

# MINUTES

of the

## Drayton Bassett Parish Council Meeting

Tuesday 26<sup>th</sup> March 2013

In the Sports Pavilion, Rectory Close, Drayton Bassett, Staffordshire

Present: Philip Millard (Chairman)  
Mary Garbett (Councillor)  
Roy Lockhart (Vice Chairman)  
Avril Edmond (Councillor)  
Brian Reynolds (Councillor)

Apologies: Geoff Hemus (Councillor)

Action

### Apologies

Apologies were received from Councillor G Hemus.

### Welcome

#### (13/491) Use of Pavilion by 1<sup>st</sup> Drayton Bassett Scouts

It was confirmed that the 1<sup>st</sup> Drayton Bassett Scouts have their own Public Liability Parish Clerk to check that the Parish Council's insurance with AON would cover the use of the Sports Pavilion and Playing Fields by the Scouts. Parish Clerk to chase and request a written response from AON.

Parish Clerk

It was agreed that Chairman P Millard would meet with Colin or Michael to show them the facilities to ascertain whether they would be appropriate for the Scout meetings. Chairman P Millard advised that he had contacted Colin to arrange to meet him at the Sports Pavilion tonight at 6.30 but Colin didn't confirm. Chairman P Millard to chase.

Chairman

It was suggested previously that perhaps the Scouts could help with the reinstatement of the BMX track. Chairman P Millard or Parish Clerk to make contact with Colin if we decide to go ahead.

Chairman / Parish Clerk

### Code of Conduct

Chairman P Millard reminded those present to observe the Code of Conduct during the meeting.

### Items for Consideration by Members of the Public

None

### Approval of Minutes from Previous Meeting

The Minutes of the meeting on 26<sup>th</sup> February 2013 were recorded as a true and accurate record of proceedings.

**Matters Arising from those Minutes****(12/492) Mill Lane Land (12/481)**

Parish Clerk to contact LDC to request the existing dog bin in Mill Lane is moved into the field (other side of the gate). Awaiting response as at 26.03.13

Parish Clerk

Parish Clerk to also request a new sign in Mill Lane at the entrance (top end of Mill Lane - gap in the hedge – just past the houses). Awaiting response as at 26.03.13.

Parish Clerk

**(11/493) Felling of trees (11/482)**

As this item has remained on the Minutes for nearly two years, Councillor M Garbett offered to obtain quotations.

Councillor M Garbett submitted three quotations for work to be done. Following a discussion, it was found that the trees referred to in the quotations were on the land adjacent to Councillor M Garbett's house and not on the historical site as recorded in the minutes. A discussion followed about the relevance of these quotations and it highlighted some clear confusion as to which trees needed what work within the Village.

The accuracy of the original minute dating back to November 2011 was discussed as both Councillor M Garbett and Councillor R Lockhart understood it never to refer to the trees on the historical site. However, Councillor's B Reynolds, A Edmond and Chairman P Millard thought it did. Chairman P Millard to examine the past 18 months minutes and circulate original minute to Councillors.

Chairman

As the quotations provided by Councillor M Garbett for work to other trees in the Village have never been previously discussed, Chairman P Millard stated that this item should be highlighted as a separate agenda item for consideration. Chairman P Millard asked Councillor M Garbett to scan quotations and send to Parish Clerk.

Mary Garbett

Chairman P Millard asked Councillor M Garbett to obtain three quotations for the raising of the crowns on the historical site as previously minuted.

Mary Garbett

**(12/494) Village Signage (12/483)**

Missing/repairs required to Village signage:

Village curtilage - junction of Drayton Lane / Portleys Lane (Ashdene farm) missing.

Village curtilage - 30 yards from main junction A4091 and Salts Lane - sign lopsided.

Parish Clerk to chase up repairs to the above.

Parish Clerk

Councillor G Hemus to arrange to move the Drayton Lane street sign to just in front of Drayton House. On-going as at 26.03.13 – Councillor G Hemus to chase.

Geoff Hemus

**Drayton Manor Traffic (12/484)**

Response received from County Councillor Matthew Ellis advising that some changes to parking have been made which weren't shared with others by Drayton Manor Park. County Councillor Matthew Ellis also advised that SCC are now resurrecting the Drayton Manor Park Liaison Group so Highways are involved as well as Alan White, Development Portfolio Holder at LDC, as well as the elected candidate as County Councillor for LRE on 2<sup>nd</sup> May 2013.

**(13/495) Repairs to Play Equipment (13/486)**

Councillor B Reynolds advised an estimated completion date of 1<sup>st</sup> May for the small repairs to the play equipment.

Brian Reynolds

**(13/496) Potential Projects for 2013 (13/475)**

Chairman P Millard asked for a list of potential projects for the Village so we can agree an action plan for 2013 and allocate funds to each project that we agree to move ahead with. A list of potential projects are as follows:

- Review of play equipment with a possible replacement/additional Climbing Frame. Councillor B Reynolds to come up with a rough plan of potential new equipment / ideas in time for next meeting. Chairman P Millard advised that he had e-mailed Fazeley Initiative to ascertain what grants, if any, are available
- Path around the park for running, walking, pushchairs to give greater access to the park
- Review location of planters and look at additional ones
- Benches around the Village
- Face lift and hanging baskets in the bus stop
- Drayton Bassett Village Show with Carnival Prince and Princess Competition
- A 'green' initiative (gas / electric) install wind turbine
- Lunch Club – agreed to go ahead and for the Parish Council to fund it for a period of 3 months at a total cost of £750.00, after which time it would be reviewed. Lunch clubs now taking place at Buzzard Valley.
- Electricity on the Village Green – Chairman P Millard currently trying to find details on sponsorship with EON. Chairman P Millard advised awaiting information
- Look at joining a Village Fuel Buying Group for oil, gas and electricity.

Councillor R

Chairman

Councillor E  
Councillor E  
Councillor E  
Councillor Ha

Councillor Ha

Chairman

**(13/497) Grass Cutting Contract (13/489)**

Parish Clerk advised that she had received a response from Tamworth Borough Council and unfortunately they are unable to quote at this time due to there not being enough revenue in the contract as they would need to purchase new equipment. They did mention that they were presently looking at providing grass cutting services to a number of other companies next year and once the existing contracts for those companies were up for renewal they would be able to include Drayton Bassett and would re-contact us in July.

Parish Clerk

Parish Clerk

Chairman

Parish Clerk to contact Bromford Housing to ascertain why the Parish Council currently cut the grass belonging to the properties owned by Bromford Housing, and to look at them taking back responsibility or at least contributing towards the cost via the Parish Council.

Quotation received from John Mason which is 10% higher than the previous year. Councillor R Lockhart proposed we ask John for an extra cut of the Playing Field and on that basis we should go ahead. Councillor A Edmond seconded. The decision was unanimous.

Councillor A Edmond suggested that we obtain additional quotations from other companies before the end of this season for 2014/15. Councillor A Edmond to look at some potential companies.

Avril Edmond

**(12/498) Road Verges (12/490)**

Parish Clerk to e-mail SCC to request the road verges from the top of Drayton Lane past Portleys Lane are filled with something more substantial than soil.

**26.03.13** - Parish Clerk to chase.

Parish Clerk

**Correspondence****(13/499) Shortland Parsley Correspondence**

Chairman P Millard advised that further correspondence has been received from Shortland Parsley which he had forwarded onto the Councillors for their comments. Comments were received from Councillor R Lockhart which Councillor A Edmond agreed with.

Chairman P Millard to forward Councillor R Lockhart's comments on together with some further questions from Councillor P Millard.

Chairman

**(13/500) Community Parish Recycling Scheme**

Chairman P Millard discussed the Community Parish Recycling scheme being organised by Community Council of Staffordshire.

It was agreed that the scheme would be worth investigating. Chairman P Millard to make contact to obtain further details.

Chairman

Location of the bin was also discussed and a number of suggestions were made. Once we are in receipt of further details a further discussion will need to take place to propose going ahead with this scheme and agree on a location of the bin.

**Chairman's Items**

None

**Parish Councillor Items****(13/501) Facebook Page for the Village**

Councillor S Harris suggested that the Parish Council have a Facebook Page so parishioners can advertise items for sale, events taking place etc.

Following a discussion, it was agreed that this would be a good idea. Councillor S Harris proposed it and Councillor B Reynolds seconded it.

Councillor S Harris to set the Facebook page up.  
Parish Clerk to e-mail Parish Council logo to Councillor S Harris.

Sue Harris  
Parish Clerk**Finance Reports**

Finance report circulated prior to meeting.

**Planning**

None

**HS2**

Councillor R Lockhart gave a short update on HS2.

The meeting finished at 8.40