

MINUTES (DRAFT)

Drayton Bassett Parish Council Monthly Meeting WI Hall

Tuesday 22nd Sept 2020, 6:00pm

Present:

Chair: Cllr. Watkins
Councillors: Wilkinson, Keenan, Acton, Edmond, Reynolds,
Hemus
Clerk: Sue Stait

Apologies :

None received

Visitors:

None due to Covid-19 restrictions.

Declaration of Interest and Code of Conduct:

None noted.

Minutes of Previous Meeting:

The minutes of the Parish Council meeting on 21st July were accepted as a true record and were signed accordingly by the Chair.

Matters Arising:

20/20 Gas smell – no further reports of a gas smell. Item Closed.

21/20 Drones – this issue has been noted by the Police, no further action required. Item Closed.

19/20 Tree schedule – also relates to 13/20. Cllr. Edmond will speak to Lauren and Kay regarding the work required and see what the limitations are with their equipment. Cllr. Hemus will speak to John Mason to see if he is willing to pick up the work that Lauren and Kay can't manage.

A parishioner noted that the cherry tree on the car park of the recreation ground slightly overhangs his property. Cllr. Edmond will speak to Stuart to get a quote on cutting it back and check the status of grinding out the stumps on the village green.

Add revised schedule of work to the agenda for the next meeting.

16/20 Overgrown Hedges – a parishioner noted that a number of hedges are overgrown and encroaching on the pavement. An advisory note will be added to the newsletter and delivered to impacted areas. Newsletter delivered, hedge situation to be monitored.

30/19 Dog Fouling – Clerk shared the response from LDC about replacing the dog poo bins with normal litter bins. Further review required in terms of value vs. use. Add item to the next agenda.

33/19 Plans for Village Green – Cllr. Edmond proposed we move forward with smartening up the flagpole end by adding a circle of paving stones at the base. Cllr. Reynolds seconded it. Cllr. Watkins will get costings for the paving stones.

Phase 2 – remove and replace oak posts.

Cllr. Keenan to seek out potential combined funding options for the above two projects.

46/19 Play Equipment – the uneven bars need to be repainted.

12/20 – Footpath Stile – Cllr. Hemus will review changing the nature of the stile. In the short term he will arrange for the top bar to be removed to make it easier to climb over.

Reports and Actions:

Nothing to report.

Notification of other Parish Matters:

22/20 Oak Farm development – Cllr. Watkins had a meeting with representatives of the legal team dealing with the development. Following further correspondence, the next steps are to formally object based on it being an inappropriate development on greenbelt land and to seek further clarification on the community benefits.

Planning:

Nothing to report.

Finance:

Cheques signed prior to the meeting:

03/08/20 – 1419 – Lauren Hodge, grass maintenance July - £898

18/08/20 – 1420 – The Play Inspection Company - £81

18/08/20 – 1421 – Alan Topliss, Internal Auditor - £142.80

18/09/20 – 1422 – Lauren Hodge, grass maintenance August - £898

18/09/20 – 1423 – Brian Reynolds, expenses for paint - £50

Cheques signed at the meeting:

22/09/20 – 1424 – Sue Stait July salary - £283.08

22/09/20 – 1425 – Sue Stait, August salary and expenses - £353.78

10/20 AGAR 19/20 – external auditors have scheduled the audit for November.

Correspondence:

23/20 Play equipment inspection – scheduled for October.

24/20 Recreation Ground gates – a parishioner has requested that the gates be left open at the recreation ground to ease parking in Rectory Close. It was agreed that this was not feasible for a number of reasons.

Meeting Closed: 19:30

SIGNED AS A TRUE AND ACCURATE RECORD

MEETING CHAIR _____ DATE _____