

MINUTES

of the

Drayton Bassett Parish Council

Tuesday 29th June 2010

in the Pavilion Building, Drayton Bassett, Staffordshire

Present: Roy Lockhart (Councillor)
Brian Reynolds (Councillor)
Avril Edmond (Councillor)
Mary Garbett (Councillor)
Lisa Brown (Clerk)

Apologies: Philip Millard (Chairman)
Geoff Hemus (Councillor)

Action

Apologies

Apologies were received from Chairman, P Millard and Councillor, G Hemus.

Code of Conduct

Vice Chairman, R Lockhart, reminded those present to observe the Code of Conduct during the meeting.

Items for Consideration by Members of the Public

Damage to Play Equipment

Following the damage done to the play equipment by three youths from the Village, the youths in question attended the Parish Council meeting to apologise. It was agreed that they would do some community work during the next Village Clean-up day.

(10/225) Transport for the Elderly to Luncheon Club

It was reported that the six month period for providing transport for the elderly parishioners was nearing the end and it was discussed whether to continue with paying for a further six months.

Following a discussion, it was agreed to continue for a further six months. Councillor, A Edmond proposed this and Councillor, M Garbett seconded it.

Parish Clerk to advise Tamworth Community Transport.

Parish Clerk

Approval of Minutes from the Previous Meeting

The Minutes of the previous meeting were signed as a true record of proceedings.

	Action
<p><u>Matters Arising from those Minutes</u></p> <p><u>(09/226) Flagpole (09/206 (carried forward)</u></p> <p>Following a discussion, it was agreed to erect the flagpole on the Village Green. Councillor, R Lockhart proposed it and Councillor, M Garbett seconded it.</p> <p>Parish Clerk to arrange purchase of flagpole.</p>	Parish Clerk
<p><u>(09/227) Gates to Playing Fields (09/207)</u> <u>Not discussed due to absence of Councillor, G Hemus</u></p> <p>The issue of the new gates for the entrance to the Pavilion was discussed and Councillor, G Hemus offered to speak to Kevin Wilkes to help speed this up so it can be moved forward to get the style and design agreed. This is still to be done.</p>	G Hemus
<p><u>(09/228) Perimeter Fence (09/208)</u> <u>Not discussed due to absence of Chairman, P Millard</u></p> <p>Chairman, P Millard to contact John Mason to inform him that his quote has been successful and agree a date for the work to be done. This is still to be done.</p>	Chairman
<p><u>(09/229) Meeting with Helen Portman of Staffordshire County Council re Traffic Management (09/209)</u> <u>Not discussed due to absence of Chairman, P Millard</u></p> <p>Chairman, P Millard confirmed he had contacted Helen Portman to get an update and is still awaiting a reply.</p> <p>Chairman, P Millard advised that a new printing company had been found to print the new 20mph (20 is Plenty) speed sign stickers for parishioner bins (2 per household) and is awaiting delivery. This is still to be done.</p> <p>Chairman, P Millard advised that he had met with Councillor, Matthew Ellis to discuss traffic, bus service and the club and would write up the notes and circulate to Councillors. This is still to be done.</p>	Chairman Chairman Chairman
<p><u>(09/230) What the Village Would Like to See (09/210) (carried forward)</u></p> <p>Following the drop and collection of the Suggestion Cards to parishioners, a summary sheet of the findings was circulated to the Councillors.</p> <p>Chairman P Millard read through the list of suggestions and it was agreed that the Parish Council would produce a Newsletter of the results and indicate, where applicable, of the actions that have been taken in the past and in fact highlighting those suggestions that are actually in place already. This is still to be done.</p> <p>At the previous meeting Councillor, G Hemus advised that he is still to collect the cards that were dropped off in the areas that were designated for him to deliver the cards. This is still to be done.</p>	Parish Clerk / Chairman G Hemus
<p><u>(09/231) Erection of Lamp Post outside the Church</u></p> <p>Parish Clerk confirmed that a letter had been sent to Lichfield District Council requesting the erection of a lamp post outside the church.</p> <p>Awaiting response.</p>	Parish Clerk

	Action
<u>(09/232) Historical Site (09/211)</u>	
Councillor, A Edmond advised that a meeting had taken place with Stephen Dean, County Archeologist, Chairman, P Millard, Parish Clerk, L Brown and Councillor, A Edmond.	
Councillor, A Edmond advised that we now have discs containing photographs of the artefacts found on the historical site and reported that according to Stephen Dean the report on the find is next on the list to be completed by Bob Meeson.	Parish Clerk
Parish Clerk still to contact Sarah Williams at Tamworth Castle to arrange date and time to view the artefacts.	Parish Clerk
It was previously reported that Chairman, P Millard would get quotes for a display unit for the historical site and report back at a future meeting. Stephen Dean kindly offered to send us some companies previously used by Staffordshire County Council. Chairman, P Millard to provide quotes.	Chairman
<u>Correspondence</u>	
<u>(10/233) Letter from Linda Hayes regarding fence</u>	
The letter from Linda Hayes was discussed by the Councillors and it was agreed that the Council did not feel that any contribution should be made.	
Parish Clerk to send letter.	Parish Clerk
<u>(10/234) Hire of Football Pitch</u>	
Parish Clerk advised that Coton Green Football Club had asked if they could use the football pitch for two pre season friendlies.	
Following a discussion, it was agreed in principle that this would be acceptable but Councillor, A Edmond to contact Coton Green to ask some further questions i.e. will they need to use the facilities.	A Edmond
Parish Clerk also advised that Coton Green Football Club have asked if we would be prepared to hire out the pitch to them on Sunday's next season. Following a discussion it was agreed that further information is needed before a decision can be made. Councillor, A Edmond to contact Andy Williams to ascertain his initial thoughts and those of the Football Team and report back.	A Edmond
<u>Chairman's Items</u>	
There were none.	
<u>Parish Councillor Items</u>	
<u>(10/235) Road Signs</u>	
Councillor, A Edmond advised that too many road signs missing and suggested that if the Lichfield District Council won't replace them then perhaps the Parish Council could pay to get them replaced.	
Councillors to e-mail Parish Clerk a list of missing road signs and Parish Clerk will make some investigations as to who is responsible for replacing them before the Council decide on whether to spend any money on replacing them.	All / Parish Clerk

	Action
<p><u>Finance</u></p> <p>Finance Reports circulated.</p>	
<p><u>Planning</u></p> <p>No outstanding Planning Applications</p>	
<p><u>(09/236) Website (09/215)</u> <u>Not discussed due to absence of Chairman, P Millard</u></p> <p>This is still on-going</p>	Chairman
<p><u>(09/237) War Memorial (09/216)</u></p> <p>Following a discussion the Councillors requested that Chairman, P Millard ascertain when we are likely to hear back as to whether we have been awarded the grant for the repair work to the War Memorial.</p> <p>Parish Clerk advised that the Chairman had attempted to visit Corrine Knight ex partner of the army deceased parishioner but was informed that she no longer worked at the Marina and they had no forwarding address.</p> <p>It was confirmed that Robert O'Connor's name would be added to the memorial once repairs had taken place.</p>	Chairman
<p><u>(09/238) Community Gangs (09/217)</u></p> <p>Parish Clerk to contact Lichfield District Council to arrange a litter pick and road sweep of the Village as the hedgerows in Drayton Lane, Portleys Lane and Salts Lane in particular need clearing.</p> <p>This is still to be done.</p>	Parish Clerk
<p><u>(09/239) Future of Sports Pavilion (09/218)</u> <u>Not discussed due to absence of Chairman, P Millard</u></p> <p>Councillor, P Millard discussed the issue of the future of the Sports Pavilion.</p> <p>Do 'suggestion' drop then bring to future meeting. This is still to be done.</p>	
<p><u>(09/240) Club Car Park (09/220)</u> <u>Not discussed due to absence of Chairman, P Millard</u></p> <p>Chairman, P Millard advised that it had been suggested to have a meeting with Matthew Ellis, the Club committee and himself to discuss the club car park. This is still to be done.</p> <p>Chairman, P Millard to organise.</p>	Chairman

High Speed Rail Link (09/222)

It was reported that e-mail updates were being sent out keeping parishioners updated on developments.

(09/241) Funding (09/223)**Not discussed due to absence of Chairman, P Millard**

Following a letter from Staffordshire County Council regarding "Funding opportunity for 'grassroots' support for vulnerable people, it was discussed and agreed to apply for this grant to help with transportation for elderly parishioners.

Chairman, P Millard confirmed this grant had been applied for. Awaiting reply.

(10/242) Changing Rooms (10/224) (carried forward)

Chairman, P Millard advised that as the football season was nearly over, we need to write to Andy Williams advising that an 'end of season' inspection of the changing rooms is going to take place. Chairman, P Millard also advised that it is important that we are aware of the club's officials before the start of the next season including names of the players and that a new contract should be signed between the Club and the Parish Council.

Parish Clerk to arrange. This is still to be done.

Parish Clerk

The meeting finished at 8.25p.m.