

# MINUTES

of the

## Drayton Bassett Parish Council Meeting

Tuesday 26<sup>th</sup> February 2013

In the Sports Pavilion, Rectory Close, Drayton Bassett, Staffordshire

Present: Philip Millard (Chairman)  
Mary Garbett (Councillor)  
Roy Lockhart (Vice Chairman)  
Avril Edmond (Councillor)  
Brian Reynolds (Councillor)

Apologies: Geoff Hemus (Councillor)

Action

### Apologies

Apologies were received from Councillor G Hemus.

### Welcome

Chairman P Millard welcomed Colin and Michael from 1<sup>st</sup> Drayton Bassett Scouts.

### (13/480) Use of Pavilion by 1<sup>st</sup> Drayton Bassett Scouts

Colin explained that the Scouts are looking for a new venue to hold their weekly Scout meetings. It was thought that the Pavilion room may not be big enough but the playing fields give more variety of use.

Councillor R Lockhart asked whether the facilities would be suitable for what they need ie. changing rooms and toilets. Chairman P Millard stated that the flooring could become very dirty very quickly with the Scouts walking in and out of the Pavilion from the Playing Fields.

It was suggested that the Scouts aim to come up with a plan to alternate between the Village Club and the Sports Pavilion dependent on what activities they have planned.

It was confirmed that the 1<sup>st</sup> Drayton Bassett Scouts have their own Public Liability Parish Clerk to check that the Parish Council's insurance with AON would cover the use of the Sports Pavilion and Playing Fields by the Scouts.

1<sup>st</sup> Drayton Bassett Scouts confirmed risk assessments would be carried out.

It was agreed that Chairman P Millard would meet with Colin or Michael to show them the facilities to see if they would be appropriate for the Scout meetings. Chairman P Millard to arrange with Colin.

Councillor B Reynolds proposed the use of the Sports Pavilion if the venue is found to be suitable and Councillor R Lockhart seconded. The decision was unanimous.

### Code of Conduct

Chairman P Millard reminded those present to observe the Code of Conduct during the meeting.

Parish Clerk

Chairman

	Action
<b><u>Items for Consideration by Members of the Public</u></b>	
None	
<b><u>Approval of Minutes from Previous Meeting</u></b>	
The Minutes of the meeting on 22 <sup>nd</sup> January 2013 were recorded as a true and accurate record of proceedings.	
<b><u>Matters Arising from those Minutes</u></b>	
<b><u>(12/481) Mill Lane Land (12/468)</u></b>	
Parish Clerk to contact LDC to request the existing dog bin in Mill Lane is moved into the field (other side of the gate). Awaiting response as at 26.01.13	Parish Clerk
Parish Clerk to also request a new sign in Mill Lane at the entrance (top end of Mill Lane - gap in the hedge – just past the houses). Awaiting response as at 26.01.13	Parish Clerk
<b><u>(11/482) Felling of trees (11/469)</u></b>	
As this item has remained on the Minutes for nearly two years, Councillor M Garbett offered to contact Four oak Tree Services (0121 308 8595) to obtain a quotation to get this work done.	M Garbett
<b><u>(12/483) Village Signage (12/470)</u></b>	
Missing/repairs required to Village signage: Village curtilage - junction of Drayton Lane / Portleys Lane (Ashdene farm) missing. Village curtilage - 30 yards from main junction A4091 and Salts Lane - sign lopsided.	
Parish Clerk confirmed that the Drayton / Fazeley boundary sign opposite the Mariner has been repaired. Councillor A Edmond advised that the other repairs were not yet done. Parish Clerk to chase.	Parish Clerk
Councillor G Hemus to arrange to move the Drayton Lane street sign to just in front of Drayton House. On-going as at 26.02.13 – Councillor G Hemus to chase.	Geoff Hemus
<b><u>(12/484) Drayton Manor Traffic (12/471)</u></b>	
Parish Clerk to e-mail County Councillor Matthew Ellis regarding the increase in volume of traffic to ask if he is aware of anything that has changed in terms of the admission procedure and whether he knows of anything currently being put in place to reduce traffic volume.	
<b>26.02.13</b> - Parish Clerk confirmed a chaser e-mail had been sent to Matthew Ellis and he had responded to say that he hadn't received a reply and he would follow-up. Parish Clerk to continue to chase.	Chairman
<b><u>(13/485) Dog Waste Bags (13/473)</u></b>	
Parish Clerk advised that LDC do not provide dog waste stations and bags. It was agreed to purchase a Dog Glove Dispenser and bags. A cost of up to £200.00 was suggested. Councillor R Lockhart proposed and Councillor M Garbett seconded. Chairman proposed a rota is put in place for the replenishment of bags – this was unanimous.	Sue Harris

**Best Kept Village Competition 2013 (13/474)**

Parish Clerk advised responses only received from the WI and Scouts regarding support should the Parish Council enter the Best Kept Village competition. No response from the Church, Village Club or Manor School.

Following a discussion, it was agreed not to enter due to lack of support from the Village groups. It was, however, thought to be a good idea to plan a Village clean-up day in the future.

Colin from 1<sup>st</sup> Drayton Bassett Scouts asked whether there were any projects that the Scouts could perhaps get involved in towards their Community Badge?

Chairman P Millard suggested that perhaps they help with the reinstallation of the BMX track. Chairman P Millard or Parish Clerk to make contact with Colin if we decide to go ahead.

Chairman /  
Parish Clerk

**(13/486) Repairs to Play Equipment**

Councillor B Reynolds to speak with Chris to arrange for the small repairs to the play equipment and bench to be done.

B Reynolds

**(13/487) Potential Projects for 2013 (13/475)**

Chairman P Millard asked for a list of potential projects for the Village so we can agree an action plan for 2013 and allocate funds to each project that we agree to move ahead with. A list of potential projects are as follows:

- Review of play equipment with a possible replacement/additional Climbing Frame
- Path around the park for running, walking, pushchairs to give greater access to the park
- Review location of planters and look at additional ones
- Benches around the Village
- Face lift and hanging baskets in the bus stop
- Drayton Bassett Village Show with Carnival Prince and Princess Competition
- A 'green' initiative (gas / electric) install wind turbine
- Lunch Club – agreed to go ahead and for the Parish Council to fund it for a period of 3 months at a total cost of £750.00, after which time it would be reviewed.

Councillor R  
Chairman

Councillor E  
Councillor E  
Councillor E  
Councillor Ha

Councillor S Harris advised that the Village Club were not able to support the lunch club during the week so Chairman P Millard stated that he would make contact with them to see if they could support it. Councillor S Harris to contact Buzzard Valley to ascertain whether they would be prepared to provide a meal at £10.00 a head if we could get 40 parishioners to attend. Parish Clerk to provide Councillor S Harris with contact details of Tamworth Community Transport bus to ascertain whether they can help with journeys to the restaurant.

Councillor Harris  
Parish Clerk  
Chairman

- Electricity on the Village Green – Chairman P Millard currently trying to find details on sponsorship with EON.
- Look at joining a Village Fuel Buying Group for oil, gas and electricity.
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Chairman

**(13/488) Register of Interest Forms (13/476)**

Parish Clerk advised that completed Register of Interest forms from Councillors P Millard, B Reynolds, A Edmond, S Harris and M Garbett will be sent to LDC as this item has remained outstanding for too long.

Councillors  
Lockhart /  
Hemus /  
Edmond

Councillors R Lockhart and G Hemus to complete and send to LDC.

**Lichfield District Council Chairman's Dinner**

Chairman P Millard advised that he did not attend the dinner.

**HS2 (13/478)**

Councillor R Lockhart advised that as a Parish Council we need to be able to show that we have formal minutes of our discussions on HS2. Parish Clerk to review last 2 years Minutes and pull out all references to the HS2 debate and submit these to Councillors R Lockhart and M Garbett.

**26.02.13** - Parish Clerk confirmed the above action (13/478) completed and closed.

**(13/489) Grass Cutting Contract (13/479)**

Parish Clerk advised receipt of Grass Cutting quote from John Mason for one season only. No response as yet from Tamworth Borough Council. Parish Clerk to chase.

Parish Clerk

Parish Clerk to contact Bromford Housing to advise that the Parish Council have been cutting the grass belonging to the properties owned by Bromford Housing for some years and to ascertain why that is the case, with the result that either Bromford Housing taking back responsibility or contribute towards the cost via the Parish Council.

Parish Clerk

**(12/490) Road Verges (12/480)**

Parish Clerk to e-mail SCC to request the road verges from the top of Drayton Lane past Portleys Lane are filled with something more substantial than soil.

**26.02.13** - Parish Clerk to chase.

Parish Clerk

**Correspondence****Community Paths Initiative**

No interest.

**Chairman's Items**

None

**Parish Councillor Items****Ash Trees**

Councillor M Garbett asked if there were any Ash trees in the Village as there is a disease affecting this tree in Great Britain. Councillor R Lockhart confirmed there were none.

**Christmas Tree Lights**

Councillor M Garbett wanted to know if the Village Christmas Tree lights had been returned to the Council. Parish Clerk confirmed that Councillor S Harris had returned these at the last Parish Council meeting.

**Finance Reports**

Finance report circulated prior to meeting.

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**Planning**

None

**HS2**

Councillor M Garbett gave an update to the Councillors following her attendance at the HS2 meeting on 21<sup>st</sup> February 2013.

The meeting finished at 9.05pm