

# MINUTES

of the

Drayton Bassett Parish Council Meeting

Tuesday 24<sup>th</sup> May 2016

In the Sports Pavilion, Rectory Close, Drayton Bassett, Staffordshire

Present:

Philip Millard (Chairman)  
Brian Reynolds (Councillor)  
Geoff Humus (Councillor)

Robert Davies Parishioner

	Action
<b><u>Apologies</u></b>  Ian Watkins (Councillor) Avril Edmond (Councillor)	
<b><u>Departing from the Standing Orders</u></b>  In view of there being no Chairman, the Council departed from the Standing Orders and nominations were requested for a Councillor to Chair the January meeting.  Councillor Reynolds proposed Councillor Millard to act as Chair and Councillor Hemus seconded. Councillor Millard accepted.	
<b><u>Code of Conduct</u></b>  Chairman Millard reminded those present to observe the Code of Conduct during the meeting.	
<b><u>Visitors</u></b>  Robert Davies - Parishioner	
<b><u>Items for Consideration by members of the public</u></b>  Robert Davies attended the meeting to discuss planning application 16/00384 He also mentioned the amount of speeding through the village, despite previous attempts being made to reduce this.	

<p><b><u>Approval of Minutes from previous meeting</u></b></p> <p>The minutes from meeting on Tuesday 22<sup>nd</sup> March 2016 were approved by Cllr Hemus &amp; Cllr Reynolds</p> <p><b><u>(16/867) Terry Bevan re interest in joining council</u></b></p> <p>At previous meeting Terry expressed an interest in joining DBPC as a councillor, this has now been withdrawn as he is no longer interested in joining DBPC</p>	

<p><b><u>(14/868) Condition of Football Pitch and Future Maintenance (14/732)</u></b></p> <p>Cllr Millard inspected the changing rooms after the meeting and they were acceptable, next inspection due July 2016 meeting</p>	<p>All Councillors</p>
<p><b><u>(15/869) Maintenance of bus stop on A4091/Salts Lane</u></b></p> <p>Cllr Edmond asked for the opinion of other councillors about what to do with the old (no longer used) bus stop on A4091/Salts Lane. It has been overtaken with hedgerow and weeds and looks unsightly. Options were to knock it down, or tidy up or just leave. Cllr Edmond has kindly trimmed the hedge back. Decision to be made at June meeting if to take down bus stop</p> <p><b><u>(16/870) Councillor vacancies</u></b></p> <p>Attempts have been made to find a replacement as there are now 2 vacancies An advert was put on the Noticeboards and an email the headmaster of the school to see if any parents may be interested and also Parish Clerk to contact Linda Hayes again of the Village Voice. No response for either. All Councillors were tasked to ask around the village to see if anyone interested. The next step would be to send a letter around the village about the vacancy and the potential consequences if the Parish Council fails to have enough councillors to run it.</p>	<p>All councillors</p> <p>All Councillors</p> <p>Parish Clerk</p>

**(16/871) Car Parked at Moat Drive**

There has been a silver Alpha Romeo parked in Moat Drive for some time. Parishioner Terry Bevan stated where it's parked its likely to be hit by another car and it has no Tax or insurance. It's been reported to the Police but as its not being driven they cannot intervene. LDC know whose car it is so can't be classed as abandoned.

Action to be taken a. Contact the police again and b. Report it again to the DVLA as an abandoned vehicle.

**(16/872) Lloyds bank mandate**

Updating of the bank mandate has still not been resolved although they have changed the address to the new parish clerk address. Lloyds are now asking for proof of address for ID/address for Cllr Hemus. Cllr Hemus to go to the bank.

Cllr  
Hemus

**(16/873) NALC funding scheme for Transparency Act**

There is a fund available for purchase of IT equipment and website creation to enable councils to comply with the Transparency Act  
Parish clerk to apply as printer scanner required to scan and upload documents. Parish Clerk to apply for funding.

Parish  
clerk

**Correspondence/general items**

**(16/874) W.I. request for donation for repairs to W.I. building**

Letter received from the W.I. asking if DBPC could donate some money towards the many repairs needed to the W.I. Hall.

The window sills need repair/repaint.

Guttering needs cleaning and end stop replacing. Outside boards need preservative and the fascia board to right of porch needs attention. Fire exit door needs draught excluder replacing. Inside of hall needs decoration and the heating needs attention.

It was agreed that DBPC would donate £500 proposed by Cllr Millard, seconded by Cllr Hemus.

**(16/875) Manor School PTE request for donation to summer fair**

Letter received from Emma Brown the secretary of the Manor School PTA asking if DBPC could donate towards the summer fair and gave a list of items they needed to purchase. It was agreed to donate £90 to purchase a Tombola drum. Proposed by Cllr Reynolds seconded by Cllr Millard  
It was discussed that DBPC would welcome invites to see all the hard work and activities at the school as previously had been by Cllr Millard to the headteacher. Parish clerk to mention this to Emma.

**(16/876) Lower Tame Flood Risk Mgt Scheme – letter from K Parsley**

Email from Keith Parsley to Cllr Millard asking if he could settle the claim  
It was agreed and Parish clerk asked to contact him to confirm

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**(16/877) Quote for repairs to Fascia & Soffits**

Two quotes were received to replace the fascia and soffits at the Pavillion one from MJH Carpentry and the other from D J Fascias,  
The one from Dave Jones of D J Fascias was £170.00 cheaper and it was agreed to go with that quote. Proposed by Cllr Reynolds seconded by Cllr Millard.

**(16/878) Internal audit visit feedback**

This was carried forward to the next meeting

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**(16/879) Finance Reports**

Finance reports circulated

The following cheques were signed and approved for payment this month

Chq 1209 £ 1,150.00 Exterius Facilities Mgt – Grass cutting  
Chq 1210 £120.00 St Peters Church – donation  
Chq 1211 £ 214.00 Odette Ghent – clerk salary  
Chq 1212 £224.39 HMRC – paye L Millard re 2015/16 paye  
Chq 1213 £1,493.09 AON – Liability insurance renewal

**(16/880) Planning**

16/00476 Mr & Mrs Lockhart Shirrall Hall 1<sup>st</sup> floor and two storey front & side extension - No objections

16/00398 Mr Cardin Park Cottage Drayton Lane - Retention of two storey extension – Cllr Millard asked Parish clerk to contact LDC and ask if this was retrospective planning application

16/00384 Mr A Brown – Development of rear of 1-7 Drayton Lane

*Cllr Millard asked Geoff Hemus to consider the code of conduct as to whether he had any involvement or connection that could be seen as a conflict of interest*

Cllr Hemus confirmed that these properties were owned by his sisters and he has no interest in this planning application or the properties

*Cllr Millard asked again if that was too close to be involved in the discussion and cllr hemus said no.*

Robert Davies of No 12 attended the meeting regarding his concerns about the proposed development.

Parish clerk has already contacted St Peters church who advised they will be replying to LDC direct.

Cllr Edmond had confirmed by email her objections also a copy of a letter from the residents of New Row

Cllr Watts also emailed his objections

As there were many objections and matters to discuss Cllr Millard asked for another meeting *on site to at and* to discuss this planning application on Tuesday 31<sup>st</sup> May and requested all councillors to attend.

**(16/881) HS2**

No update this month

Parish clerk

The meeting finished at 8.15pm