

# MINUTES

of the

## Drayton Bassett Parish Council Meeting

Tuesday 20th June 2017

in the Sports Pavilion, Rectory Close, Drayton Bassett, Staffordshire

Present: Avril Edmond (Chairman)  
Brian Reynolds (Councillor)  
Marlene Keenan (Councillor)  
Alan Wilkinson (Councillor)

**Apologies:** Ian Watkins (Councillor)  
Geoff Hemus (Councillor)  
Phil Millard (Councillor)

### Departing from the Standing Orders

In view of there being no Chairman, the Council departed from the Standing Orders and nominations were requested for a councillor to chair the meeting.

Councillor Reynolds proposed Councillor Edmond to act as Chair and Councillor Keenan seconded. Councillor Edmond accepted.

### Code of Conduct

Chairman Edmond reminded those present to observe the Code of Conduct during the meeting.

### Visitors

None

### Visitors items for consideration

None

### Approval of Minutes from previous meeting

The minutes from meeting on Tuesday 23rd May 2017 were approved. They had been circulated to all Cllrs and no amendments had been notified.

### Matters arising from minutes of previous meeting

Action

<p><b>(16/938) Condition of football pitch and future maintenance</b></p> <p>For 2017/18 season letter gone to DBFC regarding charging for the pitch, awaiting a reply from football team.</p>																			
<p><b>(16/940) Lloyds bank mandate</b></p> <p>New councillors to be added to mandate.</p>	<p>Parish Clerk</p>																		
<p><b>(16/942) TDCS re conservation New Row</b></p> <p>Clerk to contact Claire Hines for an update.</p>	<p>Parish Clerk</p>																		
<p><b>2/17 Play Equipment Grant</b></p> <p>Parish Clerk to contact Amie Elliot for an update.</p> <p><b>14/17 Local Councillor training courses</b></p> <p>Two places confirmed for 28th June 2017.</p> <p><b>15/17 New Flag</b></p> <p>Cllr Edmond apologised that she had yet to purchase new flag.</p>	<p>Parish Clerk</p> <p>Cllrs Keenan/ Wilkinson</p> <p>Cllr Edmond</p>																		
<p><b>New Items this month</b></p>																			
<p>None</p> <p><b>Correspondence</b></p> <p>None</p>																			
<p><b>Finance Reports</b></p> <p>Finance reports and cashflow circulated.</p> <p>The following cheques were signed and approved for payment this month:-</p> <table data-bbox="172 1608 906 1854"> <tr> <td>Chq1263</td> <td>£117.60</td> <td>Toplis Assoc</td> </tr> <tr> <td>Chq1264</td> <td>£1,150.00</td> <td>Facilities Mgt Ltd</td> </tr> <tr> <td>Chq1265</td> <td>£564.48</td> <td>Manor Park Nurseries</td> </tr> <tr> <td>Chq1266</td> <td>£250.00</td> <td>Friends of Manor School PTA</td> </tr> <tr> <td>Chq1267</td> <td>£234.21</td> <td>Odette Ghent</td> </tr> <tr> <td>Chq1268</td> <td>£175.40</td> <td>PAYE (Apr-June)</td> </tr> </table>	Chq1263	£117.60	Toplis Assoc	Chq1264	£1,150.00	Facilities Mgt Ltd	Chq1265	£564.48	Manor Park Nurseries	Chq1266	£250.00	Friends of Manor School PTA	Chq1267	£234.21	Odette Ghent	Chq1268	£175.40	PAYE (Apr-June)	
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<p><b>Planning</b></p> <p>None this month</p>																			

<b>HS2</b>	Parish Clerk
Meeting on 11th July at County Buildings Stafford	
<b>The meeting finished at 8.10 pm</b>	

SIGNED AS A TRUE AND ACCURATE RECORD

MEETING CHAIR \_\_\_\_\_ DATE \_\_\_\_\_