

MINUTES

of the

Drayton Bassett Parish Council Meeting

Tuesday 26th November 2013

In the Sports Pavilion, Rectory Close, Drayton Bassett, Staffordshire

Present: Philip Millard (Chairman)
Sue Harris (Councillor)
Geoff Hemus (Councillor)

Apologies: Mary Garbett (Councillor)
Avril Edmond (Councillor)
Brian Reynolds (Councillor)

Parishioners: Linda Hunt / Dene Templeman / Stuart Potts / Janet Watson / Gerald Watson / Mo Smith

Action

Apologies

Apologies received from Councillor's Garbett, Reynolds and Edmond.

Items for Consideration by Members of the Public

Tamworth Community Transport Services

Linda Hunt and Dene Templeman attended the Parish Council meeting. Please see item 13/564 for the content as this was a previously discussed minute.

Code of Conduct

Chairman P Millard reminded those present to observe the Code of Conduct during the meeting.

Minutes of Previous Meeting

The Minutes of the meeting on 22nd October 2013 were recorded as a true and accurate record of proceedings.

Matters Arising from those Minutes

(12/562) Mill Lane Land – Relocation of Dog Waste Bin (12/556)

Awaiting completion of works currently being carried out by the Environment Agency before we arrange to relocate the dog waste bin.

Councillor Reynolds to invite our handy man to quote once we are in a position to move forward.

Brian Reynolds

(11/563) Felling of trees (11/557)

Chairman Millard advised that he had made contact with the Arboriculture Officer at LDC who has agreed to come and give us an independent opinion of the trees on the Village Green and Historical site and asked for permission to progress. Awaiting response as at 26/11/13.

Chairman

(12/564) Village Signage (12/558)

Missing/repairs required to Village signage:

Village curtilage - junction of Drayton Lane / Portleys Lane (Ashdene farm) missing.

Village curtilage - 30 yards from main junction A4091 and Salts Lane - sign lopsided.

Councillor Hemus confirmed that he had finally managed to speak to the owner of Drayton House who is happy for the road sign to be erected on the land in front of their property. Councillor Hemus to arrange. Chairman Millard asked for this to be done as a matter of urgency as this has been on-going for a while.

Geoff Hemus

It was previously minuted that Councillor Edmond would obtain quotes for the Parish Council to purchase new signs and pass them to Councillor Reynolds for this meeting as she will be absent, however, Councillor Reynolds was also absent so this action is to be carried forward.

Brian Reynolds
Avril Edmond

Chairman Millard stated that an acknowledgment e-mail had been received from Alan White advising that he will be picking this issue up with Richard Rayson who returns from holiday this week.

(13/565) Community Parish Recycling Scheme (13/559)

Chairman Millard advised that he had spoken to Community Council of Staffordshire and confirmed that someone would visit the Village to look for the best location and re-contact him in due course.

As per the previous minute (13/500), once we are in receipt of this information a further discussion needs to take place to propose going ahead with this scheme and agree the location of the bin.

Chairman Millard advised still no response as at 26/11/13 – Chairman to chase, although he does have concerns now over the location of the bin due to the proposed work to the Village Club car park as there may not be sufficient space for the bin to be situated. It was agreed to wait until this work has been completed before we make a decision.

Chairman

(13/566) Grass Cutting Contract (13/560)

It was agreed to wait to progress the remainder of this action until we have ascertained whether the two other gardening companies wish to quote.

Chairman

Chairman Millard advised that Tamworth Borough Council had stated that they were days away from submitting a quotation, however, this has still not been received as at 26/11/13.

Chairman Millard stated that the existing Grass Cutting Contract with John Mason has now come to an end with John having carried out the last of the grass cutting for the season.

Councillor Harris mentioned someone in the Village who provides grass cutting services. Councillor Harris to obtain contact details and pass on to the Parish Clerk.

Parish Clerk

(13/567) Notice Board (13/561)

Parish Clerk confirmed Notice Board had been ordered and lead time is 4 /6 weeks.

Location of new Notice Board to be sited parallel to the hedge between the hedge and the pavement on the Village Club car park. The Village Club have given their permission for this.

It was also agreed to move the existing Notice Board to Mayfair Drive for those residents. Councillor Reynolds to organise the re siting of the old Notice Board once new Notice Board erected.

Councillor
Reynolds

Dog Waste Station – Anti-Dog Fouling Campaign in Conjunction with Drayton Manor & the Manor School (13/562)

Councillor Harris advised that no response has been received from the Manor School so it was agreed to remove this from the Minutes.

(13/568) Village Signage (13/563)

Chairman Millard and Councillor Reynolds to meet with Councillor Hemus to obtain his views as the current signs are on his land and this would be brought back to the next meeting. No progress as at 26/11/13.

Chairman
B Reynolds

(13/569) Speed of traffic through the Village (13/565)

Councillor Harris raised the speed of traffic through the Village from the bottom end of Drayton Lane towards Tamworth Road, and asked if anything can be done regarding the speed of traffic at both ends of Drayton Lane.

Chairman Millard stated that Helen Portman from Lichfield District Council had advised that LDC are erecting speed indicators in the Village to monitor traffic, however, no response has been received to our e-mail asking to know the location of the speed indicators, when they are likely to be installed and how many will be installed.

Councillor Harris stated that she had spoken to Helen Portman a few weeks ago and Chairman Millard asked if she would be happy to make contact with Helen Portman to follow this up and report back at the next meeting.

Councillor Harris

(13/560) Hybrid Bill Document Deposit (13/566)

Chairman Millard advised that the loan computer has been received and the material will be delivered tomorrow, Wednesday 27th November.

Following a discussion, it was felt that the Village Club is a more public building for the computer to be located for parishioners to view. Chairman Millard to meet with Pete Hayes later this evening to discuss whether it would be viable for the computer to be set up on a Monday evening and collected again on Friday evening. It was suggested that we could have open days in the Sports Pavilion at the weekends, but this would need to be on an appointment basis. Councillors Hemus and Harris both agreed to take part in a weekend rota for the Open Days.

It was suggested that we could perhaps put something on the webpage for parishioners to book an appointment.

(13/560) Hybrid Bill Document Deposit (13/566) cont

Parish Clerk to do a leaflet advertising the location of where the documents can be viewed during weekdays and Open Days by appointment at the weekends.

Parish Clerk

Chairman Millard asked if Councillors would be agreeable to the purchase of five memory sticks if the material can be copied? Councillor Harris proposed this and Councillor Hemus seconded.

It was discussed that a possible location for the storing and collecting of the memory sticks could be Councillor Hemus' shop which is due to open on Saturday 30th November. It was discussed that this could be another potential location for the computer. Chairman Millard to speak with Councillor Hemus tomorrow to see if this would be an option.

Chairman

(13/561) Petition Document

Chairman Millard to read the petition documentation and then make contact with Mo Smith with the purpose of writing the petition together.

Chairman

(13/562) Manor Park Traffic (13/567)

Councillor Reynolds previously advised that complaints had been received from parishioners regarding the amount of traffic entering and leaving Drayton Manor Park.

Parish Clerk confirmed still no response from Alan White or Fazeley Town Council. Parish Clerk to chase.

Parish Clerk

Parish Clerk to ascertain date of next meeting for Fazeley Town Council and advise Chairman Millard.

Parish Clerk

(13/563) Heathley Lane Dog Waste Bin (13/568)

It was agreed that a laminated A4 note would be put on the front of the dog waste bin asking parishioners not to put any bags of waste on top of the bin to avoid giving the impression that it is full if indeed that is the case.

Parish Clerk

Still on-going 26/11/13.

Correspondence**(13/564) New Bus Service (13/569)**

Chairman Millard confirmed that bus passes can be used on the new bus service.

Linda Hunt and Dene Templeman from Tamworth Community Transport Services attended the meeting to ask how the new bus service will affect them.

It was highlighted that the elderly parishioners are still using TCTS even though the new bus service is in force. The question was raised as to why the parishioners who currently use TCTS would rather pay than use the new bus service on which they could use their over 60's bus pass? It was stated by Linda and Dene that this is due to the fact that the driver is quite happy to drop parishioners off at requested spots such as Asda, Doctor's Surgery etc and return them to their homes. TCTS advised that from January 2014 the prices will increase by 50 pence for a return ticket and single ticket respectively and stated that the elderly parishioners are still very willing to pay the increased price due to the personal service they receive.

(13/564) New Bus Service (13/569) cont...

Chairman Millard stated that TCTS have provided a good service over the years whilst we had no regular bus service, however, if no one used the newly provided bus service it would probably be stopped and after all the campaigning by the Parish Council to persuade Staffordshire County Council to provide this service it would be very difficult to ever request it again.

It was suggested that the Parish Council organise a leaflet drop publicising the new bus service. Parish Clerk to do leaflet and Councillors present agreed to help with distribution.

Chairman Millard asked that the Councillors' thanks are passed onto Glynn who drives the community bus for the service he provides.

Following a discussion, the Parish Clerk is to see if we can find out how many parishioners are using the new bus.

It was discussed and agreed to continue with TCTS for the present, however, if it is found that the new bus service does not provide the right service for the Village and therefore does not get utilised, and it eventually gets withdrawn then this wouldn't be an issue.

Chairman's Items

None

Parish Councillor Items

(13/565) Christmas Tree

Councillor Harris stated that she had been approached by parishioners asking if the Parish Council will pay for a Christmas Tree on the Village Green again this year. Councillor Harris commented that the lights were very disappointing last year and stated that we really need electricity.

Following a discussion, Councillor Harris proposed that the Parish Council buys a Christmas Tree on the proviso that we can get electricity to it. Councillor Hemus seconded this. Councillor Harris to organise the purchase of the Christmas Tree and lights to a value of £150.00 for both the tree and lights.

Councillor Hemus to ask the tenants of a house that he owns next to the Village Green if they would be happy for us to plug into their electricity for the Christmas Tree lights. Chairman Millard to contact Councillor Hemus to ascertain the outcome.

Parish Clerk

Parish Clerk

Councillor Harris

Chairman /
Councillor
Hemus

(13/566) Dog Show

Councillor Harris asked the Parish Council to consider the possibility of holding a Dog Show in 2014 and raised two issues;

- 1) Would our public liability insurance cover us for such an event?
- 2) Could we hold the event on the Playing Fields?

Chairman Millard stated that our public liability insurance should cover us for such an event and doesn't foresee a problem, however, in regards to holding the event on the Playing Field Chairman Millard stated that the Playing Field is a designated no dog area and having recently requested extra No Dog Fouling signs to be erected this will give out mixed messages.

Councillors Reynolds and Edmond, via an e-mail response to Councillor Harris' e-mail prior to the meeting, requested a more detailed plan.

Chairman Millard also stated that he believes there is a bylaw that would need to be looked into.

Councillor Harris to look at other possible locations within the Village to hold the event and come back to the next meeting with a more detailed plan of the details of the day.

Councillor Harris

(13/567) Larger Dog Waste Bin

Councillor Harris asked for a larger dog waste bin on Heathley Lane as by Saturday / Sunday it is getting full.

Parish Clerk to obtain price for a larger bin and bring back to the January 2014 meeting.

Parish Clerk

(13/568) Bench in Bus Stop

Councillor Harris stated that a couple of elderly parishioners had requested a bench be provided in the bus stop.

Councillor Harris proposed the purchase of a new bench and Councillor Hemus seconded.

Parish Clerk to obtain price and bring back to January 2014 meeting.

Parish Clerk

(13/569) Best Kept Village Competition 2014

This item is to be added to the January 2014 agenda.

Parish Clerk

Finance Reports

Finance reports circulated prior to the meeting. No questions were raised.

Planning

No outstanding planning applications.

Chairman Millard confirmed that Councillor Edmond had now met with the Planning Inspector of Lichfield District Council and having seen the area in question is going to look at satellite pictures of the area and historical planning applications to see what they can find and report back in due course.

(13/570) HS2

Parishioner, Mo Smith asked if the Parish Council had submitted a response to the Compensation consultation to which Chairman Millard advised not as yet.

Mo Smith to send Chairman Millard a copy of the documentation which he will read and then seek the help of Mo to complete on behalf of the Parish Council.

Chairman

The meeting finished at 8.55pm

Italic text indicates notes from previous minutes.