

# MINUTES

of the

Drayton Bassett Parish Council Meeting

Tuesday 21 Mar 2017

In the Sports Pavilion, Rectory Close, Drayton Bassett, Staffordshire

Present:

Philip Millard (Chairman)  
Brian Reynolds (Councillor)  
Ian Watkins (Councillor)

	Action
<p><b><u>Apologies</u></b></p> <p>Avril Edmond (Councillor) Geoff Hemus (Councillor)</p>	
<p><b><u>Departing from the Standing Orders</u></b></p> <p>In view of there being no Chairman, the Council departed from the Standing Orders and nominations were requested for a Councillor to Chair the meeting.</p> <p>Councillor Reynolds proposed Councillor Millard to act as Chair and Councillor Watts seconded. Councillor Millard accepted.</p>	
<p><b><u>Code of Conduct</u></b></p> <p>Chairman Millard reminded those present to observe the Code of Conduct during the meeting.</p>	
<p><b><u>Visitors – Parishioners &amp; members of public</u></b></p> <p>Alan Ailkinson, Maurice Leakes, John Mason</p>	
<p><b><u>Items for Consideration by members of the public</u></b></p> <p>None</p>	

<p><b><u>Approval of Minutes from previous meeting</u></b></p>	
<p>The minutes from meeting on Tuesday 21 February 2017 were approved by Cllr Watts &amp; Cllr Reynolds</p>	
<p><b><u>(16/963) Condition of Football Pitch and Future Maintenance (14/732)</u></b></p>	<p>All councillors</p>
<p>Changing rooms, next inspection to be done at next meeting</p>	

<p><b><u>(16/964) Councillor vacancies</u></b></p>	
<p>Attempts have been made to find new councillors to join the council, leaflet drops have been done by clerk and Mo Smith. A continued effort by everyone needed.</p>	<p>All councillors</p>
<p><b><u>(16/965 Lloyds bank mandate</u></b></p>	
<p>Updating of the bank mandate has still not been resolved although they have changed the address to the new parish clerk address. Lloyds are now asking for proof of address for ID/address for Cllr Hemus. Cllr Hemus to go to the bank.</p>	<p>Cllr Hemus</p>
<p><b><u>(16/966) TDCS re conservation New Row</u></b></p>	
<p>Cllr Reynolds has been in discussion with Norman Biggs of TDCS and has a contact at LDC Claire Hines Principal Conservation &amp; Design Officer Parish clerk to email village photos and letter to Claire Hines to explore if any of the buildings within the village which would meet the criteria for local listing, in particular around New Row. Email received from Claire Hines 23 Jan 2017 advising she has a new member of staff now &amp; is working through a backlog of work. She feels the DBPC historic site has potential to be designated a conservation area and her team will work on this in 2017. She will write a draft report initially for review by the relevant council committee in order to go out to public consultation, she estimates this will be around summertime. She will keep us posted and arrange to meet DBPC and Civic Society.</p>	
<p><b><u>Items from visitors</u></b></p>	
<p><b><u>(16/967) Grass cutting contract</u></b></p>	
<p>John Mason the previous grass cutter attended the meeting and asked if the new contract was like for like as the hedges had not been cut back this year. Parish Clerk to contact Gavin Traynor at Exterius Facilities Management.</p>	<p>Parish clerk</p>

**New items this month**

**(16/968) Membership renewals**

SPCA membership is now due £274 this was for information only

Cllr  
Hemus

**(16/969) Environmental Agency New Mill Lane**

Cllr Millard met with the EA re work being carried out at the ends of the gardens by the extra land the houses have purchased. EA assured in writing any damaged will be rectified, work to commence 3<sup>rd</sup> April 17. Photos were taken prior to work commencing.

Cllr  
Millard

**(16/970) Manor School PTA request for donation**

Emma Brown requested a donation towards the summer fayre, Parish Clerk to contact her and ask for PTA to come to Annual Assembly to tell the council more details.

Parish  
Clerk

**(16/971) CiLCA training**

Parish clerk has 4 training days for CiLCA one per month April to July 17  
Parish clerk has also applied for the position of Town Clerk at Atherstone Town Council it will not affect Drayton Bassett as meetings do not clash.

**(16/972) Finance Reports**

Finance reports circulated.

The following cheques were signed and approved for payment this month

Chq 1251 Playdale playgrounds £5,023.32  
replacement chq for chq 1249  
Chq 1252 Odette Ghent salary Mar 17 £234.01  
Chq 1253 SPCA membership £274.00  
Chq 1254 Facilities Mgt Ltd £1,150.00  
Chq 1255 Odette Ghent CiLCA £300.00

**(16/973) Planning**

None this month

**(16/974) HS2 Update**

HS2 collecting PC's now Royal Assent granted.

Meeting finished 9pm

	3.50
	3.72
	4.21

The meeting finished at 8.55pm