

# MINUTES

of the

## Drayton Bassett Parish Council Meeting

Tuesday 21st November 2017

in the Sports Pavilion, Rectory Close, Drayton Bassett, Staffordshire

Present: Phil Millard (Chairman)  
Brian Reynolds (Councillor)  
Marlene Keenan (Councillor)  
Alan Wilkinson (Councillor)  
Avril Edmond (Councillor)  
Ian Watkins (Councillor)

	Action
<p><b>Apologies:</b></p> <p>Cllr Hemus</p>	
<p><b>Departing from the Standing Orders</b></p> <p>In view of there being no Chairman, the Council departed from the Standing Orders and nominations were requested for a councillor to chair the meeting.</p> <p>Councillor Reynolds proposed Councillor Millard to act as Chair and Councillor Keenan seconded. Councillor Millard accepted.</p>	
<p><b>Code of Conduct</b></p> <p>Chairman Millard reminded those present to observe the Code of Conduct during the meeting.</p>	
<p><b>Visitors</b></p> <p>Simon Robson - Head teacher Manor School Viv Patchett - WI Ann Foley - WI Judith Haden Homer - St Peter's Church John Greenfield - Drayton Bassett Club Lyn Hayes - Drayton Bassett Club</p> <p><b>Visitors items for consideration</b></p> <p>See 23/17</p>	

<p><b>Approval of Minutes from previous meeting</b></p> <p>The minutes from meeting on Tuesday 19th September and 17th October 2017 were approved. They had been circulated to all Cllrs and no amendments had been notified.</p>	
<p><b>Matters arising from minutes of previous meeting</b></p>	
<p><b>6/17 Hedge cutting</b></p> <p>Parish Clerk to inform contractors that trees need cutting back to take three years growth.</p>	<p>Parish Clerk</p>
<p><b>15/17 New Flag</b></p> <p>Cllr Edmond asked if Cllr Millard could take down old flag in order to measure it. Correct prices can then be obtained.</p> <p><b>27/17 Village Green</b></p> <p>Cllrs Edmond and Reynolds looking into prices for replacement and installation.</p>	<p>Cllrs Edmond &amp; Millard</p> <p>Cllrs Edmond &amp; Reynolds</p>

<p><b>23/17 HS2 Funding</b></p> <p>Cllr Millard explained that Groundworks UK are managing the grant process and that DBPC cannot apply on behalf of local organisation, but encouraged them to do so as funding is available. HS2 grants can be applied for over a period time and Cllr Millard asked that DBPC are kept up to date with grant applications.</p> <p><b>Manor School</b></p> <p>Headteacher reported some ideas for funding application:-</p> <ol style="list-style-type: none"> <li>1. Storage next to playground to store bikes that were gifted to school</li> <li>2. An outside classroom that could also be used for other community use</li> <li>3. All weather path/track around the field to encourage exercise</li> </ol> <p>Simon Robson also mentioned looking into the opportunity of Forest schools accessing Edden Wood.</p> <p><b>WI</b></p> <p>The WI is a registered charity and own the land upon which the Hall is sited. They are looking for funding for new windows, and a new boiler and heating system.</p> <p><b>St Peter's Church</b></p> <p>Looking for funding to increase the inside of the church, to extend the porch, kitchen, WC and possibly extend the organ loft floor. Also a new sound and visual system, including loop system.</p> <p><b>DBPC</b></p> <p>Cllr Millard reported that DBPC were looking into a multi-use facility where the tennis court is and possibly a running/walking track around park.</p>	
<p><b>Correspondence</b></p>	
<p><b>Christopher Pincher MP</b></p> <p>Letter from Christopher Pincher MP regarding memorial commemorating local members of armed forces, who died in action during post 1945 conflicts. It was agreed to reply with positive feedback that DBPC would like to be involved in this.</p>	<p>Parish Clerk</p>
<p><b>Chairman's Items</b> <b>30/17</b></p> <p>Cllr Millard mentioned that the service board needs updating, price for a new board in oak is £700, veneer is £400. After a discussion the majority of the council decided that it was not worth doing Cllr Millard wanted his view minuted that he did not agree with this decision as it was a valuable record of all</p>	<p>Parish Clerk</p>

<p>the people who had served the village over the last 150 years and should be recognised as such. Parish Clerk to look at obtaining letters to update current board.</p> <p><b>31/17</b></p> <p>Appraisal for the Parish Clerk to be completed, mutually convenient date to be arranged.</p> <p><b>Councillor/clerk items</b></p> <p><b>32/17 Christmas Tree</b></p> <p>Cllr Reynolds asked if the council would consider a permanent tree being erected and lights put on each Christmas. It was agreed to put up a temporary tree this year. Proposed by Cllr Watkins, seconded by Cllr Keenan. Cllr Millard to obtain a suitable tree.</p> <p>Parish Clerk to set a date for 2018 to look into feasibility erecting permanent tree.</p>	<p>Cllr Millard &amp; Parish Clerk</p> <p>Cllr Millard</p> <p>Parish Clerk</p>												
<p><b>Finance Reports</b></p> <p>Finance reports were circulated, Parish Clerk reported the precept needs to be agreed at the next meeting. DBPC no longer receive the Council Tax Support Grant.</p> <p>The following cheques were signed and approved for payment this month:-</p> <table border="0"> <tr> <td>Chq1279</td> <td>£240.00</td> <td>Grant Thornton</td> </tr> <tr> <td>Chq1280</td> <td>£234.01</td> <td>Odette Ghent salary Nov</td> </tr> <tr> <td>Chq1281</td> <td>£428.40</td> <td>Manor Nurseries</td> </tr> <tr> <td>Chq1282</td> <td>£40.00</td> <td>Royal British Legion</td> </tr> </table>	Chq1279	£240.00	Grant Thornton	Chq1280	£234.01	Odette Ghent salary Nov	Chq1281	£428.40	Manor Nurseries	Chq1282	£40.00	Royal British Legion	<p>Parish Clerk</p>
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<p><b>Planning</b></p> <p>Application 17/01587 no objections</p>													
<p><b>HS2</b></p> <p>No updates apart from drop-in surgeries.</p>													
<p><b>The meeting finished at 9.00 pm</b></p>													

SIGNED AS A TRUE AND ACCURATE RECORD

MEETING CHAIR \_\_\_\_\_ DATE \_\_\_\_\_