

# MINUTES

of the

Drayton Bassett Parish Council Meeting

Tuesday 24 January 2017

In the Sports Pavilion, Rectory Close, Drayton Bassett, Staffordshire

Present:

Philip Millard (Chairman)  
Brian Reynolds (Councillor)  
Geoff Hemus (Councillor)

	Action
<p><b><u>Apologies</u></b></p> <p>Avril Edmond (Councillor) Ian Watts (Councillor)</p>	
<p><b><u>Departing from the Standing Orders</u></b></p> <p>In view of there being no Chairman, the Council departed from the Standing Orders and nominations were requested for a Councillor to Chair the meeting.</p> <p>Councillor Reynolds proposed Councillor Millard to act as Chair and Councillor Watts seconded. Councillor Millard accepted.</p>	
<p><b><u>Code of Conduct</u></b></p> <p>Chairman Millard reminded those present to observe the Code of Conduct during the meeting.</p>	
<p><b><u>Visitors</u></b></p> <p>Mr &amp; Mrs Kneale</p>	
<p><b><u>Items for Consideration by members of the public</u></b></p> <p>None</p>	

<p><b><u>Approval of Minutes from previous meeting</u></b></p>	
<p>The minutes from meeting on Tuesday 22 Nov 2016 were approved by Cllr Hemus &amp; Cllr Reynolds</p>	
<p><b><u>(16/938) Condition of Football Pitch and Future Maintenance (14/732)</u></b></p>	All councillors
<p>Changing rooms, next inspection to be done at February 17 meeting</p>	

<p><b><u>(16/939) Councillor vacancies</u></b></p>	
<p>Attempts have been made to find a replacement as there are now 2 vacancies  An advert was put on the Noticeboards and an email the headmaster of the school to see if any parents may be interested and also Parish Clerk to contact Linda Hayes again of the Village Voice.  No response for either.  All Councillors were tasked to ask around the village to see if anyone interested. The next step would be to send a letter around the village about the vacancy and the potential consequences if the Parish Council fails to have enough councillors to run it.</p>	All councillors

<p><b><u>(16/939)Lloyds bank mandate</u></b></p>	
<p>Updating of the bank mandate has still not been resolved although they have changed the address to the new parish clerk address. Lloyds are now asking for proof of address for ID/address for Cllr Hemus. Cllr Hemus to go to the bank.</p>	Cllr Hemus
<p><b><u>(16/940) Village trees</u></b></p>	
<p>The stumps are not fully ground down after work carried out by Central Trees - Parish clerk asked to contact them, reply received from Kevin Perry stating they were only asked to fell the trees not remove the stumps. Cllr Millard to check quote from 2014</p>	Cllr Millard

**(16/941) TDCS re conservation New Row**

Cllr Reynolds has been in discussion with Norman Biggs of TDCS and has a contact at LDC Claire Hines Principal Conservation & Design Officer Parish clerk to email village photos and letter to Claire Hines to explore if any of the buildings within the village which would meet the criteria for local listing, in particular around New Row.

Email received from Claire Hines 23 Jan 2017 advising she has a new member of staff now & is working through a backlog of work. She feels the DBPC historic site has potential to be designated a conservation area and her team will work on this in 2017. She will write a draft report initially for review by the relevant council committee in order to go out to public consultation, she estimates this will be around summertime. She will keep us posted and arrange to meet DBPC and Civic Society.

**(16/942) Play Equipment**

Quotation for play equipment from Playdale Playgrounds Ltd was discussed to supply new climbing equipment the quote was £8,372.20 to be fitted by AMG Sport Play Ltd at a cost of £3,500. This was proposed by Cllr Reynolds and seconded by Cllr Edmond. Play equipment to be installed week commencing 30<sup>th</sup> January 2017

**New items this month**

**Correspondence**

**(16/943) Debt benefit & consumer advice funding**

Email received from Alan White (Staffs CC) Cabinet member for Health Care & Wellbeing asking if local councils were willing to contribute towards this facility as around £300k is needed due to spending controls after £15m gap in their budget. This was discussed and declined.

**(16/944) HS2 community engagement manager**

Tavir Ahmed sent introductory email and would like to attend a DBPC meeting. It was agreed and Parish clerk to invite him to the next meeting 21 February 2017. His role is to ensure HS2 engages with local Town and Parish Councils

**(16/945) Hayely Smith request to put advert on website**

Hayley Smith Foot Health Practitioner would like to advertise her foot services on the website. She lives out of the DBPC area and usually free advertising is offered only to local businesses. Parish clerk to advise

Parish clerk

Parish clerk

**(16/946) Finance Reports**

Finance reports circulated, the funds in the current account are getting low but Parish Clerk to submit a VAT refund request to HMRC for over £4,000. The balance of the Play Equipment will need to be paid and the installation. The precept is due in April.

Cllr  
Reynolds

The following cheques were signed and approved for payment this month

Chq 1239	£ 493.01	Odette Ghent	Salary & Norton Anti Virus
Chq 1240	£ 5,032.32	Playdale Playgrounds	50% deposit for play equip
Chq 1241	£ 20.00	Keith Parsley	Compensation overpayment

**(16/947) Planning** nothing this month

**(16/948) HS2**

No update this month

The meeting finished at 8.50pm