

MINUTES

of the

Drayton Bassett Parish Council

Tuesday 1st December 2009

in the Pavilion Building, Drayton Bassett, Staffordshire

Present: P Millard (Chairman)
R Lockhart (Vice Chairman)
A Edmond (Councillor)
Geoff Hemus (Councillor)
M Garbett (Councillor)
L Brown (Clerk)

Brian Reynolds (Parishioner)
Dave Bryant (Parishioner)
Paul Shears (Parishioner)

Action

Apologies

None

Code of Conduct

Chairman, P Millard, reminded those present to observe the Code of Conduct during the meeting.

(09/138) Community First Responder Group Donation Request (09/121)

Following the request for a donation by Maxine Monk, a donation of £300.00 was agreed by the Parish Council.

Councillor, A Edmond proposed it and Councillor R Lockhart, seconded it.

Parish Clerk to raise cheque.

Parish Clerk

(09/139) Items for Consideration by Members of the Public

Letter of Complaint from Jill Walford re riders riding their horses on footpaths.

Councillor, R Lockhart confirmed that he had spoken to the owner of Shirrall Drive Stables following a discussion on this subject at the previous meeting.

Councillor, R Lockhart will endeavour to find out who the identity of the lady is who is referred to in the letter and ask that they dismount and do not ride on the footpaths.

R Lockhart

Parish Clerk to inform Jill Walford of actions that the Parish Council will be taking.

Parish Clerk

Under 5's Play Equipment

Parishioner, Dave Bryant highlighted the lack of play equipment for the under 5's and asked if the Parish Council would be prepared to look at funding some play equipment. Dave Bryant presented the Councillors with some suggestions.

Following a discussion it was agreed to allocate £1,500 for the purchase of some play equipment.

Councillor, M Garbett proposed it and Councillor, G Hemus seconded it.

Flagpole

Parishioner, D Bryant raised the issue of the flagpole from the previous minutes.

Chairman, P Millard advised that the Parish Council had got a quotation for the purchase of a flagpole but it was deemed not required by the Parish Councillors.

Chairman, P Millard suggested that if parishioner Dave Bryant gets some support from the Village and comes to the next meeting the Parish Council could re look at it.

(09/140) Village Bus

Parishioner, Brian Reynolds raised the issue of the notice put up suggesting a change to the days Tamworth Community Transport come to the Village.

Chairman, P Millard advised that the timetable wouldn't be changed unless parishioners were happy with the date changes and it was only a suggestion by Tamworth Community Transport to try to get more people to use it.

It was suggested and agreed to put up a notice informing parishioners of days and times that the transport was available to try to create a bit more interest.

Notices to be put up in the School, Bus Stop, Village Pub, Village Notice Board and Pavilion Notice Board.

Parish Clerk

(09/141) Approval of Minutes from the Previous Meeting

Councillor, M Garbett requested one amendment to the Minutes.

Parish Clerk to make amendment and circulate to Councillors.

Parish Clerk

Matters Arising from those Minutes**(09/142) Gates to Playing Fields (09/122)**

Councillor, R Lockhart to chase up quote and alternative designs for gates from Kevin Wilkes of KS Plant.

R Lockhart

	Action
<u>Matters Arising from those Minutes cont...</u>	
<u>(09/143) Perimeter Fence (09/123)</u>	
It was previously minuted that Councillors, R Lockhart and G Hemus would look at the perimeter fence and come up with a plan of action of what to do.	R Lockhart / G Hemus
This is still to be done.	
<u>Historical Site (09/124)</u>	
Parish Clerk confirmed letter had been sent to the Archaeological Department, Stafford asking for some commitment that the report of findings will be written up. Bob Meeson was the former County Archaeologist.	
Parish Clerk advised no response had been received as yet.	
<u>(09/144) Meeting with Helen Portman of Staffordshire County Council re Traffic Management (09/126)</u>	
Chairman, P Millard to contact Helen Portman to get an update.	Chairman
Parish Clerk to contact Lichfield District Council regarding missing Drayton Bassett Boundary signs on the A453 Canwell End and request plastic ones.	Parish Clerk
Chairman, P Millard discussed the possibility of getting some new speed sign stickers printed for parishioner bins.	
It was agreed to get some 20mph (20 is Plenty) stickers printed, 2 per household.	
Chairman, P Millard to organise.	Chairman
<u>(09/145) Ownership of hawthorn hedge – council land, Drayton Lane and Walkway leading up to Old Manor Close (09/127)</u>	
The issue of the ownership of the hawthorn hedge was raised again by Councillor, M Garbett.	
Parish Clerk to do a Land Registry search. Parish Clerk to contact Lichfield District Council to see if they could advise us of how to get deeds or how to confirm correct ownership of the hedge.	Parish Clerk
Councillor, M Garbett declared a personal interest in this item.	

	Action
<p><u>Correspondence</u></p> <p>A list detailing all the correspondence received was circulated to the Councillors.</p> <p><u>(09/146) 005 Proposed Speed Limit Reduction on Coleshill Road, Drayton Bassett</u></p> <p>The letter from Staffordshire Highways regarding the above was discussed.</p> <p>Parish Clerk to reply as follows:-</p> <p><i>“We do not disagree with the changes but obviously further down into Warwickshire it comes back to a 60mph speed limit and we are also obviously concerned we cannot get the single carriageway roads leading into Drayton Bassett reduced from the National Speed Limit to a 50mph speed limit when they are clearly of a worse standard and lead to a built up area with pedestrians.”</i></p> <p><u>Chairman’s Items</u></p> <p>None</p> <p><u>Parish Councillor Items</u></p> <p><u>(09/147) New Parish Councillors (09/129)</u></p> <p>Following the resignation of J Walford, Chairman, P Millard and Councillor, A Edmond raised the issue of new Councillors.</p> <p>Following a discussion, it was agreed that Councillors would ask around the Village to see if anyone would be interested in becoming a Parish Councillor.</p> <p>Chairman, P Millard suggested Councillors ask around the Village to see if anyone would be interested in helping out with Parish Council projects if they do not wish to become a Councillor.</p> <p><u>Finance (09/130)</u></p> <p>Finance Reports circulated.</p> <p><u>(09/148) Planning (09/131)</u></p> <p>No outstanding Planning Applications</p> <p>Parish Clerk raised the issue of the need to keep Planning Applications. The issue was discussed and it was agreed that Planning Applications two years and under would be kept and any Planning Applications older would be put on a Planning Application log and disposed of.</p> <p>Parish Clerk to find all old Planning Applications and add to list before disposing.</p> <p>This is still to be done.</p> <p><u>(09/149) Website (09/132)</u></p> <p>Chairman, P Millard confirmed this would be ready for the New Year.</p>	<p>Parish Clerk</p> <p>All</p> <p>All</p> <p>Parish Clerk</p> <p>Chairman</p>

	Action
<p><u>(09/150) War Memorial (09/133)</u></p> <p>Chairman, P Millard confirmed that further quotations had been requested.</p> <p>It was previously reported that Chairman, P Millard would contact Corrine Knight ex partner of army deceased parishioner. This is still to be done.</p>	Chairman
<p><u>(09/151) Grass Cutting Contract (09/135)</u></p> <p>Chairman, P Millard and Councillor, A Edmond to look at previous grass cutting specification document before sending out to possible companies to quote.</p>	Chairman A Edmond
<p><u>(09/152) What the Village Would Like to See (09/137)</u></p> <p>Following a discussion at the last meeting and the suggestion of sending out a 'Suggestion Card' to all parishioners asking for ideas on what more can be done around the Village to make it even better as funds were available, the Parish Clerk had done a draft 'Suggestion Card' and e-mailed to all Councillors.</p> <p>It was agreed by the Councillors to do a postcard size 'Suggestion Card' with a section overleaf where parishioners could write their suggestions.</p> <p>Parishioners would have three ways to make their suggestions: via the website, e-mail to the Parish Clerk or they would be collected by the Councillors one week after dropping them off.</p> <p>Parish Clerk to re do draft and get quote for the 'Suggestion Cards' to be printed.</p>	Parish Clerk Parish Clerk
<p><u>(09/153) Use of Photograph by St Peter's Church</u></p> <p>Chairman, P Millard advised that he had been asked by David Davies if the Parish Council would be agreeable to letting them use the photograph of the Church on the Church website off the Parish Council webpage.</p> <p>Following a discussion, it was agreed that this would be acceptable and Chairman, P Millard would advise David Davies accordingly.</p>	Chairman
<p><u>(09/154) Clarence</u></p> <p>Parish Clerk to contact Clarence to advise that the street sign opposite Drayton House is missing.</p> <p>Parish Clerk to also chase Helen Portman regarding the HGV signs that are still in situ despite numerous promises that they would be removed.</p>	Parish Clerk Parish Clerk
<p><u>(09/155) Community Gangs</u></p> <p>Councillor, A Edmond advised that the kerb on the opposite side of Drayton Lane as you are leaving the Village needs clearing.</p> <p>Parish Clerk to advise Community Gangs.</p> <p>The meeting finished at 8.50p.m.</p>	Parish Clerk