Theft Other                      1

K Stackhouse also reported on a number of Neighbourhood Police Surgeries scheduled from June to November.

Chairman, P Millard, suggested a joint Neighbourhood Police and Parish Council Surgery together. This was welcomed by K Stackhouse. Chairman, P Millard, to advise date of next Parish Surgery on which to do this.

P Millard

Parish Clerk to contact Lucie Broad at Lichfield District Council to ask that we are added to the circulation list to receive invitations to the Multi Agency Meetings as highlighted by Kevin Stackhouse.

Parish Clerk

### **(09/050) Approval of Minutes from the Previous Meeting (09/032)**

The Minutes of the previous meeting on Tuesday 31<sup>st</sup> March 2009 were signed as a true record of proceedings.

### **Matters Arising from those Minutes**

#### **(09/051) Mill Lane**

Chairman, P Millard, advised that the Environment Agency are no longer putting in a pump as there is no funding available.

Chairman, P Millard, did advise, however, that they have agreed to most of the things requested by the Parish Council.

Chairman, P Millard, requested that the items that have been agreed are put in writing by the Environment Agency as soon as possible.

Chairman, P Millard, asked for confirmation that it is the wrong time of the year to re seed the land and this was confirmed by Councillor, G Hemus.

Chairman, P Millard advised that they will de stone and reseed the bung, plant 10 trees and a hedgerow and replace the small fence on the walkway.

#### **(09/052) Congestion at Drayton Manor Park**

Chairman, P Millard asked the Councillors if they thought congestion seemed better around Drayton Manor Park and it was agreed that congestion was better especially during the Bank Holiday weekend.

	Action	
<b><u>Matters Arising from those Minutes cont...</u></b>		
<b><u>(09/053) Salts Lane Flooding</u></b>		
<p>Councillor, A Edmond advised that she had met with Staffordshire County Council on site and reported that side covers had been erected to stop debris falling into the drains. Councillor, A Edmond also reported that there were no visible drains on the opposite side but advised that Matt Bulzacchelli would map the drains and if there were any other drains in Salts Lane he would get them cleared too.</p> <p>Councillor, A Edmond reported on Portleys Lane. Councillor, A Edmond reported that Matt Bulzacchelli and John Knight would arrange for drains to be installed on both upper sides of the bridge to catch water and discharge directly into the stream. Councillor, A Edmond also reported that repairs to the road surface caused by water erosion would be made.</p> <p>Parish Clerk to e-mail Matt Bulzacchelli to confirm this will be done.</p>		Parish Clerk
<b><u>(09/054) Best Kept Village (09/043)</u></b>		
<p>Chairman, P Millard, reported that the second Clean Up Day was well attended and very successful and some valuable large jobs such as painting the bus shelter and cutting back trees had been done.</p> <p>Chairman, P Millard, expressed his thanks to Jill Walford for organising the first Clean Up Day.</p> <p>Chairman, P Millard to confirm that John Mason is spraying the detailed areas on the Grass Cutting Contract with herbicide.</p> <p>Councillor, J Walford advised that a £20.00 Gift Voucher had been given to the two children who did the best paintings but every child was given a small present for their hard work. Thanks were passed on from the Headmaster via Councillor, J Walford.</p>		P Millard
<b><u>(09/055) Gates to Playing Fields (09/038)</u></b>		
<p>Following a discussion, it was agreed that we would approach John Mason and K Wilks of KS Plant to obtain quotes to repair the gates and to put them back on.</p> <p>Councillor, G Hemus, advised that the quote needs to include the changing of hinges so the gates open the other way.</p>		Parish Clerk
<b><u>(09/056) Village Planters</u></b>		
<p>Councillor, A Edmond reported new planters had been ordered for Portleys Lane.</p>		

## **Matters Arising from those Minutes cont...**

### **(09/057) Village Signage Earl Peel Crest**

Following some two years of discussion and effort trying to decide on the new Village signage it was decided by the majority vote to abandon any further work.

Councillor, J Walford proposed the abandonment of the new signage and Councillor, G Hemus seconded it.

Chairman, P Millard and Councillor A Edmond, requested that it be noted that they both voted against the abandonment of the erection of new signage for the Village.

Councillor, C McEwan expressed his disappointment that the new signage was being abandoned as he felt that some good work had been done by the Parish Council to improve the look of the Village. Chairman, P Millard said he believed we had a clear mandate from the Village via the Parish Plan to change these signs.

### **Correspondence**

A list detailing all the correspondence received was circulated to the Councillors.

### **Chairman's Items**

#### **(09/058) Communication between Parish Clerk and Councillors**

Chairman, P Millard reminded the Councillors to ensure any items relating to the Chairman are directed to him and any issues relating to the Parish Clerk are directed to her.

Chairman, P Millard reported that the Minutes of each meeting would be put on the website for Councillors to download.

#### **(09/059) Perimeter Fence**

The issue of the sports perimeter fence was raised and it was discussed whether, due to the poor condition of the fence, if there was a real need to have a fence at all.

Councillor, G Hemus stated that a fence was needed to stop access to his field.

Councillor, R Lockhart advised it would cost a lot of money to repair the fence and Chairman, P Millard advised that it would cost a lot of money to replace.

Chairman, P Millard reported that the bushes need to be cut back as these were causing the most damage.

Councillor, G Hemus to arrange for bushes / trees on his side of the fence to be cut back.

G Hemus

It was agreed that Councillors, R Lockhart and G Hemus would look at perimeter fence and come up with a plan of action of what to do.

G Hemus /  
R Lockhart

	Action
<b><u>Chairman's Items cont..</u></b>	
<b><u>(09/060) Seating</u></b>	
Councillor, A Edmond reported that a request for extra seating near the play equipment on the Sports Pavilion had been received as at present there is only one bench.	
Councillor, A Edmond advised that it would cost approximately £500.00 for a recycled bench.	
The issue was discussed and it was agreed that a sum of £750.00 would be made available for the purchase of more seating.	A Edmond
This was proposed by Councillor, R Lockhart and seconded by Councillor M Garbett.	
<b><u>Action Points from Annual Assembly</u></b>	
<b><u>(09/061) Height of Conifers</u></b> – Chairman, P Millard to write to Keith Acton enclosing 'Hedge Height and Light Loss' booklet which details how to measure what the height of conifers should be.	
	P Millard
<b><u>(09/062) Slow Signs</u></b> – It was agreed there was no action to be taken.	
<b><u>(09/063) Clean Up Days</u></b> – Following the suggestion of more Clean Up Days, Councillor, A Edmond suggested one every 3 months might be advantageous as not only would it keep the Village looking tidy all through the year but it may also encourage more community spirit.	
Councillor, A Edmond suggested we use an 'A' Frame to advertise the Clean Up Days so the villagers would know when they were scheduled for so more people would get involved.	
Councillor, J Walford to ask the school if we could borrow one for the next Clean Up Day.	J Walford
<b><u>(09/064) Events Calendar</u></b> – Chairman, P Millard confirmed that once the website has been updated there will be an Events Calendar put on so Village events can be advertised.	
<b><u>(09/065) Historical Site</u></b>	
Chairman, P Millard suggested we aim to move this project to completion this year and site a large professional display on the historical site showing the history, pictures and telling the story of the site and suggested we move it to a Key Task meeting.	All Councillors



	Action
<p><b><u>(09/070) Finance (09/041)</u></b></p> <p>Report submitted showing bank account balances. Finance Committee Report to be sent out under separate cover.</p>	Parish Clerk
<p><b><u>(09/071) Planning Applications (09/042)</u></b></p> <p>09/00495/FUL – Passed to GH for his consideration. To be returned to Parish Clerk by Friday 29<sup>th</sup> May 2009.</p> <p>09/00544/CLF – Passed to RL for consideration and then to be circulated to other Councillors.</p>	G Hemus  All Councillors
<p><b><u>(09/072) Website (09/044)</u></b></p> <p>Chairman, P Millard advised that the updating of the website should be done by end of June 2009.</p>	
<p><b><u>(09/073) War Memorial (09/045)</u></b></p> <p>No feedback.</p>	
<p><b><u>(09/074) Community Gangs</u></b></p> <p>Chairman, P Millard, reminded Councillors of the next Community Gangs day on Monday 15<sup>th</sup> June 2009 and asked for jobs to be done as none had been received.</p> <p>E-mail to be sent to John Knight detailing items highlighted by Councillor, A Edmond.</p> <p>Any further jobs to be forwarded to Parish Clerk as soon as possible.</p>	Parish Clerk  Councillors
<p><b><u>(09/075) Remembrance Service</u></b></p> <p>Chairman, P Millard, advised that he had spoken to the Church with a view to doing a bit more at the next Remembrance Service such as a Parade and involve a few more soldiers and perhaps the Scouts. Chairman, P Millard requested the Councillors keep this day free and would provide more details at the next meeting.</p>	P Millard
<p><b><u>(09/076) Changing Rooms</u></b></p> <p>The condition of the Changing Rooms to be added to the next Agenda.</p>	Parish Clerk

The meeting finished at 9.35p.m.