

# MINUTES

of the

## Drayton Bassett Parish Council Meeting

Tuesday 24<sup>th</sup> September 2013

In the Sports Pavilion, Rectory Close, Drayton Bassett, Staffordshire

Present: Philip Millard (Chairman)  
Avril Edmond (Councillor)  
Brian Reynolds (Councillor)

Apologies: Geoff Hemus (Councillor)  
Mary Garbett (Councillor)  
Sue Harris (Councillor)

Parishioners: Maurice Leake / Janet Watson / Mo Smith / David Davies /  
Judy Williams / John Williams

Action

### Apologies

Apologies received from Councillor's Hemus, Garbett and Harris.

### (13/535) Resignation of Councillor Lockhart

Chairman Millard advised of Councillor Lockhart's resignation. Parish Clerk to write to Roy Lockhart to thank him for his past work.

Parish Clerk

### Items for Consideration by Members of the Public

#### (13/536) Flood Defence Wall

Parishioner, Maurice Leake, highlighted a number of concerns regarding the flood defence work currently being undertaken by the Environment Agency in Mill Lane and Mayfair Drive:.

- 1) Maurice asked when is it likely that we will be in a position where it will give residents protection against flooding
- 2) Maurice also raised concerns about the location of the flood defence wall in relationship to the end of the gardens. Chairman Millard explained that, following Councillor Edmonds visit to inspect the work in progress, we also had a concern and instructed our Land Agent to contact the Environment Agency to ensure that the defence wall is going to be located as per the original plan.

Chairman Millard to contact the Land Agent to seek confirmation of 1) above.

Chairman

### Minutes of Previous Meeting

The Minutes of the meeting on 23<sup>rd</sup> July 2013 were recorded as a true and accurate record of proceedings.

### Code of Conduct

Chairman P Millard reminded those present to observe the Code of Conduct during the meeting.

**Matters Arising from those Minutes****(13/537) Grass Verges (13/503)**

It was highlighted by a parishioner attending the meeting, that one resident is still parking on the grass verge. However, it was discussed and concluded that the resident may have been outside the original highlighted area and therefore may not have received the original letter sent by Staffordshire County Council.

Parish Clerk to request Staffordshire County Council sends the same letter to the newly highlighted area.

Parish Clerk

Chairman Millard to provide house numbers in the highlighted area

Chairman

**(12/538) Mill Lane Land – Relocation of Dog Waste Bin (12/520)**

Awaiting completion of works currently being carried out by the Environment Agency before we arrange to relocate the dog waste bin.

Councillor Reynolds to invite our handy man to quote once we are in a position to move forward.

Brian Reynolds

**(11/539) Felling of trees (11/521)**

Councillor Garbett advised that she had posted the quotations to the Parish Clerk on the 27<sup>th</sup> June, however, the Parish Clerk confirmed nothing had been received. Councillor Garbett to re-send. Outstanding as at 24/09/13

Councillor  
Garbett

Chairman Millard advised that he had made contact with the Arboriculture Officer at LDC who has agreed to come and give us an independent opinion of the trees on the Village Green and Historical site and asked for permission to progress. Awaiting response as at 24/09/13.

Chairman

**(12/540) Village Signage (12/522)**

Missing/repairs required to Village signage:

Village curtilage - junction of Drayton Lane / Portleys Lane (Ashdene farm) missing.  
Village curtilage - 30 yards from main junction A4091 and Salts Lane - sign lopsided.

Parish Clerk advised on 23/07/13 that no response has been received from Helen Portman since first being advised that this issue had been escalated to Helen to investigate on 3<sup>rd</sup> May 2013.

Parish Clerk confirmed that she has escalated this on-going issue to Matthew Ellis' replacement, Alan White, but as at 24/09/13 no response has been received despite a second chaser e-mail, although Alan White did acknowledge receipt of the initial e-mail. Parish Clerk to chase Alan White again.

Parish Clerk

Parish Clerk confirmed she had invited Alan White to a future Parish Council meeting.

It was agreed that Councillor Edmond would obtain prices for two new signs if no response from Alan White is received with a view to purchasing at the cost of the Parish Council.

Avril Edmond

Councillor Hemus to arrange to move the Drayton Lane street sign to just in front of Drayton House. Outstanding as at 24/09/13 – Councillor Hemus still to arrange.

Geoff Hemus

**(13/541) Community Parish Recycling Scheme (13/523)**

Chairman Millard advised that he had spoken to Community Council of Staffordshire and confirmed that someone would visit the Village to look for the best location and re-contact him in due course.

As per the previous minute (13/500), once we are in receipt of this information a further discussion needs to take place to propose going ahead with this scheme and agree the location of the bin.

Chairman Millard advised no response as at 23/09/13. Chairman Millard to chase.

Chairman

**(13/542) Grass Cutting Contract (13/525)**

Parish Clerk confirmed that Chris Silk of Tamworth Borough Council had been in contact to ask some final questions before submitting quotation. Parish Clerk confirmed that she had tried to make contact by phone and e-mail on 24/09/13 to chase up quotation but had received an Out of Office message. Parish Clerk to contact again on 30/09/13

Parish Clerk

Parish Clerk confirmed no interest to quote from Paul's Gardening & Mowing Services.

Comments from previous meetings: Councillor Edmond believes we should get more information as to what the residents of the Bromford Housing properties pay in rent. Councillor Edmond proposed this and Councillor Reynolds seconded.

Councillor Lockhart proposed that we open up the offer to cut the grass for other elderly parishioners and Councillor Garbett seconded. Chairman Millard also agreed.

Chairman Millard to find out demographics in terms of elderly parishioners and bring back to the next meeting and then take a vote. As at 23/09/13 still to progress.

Chairman

It was agreed to wait to progress the remainder of this action until we have ascertained whether the two other gardening companies wish to quote.

**(13/543) Notice Board (13/526)**

It was discussed and agreed to purchase a 3 panelled Notice Board to be sited parallel to the hedge between the hedge and the pavement on the Village Club car park. The Village Club have given their permission for this.

A budget of £850.00 was suggested for the purchase of the new Notice Board. This was proposed by Councillor Edmond and seconded by Councillor Reynolds.

It was also agreed to move the existing Notice Board to Mayfair Drive for those residents.

Councillor Reynolds to organise the re siting of the old Notice Board.

Councillor  
Reynolds

Parish Clerk to purchase new Notice Board.

Parish Clerk

**(13/544) Dog Waste Station – Anti-Dog Fouling Campaign in Conjunction with Drayton Manor & the Manor School (13/527)**

It was discussed and agreed at the meeting on 24/09/13 that despite no response from Drayton Manor Park regarding this initiative, the Parish Council should still contact Manor Primary School to see if they would be interested in running this campaign in conjunction with the Parish Council. The idea is that the winning Anti Dog Fouling poster would be printed at the cost of the Parish Council and displayed around the Village.

It was also suggested that a prize for the winner could be awarded. This is to be discussed and agreed at a future meeting.

Councillor Edmond to e-mail Councillor Harris to seek her view.

Councillor  
Edmond

**(13/545) Village Signage (13/528)**

Chairman Millard and Councillor Reynolds to meet with Councillor Hemus to obtain his views as the current signs are on his land and this would be brought back to the next meeting. No progress as at 24/09/13.

Chairman  
B Reynolds

**(13/546) Flag for Pole (13/529)**

Chairman Millard to purchase.

Chairman

**(13/547) Speed of traffic through the Village (13/531)**

Councillor Harris raised the speed of traffic through the Village from the bottom end of Drayton Lane towards Tamworth Road, and asked if anything can be done regarding the speed of traffic at both ends of Drayton Lane.

Parish Clerk to write to Staffordshire County Council advising that there have been a number of complaints of near misses and increased traffic through the Village due to drivers cutting through due to traffic jams near Drayton Manor Park (on Coleshill Road) and build-up of traffic from Fazeley and request a speed survey is carried out. On-going as at 24/09/13.

Parish Clerk

**(13/548) Lunch Club**

Councillor Harris to come back to the Parish Council meeting in 6 month's with fund raising ideas for the Lunch Club to become self or part funded, as well as looking at any grants available.

Councillor Harris

**Correspondence**

None

**Chairman's Items**

**Tamworth Borough Council Letter re Watchman's Status**

The above letter received from Tamworth Borough Councillor was circulated to Councillors for their information.

**Parish Councillor Items****(13/549) Hybrid Bill Document Deposit**

Parishioner, Mo Smith asked the Parish Council what provision is being made for parishioners to view the public documents. Chairman Millard stated that following receipt of a letter advising Parish Councils that at some time in the future they would be required to provide this information, we had written to Jan Heckscher, Assistant Bill Manager, seeking further details and clarification on such things as timings and expectations etc. Once we are in receipt of this response the Parish Council will then discuss and agree a way forward.

Mo Smith asked if a copy of the e-mailed questions sent to Jan Heckscher could be shared with the group. Parish Clerk to forward to Mo Smith.

Mo Smith stated that in the event of the Drayton Bassett against HS2 Action Group petitioning against items in the Hybrid Bill they would be looking for financial support from the Parish Council. Chairman Millard stated that once that decision has been reached they were to come back to the Parish Council with those details and a decision would be made.

Mo Smith asked for clarification regarding the stance of the Parish Council in relation to HS2. Chairman Millard reiterated that it was minuted at the start of this campaign that the Parish Council are against the building of HS2 for financial, social and environmental reasons.

**(13/550) Use of Community Bus**

Councillor Harris' e-mail sent to all Councillors 19/09/13 refers.

It was discussed and agreed that cost effective transport to the Staffordshire Museum at Whittington Barracks to the value of £70.00 would be allocated to this once numbers are known.

Councillor Edmond proposed this and Councillor Reynolds seconded.

Parish Clerk to advise Councillor Harris.

**(13/551) Manor Park Traffic**

Councillor Reynolds advised that complaints have been received once again from parishioners regarding the amount of traffic entering and leaving Drayton Manor Park.

It was discussed and agreed to write to Fazeley Parish Council to ascertain whether they had received any similar complaints and had been in contact with Drayton Manor Park regarding traffic issues and seek their views.

Parish Clerk to also write to County Councillor, Alan White, at Staffordshire County Council to seek his views.

**(13/552) Tamworth Community Transport Services re Donation**

Letter received from Tamworth Community Transport Services regarding a donation towards the Village bus. It was discussed and agreed that this is a valuable service provided to the parishioners and we should therefore continue.

Councillor Edmond proposed the same amount as last year. Councillor Reynolds seconded. Parish Clerk to arrange cheque.

Parish Clerk

Parish Clerk

Parish Clerk

Parish Clerk

Parish Clerk

**(13/553) Finance Report**

Finance report to be circulated separately.

Parish Clerk

**Planning**

None

**HS2**

No extra items discussed.

The meeting finished at 8.50