

# MINUTES

of the

## Drayton Bassett Parish Council Meeting

Tuesday 25<sup>th</sup> March 2014

In the Sports Pavilion, Rectory Close, Drayton Bassett, Staffordshire

Present: Philip Millard (Chairman)  
Brian Reynolds (Councillor)

Apologies: Avril Edmond (Councillor)  
Geoff Hemus (Councillor)  
Sue Harris (Councillor)

Parishioners: Janet Watson / David Davies / Mo Smith

Action

### Apologies

Apologies received from Councillor Edmond. No apologies received from Councillor Hemus.

### Code of Conduct

Chairman Millard reminded those present to observe the Code of Conduct during the meeting.

### Minutes of Previous Meeting

The Minutes of the meeting on 25<sup>th</sup> February 2014 were recorded as a true and accurate record of proceedings.

### Items for Consideration by members of the public

#### Pathway on Drayton Lane towards Coleshill Road

Parish Council to look at options available and if necessary speak to Staffordshire Highways.

All

#### (14/597) Repainting of 'No Dog Fouling' Signs

Parish Clerk to e-mail LDC to request that all 'No Dog Fouling' signs on the pathways are repainted.

Parish Clerk

### Matters Arising from those Minutes

#### (12/598) Mill Lane Land – Relocation of Dog Waste Bin (12/583)

*Awaiting completion of works currently being carried out by the Environment Agency before we arrange to relocate the dog waste bin.*

*Councillor Reynolds to invite our handy man to quote once we are in a position to move forward.*

Brian Reynolds

**Matters Arising from those Minutes cont..****(11/599) Felling of trees (11/584)**

*Chairman Millard advised that he had made contact with the Arboriculture Officer at LDC who has agreed to come and give us an independent opinion of the trees on the Village Green and Historical site and asked for permission to progress.*

Chairman

Awaiting response as at 25/02/14.

**(12/600) Village Signage (12/585)**

*Missing/repairs required to Village signage:*

*Village curtilage - junction of Drayton Lane / Portleys Lane (Ashdene farm) missing.*

*Village curtilage - 30 yards from main junction A4091 and Salts Lane - sign lopsided.*

Parish Clerk advised that a response has now been received from Alan White confirming that the issue has been passed to Helen Portman who confirmed that the new signs have been designed and subject to the designs being suitable, will then raise a job for the signs to be ordered and erected.

Parish Clerk /  
Councillor  
Edmond

Parish Clerk / Councillor Edmond to monitor completion.

**(13/601) Community Parish Recycling Scheme (13/586)**

*Chairman Millard advised that he had spoken to Community Council of Staffordshire and confirmed that someone would visit the Village to look for the best location and re-contact him in due course.*

*As per the previous minute (13/500), once we are in receipt of this information a further discussion needs to take place to propose going ahead with this scheme and agree the location of the bin.*

*Chairman Millard to chase, although he does have concerns now over the location of the bin due to the proposed work to the Village Club car park as there may not be sufficient space for the bin to be situated. It was agreed to wait until this work has been completed before we make a decision.*

Chairman

Still outstanding as at 25/03/14.

**(13/602) Grass Cutting Contract (13/587)**

*Councillor Harris advised that the Drayton Village based company who were initially interested in quoting have declined to quote due to the contract being too big.*

*Chairman Millard asked Councillor Harris to ask the company to e-mail the Parish Clerk advising that they do not wish to quote to record that we have sought alternative quotations. Still to progress as at 25/03/14.*

Councillor Harris

**(13/603) Notice Board (13/588)**

*It was agreed that Councillor Hemus would arrange to take down the existing Notice Board and store it until we are in a position to erect it on Mayfair Drive once the flood defence works have been completed.*

Councillor  
Hemus

Outstanding as at 25/03/14. Councillor Hemus to progress.

**Matters Arising from those Minutes cont..****(13/604) Village Signage (13/589)**

*Chairman Millard and Councillor Reynolds to meet with Councillor Hemus to obtain his views as the current signs are on his land and this would be brought back to the next meeting.*

Unfortunately the meeting scheduled for Wednesday 5<sup>th</sup> February was cancelled due to availability of Councillor Reynolds. New date to be agreed.

Chairman /  
B Reynolds

**(13/605) Speed of traffic through the Village (13/590)**

*Councillor Harris raised the speed of traffic through the Village from the bottom end of Drayton Lane towards Tamworth Road, and asked if anything can be done regarding the speed of traffic at both ends of Drayton Lane.*

*Chairman Millard stated that Helen Portman from Lichfield District Council had advised that LDC are erecting speed indicators in the Village to monitor traffic, however, no response has been received to our e-mail asking to know the location of the speed indicators, when they are likely to be installed and how many will be installed.*

*Chairman Millard advised at the January 2014 meeting that Helen Portman had advised early December that Staffordshire Highways are actually carrying out a speed and volume survey of the road which will give them a base for the speed, however, this doesn't mean that a SID cannot be put in but the speed and volume will give an accurate indication of the normal road use.*

Chairman Millard advised that no further update had been received as at the February meeting. Councillor Harris stated that she had spoken to Helen Portman a few weeks ago and Chairman Millard asked if she would be happy to make contact with Helen to follow this up and report back at the next meeting. Councillor Harris agreed.

Councillor Harris

Still on-going as at 25/03/14.

**Viewing of HS2 Documents (13/591)**

Chairman Millard stated that following some nine weeks of making the HS2 Hybrid information available in the Village club no-one took the opportunity to view it and feels that we shouldn't continue to make the information available via this way. It was discussed and agreed to put a notice up advising that the information is now available via a USB stick which can be requested by contacting the Parish Clerk.

Parish Clerk confirmed that a notice has now been put on the Village notice board.

**Matters Arising from those Minutes cont..****Manor Park Traffic (13/562)**

*Councillor Reynolds previously advised that complaints had been received from parishioners regarding the amount of traffic entering and leaving Drayton Manor Park.*

Chairman Millard advised that both he and the Parish Clerk attended a meeting at Fazeley Town Council to discuss this issue, where it was advised by Staffordshire County Councillor, Alan White, who was also present, that a meeting between Staffordshire County Council and Drayton Manor Park sometime in March /April has been arranged to discuss a new traffic calming method.

It was agreed that once this meeting has taken place a Working Committee of two councillors from Fazeley Town Council and two from Drayton Bassett would be set up.

**New Bus Service (13/592)**

Action from previous minute not actioned due to the bus service being cancelled.

**Bench in Bus Stop (13/593)**

Parish Clerk confirmed bench now ordered. Awaiting delivery.

**Speed of Acorn Bus (14/594)**

Parish Clerk confirmed she had responded to the parishioner accordingly regarding the speed of the bus through the Village.

**Petitioning & Resolution (14/596)**

Part of the Hybrid Bill states that before the Parish Council can petition, an official minute has to be recorded formally passing this at a publicised meeting. It was discussed and agreed that this would be done at the next Parish Council meeting on 25<sup>th</sup> March.

Parish Clerk confirmed that the advert had been placed in the Tamworth Herald and the Village Voice.

**Co-option of Stuart Potts & Mo Smith onto the Council**

Following the co-option of Stuart Potts and Mo Smith onto the Parish Council as HS2 experts, Mo Smith subsequently declined.

**Correspondence****(14/606) Flood Defence Scheme at Old Mill Lane**

Chairman Millard shared with the Councillors the response from Guy Hemus from the Environment Agency following a number of questions regarding the reinstatement of the land following the completion of the new flood defence.

Chairman Millard to respond to Guy Hemus.

Chairman

## **Chairman's Items**

### **Annual Assembly**

Chairman Millard advised that all Village Groups have been invited to report on the previous 12 months work of their group.

### **(14/607) Meeting with Rev. Jonathan Iddon**

Chairman Millard advised that he had met with Rev. Jonathan Iddon to try to build links between the Parish Council and the Church.

Chairman Millard stated that Rev. Iddon is keen to reach out to more people in the Village and is keen to get involved.

It was agreed that they would work together to create a Working Committee consisting of two people from each Village Group as well as two people who do not represent a group i.e. the parishioners with the aim of linking all the Groups together with the ultimate aim of organising a large event in 2015.

Chairman Millard will mention this at the Annual Assembly in April and then contact all the Village Groups asking for volunteers.

Chairman

### **(14/608) Electronic Payments**

Following the circulation of the Draft Financial Regulations document to Councillors asking them to read and comment, Chairman Millard asked if those present had read the document and asked whether they were in agreement.

Councillors' Reynolds and Potts were in agreement with the payment of invoices electronically, however, Chairman Millard asked that everyone takes the time to read the document as this is not an issue that can just be waived through with a cursory glance so it is important that each councillor reads and makes any comments.

All

Parish Clerk to circulate the document again and add to the May meeting agenda when this will be discussed in length and a decision / agreement made.

Parish Clerk

## **Parish Councillor Items**

### **(14/609) General Untidiness of the Village**

Councillor Reynolds mentioned the general untidiness of the Village.

Parish Clerk asked all Councillors to advise of anything they see that they feel needs addressing and she will e-mail the Community Gangs planner so these items can be addressed during June's visit.

Chairman Millard to add details of the Highways Team and telephone number to report fly tipping onto the Parish Council website.

Chairman

**(14/610) Finance Reports (14/595)**

At the February 2014 meeting the Parish Clerk advised that she was waiting for one of the two bank statements to arrive before being able to circulate the latest Finance Report. Having received no March statements a telephone call was made to the bank who advised that statements are no longer sent out on accounts where no transactions have taken place during the previous month.

Parish Clerk advised that the amount showing in the Business 30 Day Notice Account is £91.26. Due to the current interest rate on this account being 0.05% the interest is negligible so Finance Reports will show £91.26 until the end of the 2014/15 tax year when the interest will be added and shown on the final Finance Report.

**Planning**

*Chairman Millard confirmed that Councillor Edmond had now met with the Planning Inspector of Lichfield District Council and having seen the area in question is going to look at satellite pictures of the area and historical planning applications to see what they can find and report back in due course.*

No outstanding planning applications.

**HS2 Petitioning & Resolution**

That in the judgment of Drayton Bassett Parish Council it is expedient for the Council to oppose the High Speed Rail (London – West Midlands) Bill introduced in the Session of Parliament 2013/14.

Carried unanimously.

That Stuart Potts, Parish Councillor of Drayton Bassett Parish Council take all necessary steps to carry the foregoing Resolution into effect, that the Common Seal be affixed to any necessary documents and that confirmation be given that Stuart Potts be authorised to sign the Petition of the Council against the Bill.

Carried unanimously.

It was discussed and agreed that all travel and out of pocket expenses in the pursuance of this role will be paid by the Parish Council. Councillor Reynolds proposed and Chairman Millard seconded.

**Village Surgery**

Mo Smith advised that Christopher Pincher is holding a further Village Surgery in the Village Club on 12<sup>th</sup> July at 11.00 – 1.00

The meeting finished at 8.20pm

*\*Italic text indicates notes from previous minutes*