

# MINUTES

**Drayton Bassett Parish Council Monthly Meeting**  
**Sports Recreation Ground, Rectory Close**  
(meeting held outside observing social distancing guidelines)

**Tuesday 23<sup>rd</sup> June 2020, 7:00pm**

**Present:**

Chair: Cllr. Watkins  
Councillors: Wilkinson, Keenan, Acton, Edmond, Reynolds  
Clerk: Sue Stait

**Apologies :**

Apologies received from Cllr. Hemus.

**Visitors:**

None

**Declaration of Interest and Code of Conduct:**

None noted.

**Minutes of Previous Meeting:**

The minutes of the Parish Council meeting on 28<sup>th</sup> April were accepted as a true record and were signed accordingly by the Chair.

**Parishioners Items:**

None.

**Matters Arising:**

**47/19 Display Board at Historical Site** – Clerk to schedule a separate meeting now lockdown has been eased.

**30/19 Dog Fouling** – Currently the cost is £260 annually. Clerk to check the process for withdrawing from the service.

**33/19 Plans for Village Green** – as per 47/19 above.

**06/20 Flooding at 30 and 32 Drayton Lane** – more flooding since the last meeting. Clerk to request drainage plans from Staffordshire CC, Highways Dept. so we can review any issues. Also notify them of current and historic flooding incidents.

**Reports and Actions:**

Nothing to report.

## **Notification of other Parish Matters:**

**12/20 – Footpath Stile** – Clerk to speak to Cllr. Hemus about lowering / replacing the stile. Proposals to be discussed at the next meeting.

**13/20 – Hedge Overgrown** – Cllr. Acton noted that the hedgerow had become overgrown between Old Manor Close and the Village Green. Similarly, where the Church adjoins the historic site. Clerk to work up a schedule of works for tree and hedgerow management for review at the next meeting.

**14/20 – Parking at the historic site** – Cllr. Acton noted that visitors to residents' properties had been parking on the grass at the historic site. Clerk will add an item reference responsible parking to the next newsletter.

## **Planning:**

Nothing to report.

## **Finance:**

Cheques signed prior to the meeting:

05/06/20 – 1409 – Lauren Hodge, grass cutting - £898

05/06/20 – 1410 – Local Councils insurance renewal - £931.95

05/06/20 – 1411 – Manor Park Nurseries - £564.48

Cheques signed at the meeting:

23/06/20 – 1412 – SPCA, annual subscription - £274

23/06/20 – 1413 – LDC, emptying of dog poo bins - £312 (held back as per 30/19 above)

23/06/20 – 1414 – Sue Stait, May salary - £339.68 (tax code change)

23/06/20 – 1415 – Wickstead Leisure, replacement swings - £450.49

## **Correspondence:**

**24/18 – Over 35s Team** – Formal notification received that the over 35s team has decided to cease operation. Clerk will request both sets of keys are returned.

**15/20 – Under 10s football training** – happy in principal to allow this group to train at the recreation ground, subject to the previous team clearing out the changing rooms. Clerk to contact Paul Strudwicke for a date and draw up an agreement for the under 10s team.

**Meeting Closed:** 19:55

SIGNED AS A TRUE AND ACCURATE RECORD

MEETING CHAIR \_\_\_\_\_ DATE \_\_\_\_\_