

MINUTES

of the

Drayton Bassett Parish Council Meeting

Tuesday 23rd May 2017

in the Sports Pavilion, Rectory Close, Drayton Bassett, Staffordshire

Present: Philip Millard (Chairman)
Brian Reynolds (Councillor)
Avril Edmond (Councillor)

	Action
<p>Apologies: Ian Watkins (Councillor) Geoff Hemus (Councillor)</p> <p>Departing from the Standing Orders</p> <p>In view of there being no Chairman, the Council departed from the Standing Orders and nominations were requested for a councillor to chair the meeting.</p> <p>Councillor Reynolds proposed Councillor Millard to act as Chair and Councillor Edmond seconded. Councillor Millard accepted.</p>	
<p>Code of Conduct</p> <p>Chairman Millard reminded those present to observe the Code of Conduct during the meeting.</p>	
<p>Visitors</p> <p>Alan Wilkinson, Marlene Keenan</p>	
<p>Visitors items for consideration</p> <p>See 16/939</p> <p>Approval of Minutes from previous meeting</p> <p>The minutes from meeting on Tuesday 21st March 2017 were approved. They had been circulated to all Cllrs and no amendments had been notified.</p>	
<p>Matters arising from minutes of previous meeting</p>	

<p>(16/938) Condition of football pitch and future maintenance</p> <p>Changing rooms inspected and in good condition. Before next season starts letter to go to Drayton Bassett football club regarding charging for the pitch. To date it has been FOC on condition that majority of players live in the village. Recent information shows only 1 person in the team does. Enquiries to hire the pitch could bring potential income of £800-£1200 per season. DBFC would rent it to the village team for £850, payable up front.</p>	<p>Parish Clerk</p>
<p>(16/939) Councillors vacancies</p> <p>Alan Wilkinson and Marlene Keenan attended the meeting and expressed an interest in joining the council. This was approved by Cllr Reynolds and seconded by Cllr Edmond.</p> <p>(16/940) Lloyds bank mandate</p> <p>Still not resolved.</p> <p>(16/942) TDCS re conservation New Row</p> <p>No further update</p>	<p>Parish Clerk</p>
<p>2/17 Play Equipment Grant</p> <p>Amie Elliot now has all the information and will submit application for grant.</p> <p>9/17 Manor School PTA</p> <p>Emma Brown did not attend meeting but sent an email requesting £500 towards the summer fayre. It was agreed to give £250 for a bouncy castle. The PTA to be advised that in the future, they must attend a DBPC meeting to request any donations.</p> <p>The donation proposed by Cllr Reynolds, seconded by Cllr Edmond</p>	<p>Parish Clerk</p> <p>Parish Clerk</p>
<p>New Items this month</p>	
<p>10/17 Chairman's Civic Service invite 25 June 2017</p> <p>No one available to attend, apologies to be sent</p>	<p>Cllr Millard</p>
<p>11/17 Grass cutting</p> <p>Letter from Gavin Traynor (grass cutting contractor) offered to clean the tennis courts at a cost of £875 +VAT; it was agreed this is too expensive as tennis courts rarely used.</p> <p>Clerk to ask him for a price to cut back the trees that are overhanging.</p>	<p>Parish Clerk</p>

<p>12/17 South Staffs community paths initiative</p> <p>Funding available for projects to improve local rights of way. Clerk to apply for grant for some small tools and PPE</p>	<p>Parish Clerk</p>
<p>13/17 Church Bells</p> <p>An email complaint from resident of Manor Close that church bells were ringing constantly for 3 hours on 22 May 2017. Clerk to contact church.</p>	<p>Parish Clerk</p>
<p>14/17 Local Councillor training courses</p> <p>A training course is available on 28th June 2017. Clerk to arrange for Alan Wilkinson and Marlene Keenan to attend this.</p>	<p>Parish Clerk</p>
<p>15/17 New Flag</p> <p>Cllr Edmond brought up that a new flag is required, it was agreed to purchase a replacement. Proposed by Cllr Edmond, seconded by Cllr Reynolds</p> <p>Finance Reports</p> <p>Finance reports circulated. Cashflow required for next meeting.</p> <p>The following cheques were signed and approved for payment this month:-</p> <p>Chq1258 £1,150.00 Facilities Mgt Ltd Chq1259 £1,1527.17 AON Chq1260 £76.60 SLCC Chq1261 £234.20 HMRC Chq1262 £468.22 Odette Ghent (salary for Apr/May)</p>	<p>Cllr Edmond</p>
<p>Annual return 2016/17 Section 1</p> <p>Acceptance of Annual Governance statement Proposed by Cllr Edmond, seconded by Cllr Reynolds and signed by Cllr Millard</p>	
<p>Annual return 2016/17 Section 2</p> <p>Accounting statement Proposed by Cllr Edmond, seconded by Cllr Reynolds and signed by Cllr Millard</p> <p>Planning</p> <p>None this month</p>	

HS2	
HS2 are starting ecological surveys.	
The meeting finished at 9 pm	

SIGNED AS A TRUE AND ACCURATE RECORD

MEETING CHAIR _____ DATE _____