

## DRAYTON BASSETT PARISH COUNCIL MEETING

18<sup>th</sup> February, 7:30pm

Sports Pavilion, Rectory Close, Drayton Bassett

### AGENDA

1. **Apologies for absence**
2. **Declarations of Interest (agenda items)** - allows Councillors present the opportunity to declare a conflict of interest in any of the items that are on the agenda.
3. **Confirmation of minutes of previous meeting** - draft minutes of the meeting on 21st January are reviewed for comment and confirmation.
4. **Parishioners Items for discussion** – parishioners may submit agenda items in advance or raise them in the meeting.
5. **Matters Arising** - reports from Councillors on matters arising from the previous minutes - e.g. follow up action that has been taken.
6. **Reports and Actions** – Councillors/Clerk who have attended meetings or undertaken tasks on behalf of the Parish Council are given the opportunity to update on progress made.

**10/19 Review Risk Register** – final version to be adopted

**46/19 Play equipment action plan** – review costs for repairs and new swings

7. **Notification of Other Parish Matters** - Councillors may want to report on matters affecting the parish that they wish to discuss in the meeting.

**47/19 Display Board** – for further discussion

**04/20 Britain's Best Kept Village** – for discussion

**05/20 Annual Assembly** – 28<sup>th</sup> April 2020

8. **Planning** (the Parish Council has no authority to approve or turn down planning applications, there is the opportunity to comment on any applications that have been submitted to Lichfield District Council

*Application No: 20/00152/LBC - (Listed Building Consent) Applicant: Mr J McGuire  
Location: Drayton House, Drayton Lane, Drayton Bassett, Tamworth Proposal:  
Works to listed building to allow installation of 2no replacement timber windows to rear elevation*

9. **Finance** – consideration of financial matters affecting the Parish Council. This may be to give authority to the clerk to pay some bills or it might cover applications from charities or local organisations for funding.

**10. Correspondence** - The clerk will report on any correspondence that has been received and of which the Councillors should be aware.

Flooding at 30 and 32 Drayton Lane

Request for information about farms in Drayton Bassett

Request for information on Drayton Bassett for The Drayton Chronicle

Local Councillor Training Course – 26<sup>th</sup> Feb, 7pm to 9pm

Signed:

Parish Clerk, Sue Stait