

## DRAYTON BASSETT PARISH COUNCIL MEETING

21<sup>st</sup> January 2020, 7:30pm

Sports Pavilion, Rectory Close, Drayton Bassett

### AGENDA

1. **Apologies for absence**
2. **Declarations of Interest (agenda items)** - allows Councillors present the opportunity to declare a conflict of interest in any of the items that are on the agenda.
3. **Confirmation of minutes of previous meeting** - draft minutes of the meeting on 19<sup>th</sup> November are reviewed for comment and confirmation.
4. **Parishioners Items for discussion** – parishioners may submit agenda items in advance or raise them in the meeting.
5. **Matters Arising** - reports from Councillors on matters arising from the previous minutes - e.g. follow up action that has been taken.
6. **Reports and Actions** – Councillors/Clerk who have attended meetings or undertaken tasks on behalf of the Parish Council are given the opportunity to update on progress made.
7. **Notification of Other Parish Matters** - Councillors may want to report on matters affecting the parish that they wish to discuss in the meeting.

Information Display Board

Review Risk Register

Precept sign off

8. **Planning** (the Parish Council has no authority to approve or turn down planning applications, there is the opportunity to comment on any applications that have been submitted to Lichfield District Council

Nothing to review

9. **Finance** – consideration of financial matters affecting the Parish Council. This may be to give authority to the clerk to pay some bills or it might cover applications from charities or local organisations for funding.
10. **Correspondence** - The clerk will report on any correspondence that has been received and of which the Councillors should be aware.

Overgrown elderberry tree in the recreation ground affecting a parishioner's garden.

The Play Inspection Company – repeat order – scheduled October 2020

Thank you letter from DEFRA ref Asian Hornets' nest

Signed:

Parish Clerk, Sue Stait