

MINUTES

of the

Drayton Bassett Parish Council Meeting

Tuesday 20th June 2017

in the Sports Pavilion, Rectory Close, Drayton Bassett, Staffordshire

Present: Avril Edmond (Chairman)
 Brian Reynolds (Councillor)
 Marlene Keenan (Councillor)
 Alan Wilkinson (Councillor)

Apologies: Ian Watkins (Councillor)
 Geoff Hemus (Councillor)
 Phil Millard (Councillor)

Departing from the Standing Orders

In view of there being no Chairman, the Council departed from the Standing Orders and nominations were requested for a councillor to chair the meeting.

Councillor Reynolds proposed Councillor Edmond to act as Chair and Councillor Keenan seconded. Councillor Edmond accepted.

Code of Conduct

Chairman Edmond reminded those present to observe the Code of Conduct during the meeting.

Visitors

None

Visitors items for consideration

None

Approval of Minutes from previous meeting

The minutes from meeting on Tuesday 23rd May 2017 were approved. They had been circulated to all Cllrs and no amendments had been notified.

Matters arising from minutes of previous meeting

Action

<p>(16/938) Condition of football pitch and future maintenance</p> <p>For 2017/18 season letter gone to DBFC regarding charging for the pitch, awaiting a reply from football team.</p>																			
<p>(16/940) Lloyds bank mandate</p> <p>New councillors to be added to mandate.</p>	<p>Parish Clerk</p>																		
<p>(16/942) TDCS re conservation New Row</p> <p>Clerk to contact Claire Hines for an update.</p>	<p>Parish Clerk</p>																		
<p>2/17 Play Equipment Grant</p> <p>Parish Clerk to contact Amie Elliot for an update.</p> <p>14/17 Local Councillor training courses</p> <p>Two places confirmed for 28th June 2017.</p> <p>15/17 New Flag</p> <p>Cllr Edmond apologised that she had yet to purchase new flag.</p>	<p>Parish Clerk</p> <p>Cllrs Keenan/ Wilkinson</p> <p>Cllr Edmond</p>																		
<p>New Items this month</p>																			
<p>None</p> <p>Correspondence</p> <p>None</p>																			
<p>Finance Reports</p> <p>Finance reports and cashflow circulated.</p> <p>The following cheques were signed and approved for payment this month:-</p> <table border="0" data-bbox="172 1608 906 1854"> <tr> <td>Chq1263</td> <td>£117.60</td> <td>Toplis Assoc</td> </tr> <tr> <td>Chq1264</td> <td>£1,150.00</td> <td>Facilities Mgt Ltd</td> </tr> <tr> <td>Chq1265</td> <td>£564.48</td> <td>Manor Park Nurseries</td> </tr> <tr> <td>Chq1266</td> <td>£250.00</td> <td>Friends of Manor School PTA</td> </tr> <tr> <td>Chq1267</td> <td>£234.21</td> <td>Odette Ghent</td> </tr> <tr> <td>Chq1268</td> <td>£175.40</td> <td>PAYE (Apr-June)</td> </tr> </table>	Chq1263	£117.60	Toplis Assoc	Chq1264	£1,150.00	Facilities Mgt Ltd	Chq1265	£564.48	Manor Park Nurseries	Chq1266	£250.00	Friends of Manor School PTA	Chq1267	£234.21	Odette Ghent	Chq1268	£175.40	PAYE (Apr-June)	
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<p>Planning</p> <p>None this month</p>																			

HS2	Parish Clerk
Meeting on 11th July at County Buildings Stafford	
The meeting finished at 8.10 pm	

SIGNED AS A TRUE AND ACCURATE RECORD

MEETING CHAIR _____ DATE _____