

MINUTES

of the

Drayton Bassett Parish Council Meeting

Tuesday 23 May 2017

In the Sports Pavilion, Rectory Close, Drayton Bassett, Staffordshire

Present:

Philip Millard (Chairman)
Brian Reynolds (Councillor)
Avril Edmond (Councillor)

	Action
<u>Apologies</u> Ian Watkins (Councillor) Geoff Hemus (Councillor)	
<u>Code of Conduct</u> Chairman Millard reminded those present to observe the Code of Conduct during the meeting.	
<u>Visitors – Parishioners & members of public</u> Alan Wilkinson, Marlene Keenan	
<u>Items for Consideration by members of the public</u> None	
<u>Approval of Minutes from previous meeting</u> The minutes from meeting on Tuesday 21 March 2017 were approved by Cllr Millard & Cllr Reynolds	All councillors

<p><u>(16/975) Condition of Football Pitch and Future Maintenance (14/732)</u></p> <p>Changing rooms inspected and condition ok. Before next season starts letter to go to DBPC football team regarding charging for the pitch. To date it has been FOC on condition that majority of players live in the village. Recent information shows only 1 person in the team does. Enquiries to hire pitch could bring potential income of £800- £1200 per season. DBPC would rent it to the village team for £850 payable up front</p>	
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<p><u>(16/976) Councillor vacancies</u></p> <p>Alan Wilkinson and Marlene Keenan attended the meeting and expressed an interest in joining the council. This was favourably agreed approved by Cllr Reynolds Seconded by Cllr Millard</p> <p><u>(16/977 Lloyds bank mandate</u></p> <p>Updating of the bank mandate has still not been resolved although they have changed the address to the new parish clerk address. Lloyds are now asking for proof of address for ID/address for Cllr Hemus. Cllr Hemus to go to the bank.</p> <p><u>(16/978) TDCS re conservation New Row</u></p> <p>Cllr Reynolds has been in discussion with Norman Biggs of TDCS and has a contact at LDC Claire Hines Principal Conservation & Design Officer Parish clerk to email village photos and letter to Claire Hines to explore if any of the buildings within the village which would meet the criteria for local listing, in particular around New Row. Email received from Claire Hines 23 Jan 2017 advising she has a new member of staff now & is working through a backlog of work. She feels the DBPC historic site has potential to be designated a conservation area and her team will work on this in 2017. She will write a draft report initially for review by the relevant council committee in order to go out to public consultation, she estimates this will be around summertime. She will keep us posted and arrange to meet DBPC and Civic Society.</p> <p><u>Items from visitors</u></p> <p>None</p>	<p>Cllr Hemus</p>
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<u>New items this month</u>	
<p><u>(16/979) Manor School PTA request for donation</u></p> <p>Emma Brown requested a donation of £500 towards the summer fayre, it was agreed to give £250 for the bouncy castle, in future years the PTA to attend DBPC meeting and request any donations required £250 donation proposed by Cllr Reynolds seconded by Cllr AE</p>	
<p><u>16/980 Chairmans Civic Service invite 25 June 17</u></p> <p>No one available to attend apologies will be sent</p>	Cllr Millard
<p><u>16/981 Grass cutting</u></p> <p>Letter from Gavin Traynor of Exteruis Facilites Mgt offering his apologies for not cutting back hedges this year, as compensation he has given us a free days work.</p>	Parish Clerk
<p><u>16/982 Tennis court cleaning maintenance</u></p> <p>Gavin Traynor offered to clean the tennis courts £875+vat, it was agreed this is too expensive as tennis courts rarely used. Clerk to ask him for price to cut trees back that are overhanging.</p>	Parish Clerk
<p><u>16/983 South staffs community paths initiative</u></p> <p>Funding available for projects to improve local rights of way, Clerk to apply for grant for some small tools and PPE</p>	Parish clerk
<p><u>16/984 Church Bells</u></p> <p>A email complaint from resident of Manor Park Drive that church bells were ringing constantly for 3 hours on 22 May 17. Clerk will contact church.</p>	Parish clerk
<p><u>16/985 Play Equip grant</u></p> <p>Amie Elliot now has all the information and will submit application form for grant</p>	
<p><u>16/986 Local councillor training courses</u></p> <p>Local councillor training course available 28 June 17 Clerk to arrange for Alan Wilkinson and Marlene Keenan to attend this.</p>	Parish clerk
<p><u>16/987 New flag</u></p> <p>Cllr Edmond brought up that anew flag is required it was agreed to purchase one prosed by Cllr Edmond Seconded by Cllr Reynolds</p>	

(16/988) Finance Reports

Finance reports circulated, Cashflow required for next meeting

The following cheques were signed and approved for payment this month

Chq 1258 Facilities Mgt Ltd £1,150.00

Chq 1259 AON £1,527.17

Chq 1260 SLCC £76.60

Chq 1261 HMRC £ 234.20

Chq 1262 O Ghent salary Apr-May 17 £468.22

16/989 Annual return 2016/17 Section 1

Acceptance of Annual Governance statement

This was approved by Cllr Edmond Seconded
by Cllr Reynolds and signed by Cllr Millard

16/990 Annual return 2016/17 Section2

Accounting statements

This was approved by Cllr Reynolds Seconded
by Cllr Edmond and signed by Cllr Millard

(16/991) Planning

None this month

(16/992) HS2 Update

HS2 are starting ecological surveys

Meeting finished 9pm

Parish
clerk