

# MINUTES

## Drayton Bassett Parish Council Monthly Meeting

Tuesday 21<sup>st</sup> January 2020, 7:30pm  
Sports Pavilion, Rectory Close, Drayton Bassett, Staffordshire

### Present:

Chair: Cllr. Watkins  
Councillors: Wilkinson, Keenan, Hemus, Acton  
Clerk: Sue Stait

### Apologies :

Apologies received from Cllr. Edmond and Cllr. Reynolds.

### Visitors:

M Putman

### Declaration of Interest and Code of Conduct:

No declarations of interest noted.

### Minutes of Previous Meeting:

The minutes of the Parish Council meeting on 19<sup>th</sup> November were accepted as a true record and were signed accordingly by the Chair.

### Parishioners Items:

None.

### Matters Arising:

**47/19 Display Board at Historical Site** – deferred to next meeting for further discussion.

**38/19 No Ball Games sign on historical site** – to be replaced at a cost of circa £30. Clerk to arrange.

**30/19 Dog Fouling** – Meeting with an Environmental Health representative on 7<sup>th</sup> February to discuss preventative actions.

**10/19 Review Parish Council Policies** – update wording as agreed at the meeting and email to Councillors for adoption at the next meeting.

**33/19 Plans for Village Green** – The open meeting at Drayton Bassett Village Club was well attended. General consensus was not to replace the trees. Consideration given to a bench, Cllr. Watkins will get some quotes.

**46/19 Play Equipment Action Plan** – Clerk to order x2 bags of play bark. Costs for repairs to be discussed at the next meeting.

**48/19 1 New Row boundary query** – currently with Planning Enforcement Team. Clerk to get an update from Claire Hines.

**01/20 Overgrown elderberry tree in the recreation ground** – a parishioner enquired about action that can be taken regarding an overgrown elderberry tree infringing his garden. Cllr. Watkins will meet with the parishioner to discuss.

**Reports and Actions:**

Nothing to report.

**Notification of other Parish Matters:**

Nothing to report.

**Planning:**

Nothing to review.

**Finance:**

The Clerk shared the finance report for comment.

Cheques signed in between meetings:

09/12/19 – 1397 – SLCC annual subscription - £150

09/12/19 – 1398 – Came and Company, local council insurance amendment - £90.51

Cheques for signature at the meeting:

21/01/20 – 1399 – Sue Stait, November salary - £226.48

21/01/20 – 1400 – Sue Stait, December salary - £226.48

21/01/20 – 1401 – Playground Inspection Company, October audit - £81

**49/19 Precept** – Precept agreed, clerk to submit the forms by the deadline.

**Correspondence:**

**02/20 Asian hornets' nest** - Clerk shared the thank you letter from DEFRA regarding our assistance with this matter.

**03/20 The Play Inspection Company** – audit scheduled for October 2020

**Meeting Closed:** 20:05

SIGNED AS A TRUE AND ACCURATE RECORD

MEETING CHAIR \_\_\_\_\_ DATE \_\_\_\_\_