

# MINUTES

of the

Drayton Bassett Parish Council

Tuesday 23<sup>rd</sup> March 2010

in the Pavilion Building, Drayton Bassett, Staffordshire

Present: Philip Millard (Chairman)  
Roy Lockhart (Councillor)  
Avril Edmond (Councillor)  
Brian Reynolds (Councillor)  
Lisa Brown (Clerk)

Parishioners: David Bryant  
Paul Shears

Action

## Apologies

Apologies were received from Councillors, M Garbett and G Hemus.

## Code of Conduct

Chairman, P Millard, reminded those present to observe the Code of Conduct during the meeting.

## Items for Consideration by Members of the Public

### Flagpole

Following a previous discussion regarding the erection of a flagpole in the Village, parishioner David Bryant provided a list of parishioners in the Village who had signed to say they would be in favour of a flagpole.

This issue was discussed and the purchase of a flagpole was agreed in principal and both Councillors, A Edmond and B Reynolds would examine possible locations for the pole and report back at the next meeting.

B Reynolds /  
A Edmond

## Approval of Minutes from the Previous Meeting (09/175)

The Minutes of the previous meeting were signed as a true record of proceedings.

## Matters Arising from those Minutes

### (09/188) Gates to Playing Fields (09/176)

The issue of the new gates for the entrance to the Pavilion was discussed and Councillor, G Hemus offered to speak to Kevin Wilkes to help speed this up so it can be moved forward to get the style and design agreed. This is still to be done.

G Hemus

	Action
<b><u>Matters Arising from those Minutes cont...</u></b>	
<b><u>(09/189) Perimeter Fence (09/177)</u></b>	
Chairman, P Millard advised that two quotations had been received for the hedge trimming back to the fence at the bottom end of the playing field to bring it under control.	
The quotations had not been brought to the meeting so the Parish Clerk is to e-mail both quotations to the Councillors in order that a decision can be made as to who is awarded the job.	Parish Clerk
It was agreed to go ahead with this work and Councillor, R Lockhart proposed it and Councillor, B Reynolds seconded it.	
<b><u>(09/190) Meeting with Helen Portman of Staffordshire County Council re Traffic Management (09/178)</u></b>	
Chairman, P Millard confirmed he had contacted Helen Portman to get an update and is still awaiting a reply.	
Chairman, P Millard advised that a new printing company had been found to print the new 20mph (20 is Plenty) speed sign stickers for parishioner bins (2 per household) and is awaiting delivery.	Chairman
Chairman, P Millard advised that he had met with Councillor, Matthew Ellis to discuss traffic, bus service and the club and would write up the notes and circulate to Councillors. This is still to be done.	Chairman
<b><u>(09/191) Ownership of hawthorn hedge – council land, Drayton Lane and Walkway leading up to Old Manor Close (09/179)</u></b>	
The issue of ownership of the hawthorn hedge was raised again by Councillor, M Garbett.	
Parish Clerk confirmed she had spoken to Alan Deacon from Lichfield District Council re ownership of hedge and he advised that he would need to visit the site to ascertain ownership and advise Parish Clerk accordingly.	
Parish Clerk advised she had received no response despite phone calls chasing this up and would write to Lichfield District Council to ascertain why this hasn't been done.	Parish Clerk
<b><u>(09/192) Grass Cutting Contract (09/180)</u></b>	
Chairman, P Millard advised that two quotations had now been received for the Grass Cutting Contract from John Mason and Paul Llewellyn.	
Following a discussion it was agreed to award the contract to John Mason on a 2 year contract as his quotation was cheaper and the Council are aware of his work.	
Councillor, R Lockhart proposed it and Councillor, B Reynolds seconded it.	
Parish Clerk to write to Paul Llewellyn to advise him that he has been unsuccessful but hopes to be able to pass on more work in the future.	Parish Clerk
Councillor, A Edmond voted against the proposal.	

	Action
<b><u>Matters Arising from those Minutes cont...</u></b>	
<b><u>(09/193) What the Village Would Like to See (09/181)</u></b>	
Following the drop and collection of the Suggestion Cards to parishioners, a summary sheet of the findings was circulated to the Councillors.	
Chairman P Millard read through the list of suggestions and it was agreed that the Parish Council would produce a Newsletter of the results and indicate, where applicable, of the actions that have been taken in the past and in fact highlighting those suggestions that are actually in place already.	Parish Clerk / Chairman
Chairman, P Millard passed on his thanks to the Parish Clerk for producing the Suggestion Card and also to the Councillors for distributing and collecting the cards.	
At the previous meeting Councillor, G Hemus advised that he is still to collect the cards that were dropped off in the areas that were designated for him to deliver the cards. Councillor, G Hemus was not present at the March meeting so these are still to be collected from him.	G Hemus
It was agreed, having read the results of the card drop, to write to Lichfield District Council requesting a new lamp post be erected outside the Church.	Parish Clerk
It was also agreed, following a suggestion from a parishioner, to put contact names and telephone number of representative groups of the Village on the notice board.	
Parish Clerk to arrange.	Parish Clerk
<b><u>(09/194) Historical Site (09/182)</u></b>	
Chairman, P Millard advised that he had met with Steve Dean, County Archaeologist, who advised that they were trying to find funds to enable retired archaeologist, Bob Meeson to write up the findings of the artefacts found some years ago. Parish Clerk to chase Steve Dean for an update.	Parish Clerk
Chairman, P Millard asked Steve Dean if he knew where the artefacts were stored. Steve Dean advised that he did not know but they could be stored at the Potteries Museum, Stoke-on-Trent or Tamworth Castle.	
Chairman, P Millard advised that he would get quotes for a display for the historical site and report back at a future meeting.	Chairman
Following a discussion at the March meeting it was agreed to contact the Curator at Tamworth Castle to find out if he/she knew the location of the artefacts found on the historical ground.	Parish Clerk
<b><u>Chairman's Items</u></b>	
There were none.	
<b><u>Parish Councillor Items</u></b>	
There were none.	

	Action
<p><b><u>(09/195) Finance (09/183)</u></b></p> <p>Finance Reports circulated.</p> <p>Following Councillor, B Reynolds request to seek better interest rates for the money in the Business 30 Account, the Parish Clerk advised that if the Parish Council were to 'tie up' funds for periods of time Lloyds TSB would be able to offer the following:-</p> <p>6 weeks 0.51%  3 months 0.80%  6 months 0.90%  12 months 1.25%  2 years 2.50%</p> <p>Following this information it was agreed to ring another bank to see what they could offer. At the March meeting the Parish Clerk advised that with the figures given the best interest rates that HSBC would be able to offer would be between 0.05 – 0.15%. It was therefore agreed at the March meeting to remain with Lloyds TSB for the time being.</p> <p>Parish Clerk advised that money needed to be transferred into the Treasurers Account.</p> <p>Following a discussion it was agreed to transfer £5,000. Parish Clerk to arrange.</p> <p>This request was proposed by Councillor, R Lockhart and seconded by Council, A Edmond.</p>	
<p><b><u>Planning</u></b></p> <p>No outstanding Planning Applications</p>	
<p><b><u>(09/196) Website (09/184)</u></b></p> <p>This is still on-going</p>	Parish Clerk
<p><b><u>(09/197) War Memorial (09/185)</u></b></p> <p>Chairman, P Millard advised that we will be applying for the grant in April 2010.</p>	
<p>Chairman, P Millard confirmed we are now in receipt of three quotations and would apply for the grant at the appropriate time.</p>	Chairman
<p>It was previously reported that Chairman, P Millard would contact Corrine Knight ex partner of army deceased parishioner. This is still to be done.</p>	Chairman
<p><b><u>(09/198) Community Gangs (09/186)</u></b></p> <p>Parish Clerk confirmed the next Community Gangs Day will be in June.</p> <p>Parish Clerk to contact Lichfield District Council to find out if litter picks can be organised as the hedgerows in Drayton Lane, Portleys Lane and Salts Lane need clearing.</p>	Parish Clerk

	Action
<p><b><u>(09/199) Future of Sports Pavilion (09/187)</u></b></p> <p>Councillor, P Millard discussed the issue of the future of the Sports Pavilion.</p> <p>Do 'suggestion' drop then bring to future meeting.</p>	
<p><b><u>(09/200) Clarence</u></b></p> <p>Parish Clerk to contact Clarence to request the path is cleared of dead wet leaves between Old Manor Close and the Village Green.</p>	Parish Clerk
<p><b><u>(09/201) Park Bench</u></b></p> <p>Chairman, P Millard to organise purchase of new bench for park.</p>	Chairman
<p><b><u>(09/202) Club Car Park</u></b></p> <p>Chairman, P Millard advised that it had been suggested to have a meeting with Matthew Ellis, the Club committee and himself to discuss the club car park.</p> <p>Chairman, P Millard to organise.</p>	Chairman
<p><b><u>(09/203) HGV Signs</u></b></p> <p>Despite numerous e-mails to and from Helen Portman at Lichfield District Council over the past 12 months, it was reported that the HGV signs on Portleys Lane still remain in situ.</p> <p>Parish Clerk to ascertain Helen Portman's manager and write a letter of complaint.</p>	Parish Clerk
<p><b><u>High Speed Rail Link</u></b></p> <p>Chairman, P Millard advised Councillors that the purpose of the meeting on Thursday 25<sup>th</sup> March 2010 was to get parishioner's views to see what action, if any, they wish the Parish Council to take.</p> <p>Chairman, P Millard advised that MP, Brian Jenkins will be in attendance.</p> <p>Chairman, P Millard advised Councillors that he had contacted all Chairman of the other Parish Council's in the area and they were all willing to get together to try to stop or minimise the impact on the Village. Chairman, P Millard to follow up.</p>	Chairman
<p><b><u>Funding</u></b></p> <p>Following a letter from Staffordshire County Council regarding "Funding opportunity for 'grassroots' support for vulnerable people, it was discussed and agreed to apply for this grant to help with transportation for elderly parishioners.</p> <p>Chairman, P Millard to apply for.</p> <p>The meeting finished at 9.05.m.</p>	Chairman