

**Minutes of the Parish Council Meeting held on Tuesday 24<sup>th</sup> February 2009  
in the Pavilion Buildings, Drayton Bassett, and Tamworth.**

**Present:**

Chairman P. Millard  
Vice Chairman Lockhart  
Councillor J. Walford  
Councillor A. Edmond  
Councillor D. Bryant  
Councillor M. Garbett  
Councillor G. Hemus  
Clerk L. Hayes

In attendance

Maxine Monk Internal Auditor

Lisa Brown Parishioner interested in vacancy of Parish Clerk

**09/016**

**Apologies:**

County Councillor C. McEwan

**09/017**

**Code of Conduct**

Chairman Millard reminded those present in the meeting to observe the Code of Conduct during the meeting.

**09/018**

**Items for consideration by members of the public**

**A. Street Lighting** – a resident had reported faulty street lamps on the walkway between New Mill Lane and the piece of land owned by D.B.P.C.

Clerk advised to write to Highways to find out who is responsible for the upkeep and maintenance of these lights.

**B. Traffic Congestion in the Village centre** -Maxine Monk reported that the continued problem of irresponsible parking of parents when dropping off and collecting children from the Manor Primary School was a cause of concern? Chairman Millard recommended the Clerk to write a letter to the Headmaster about this continued problem.

**C. Street names** - Councillor Hemus reported concerns from a resident over street names and the confusion of where Coleshill Road and Coleshill Street begin and end. Discussion ensued in the meeting over the history of this matter but no decision was reached.

**D. Goal nets** - Net in the goal posts is removed between Sunday fixtures and the children are requesting that it be available at alternative times.

Chairman Millard requested this be raised as an agenda item next meeting.

**09/019**

**Approval of the minutes of the meeting on Tuesday 27<sup>th</sup> January 2009.**

It was agreed by those present in the meeting that the minutes were a true record of the events that had taken place.

**09/020**

**Outstanding action points from the meeting of 27<sup>th</sup> January 2009 report on progress?**

**Item 2**

Councillor Garbett now appointed to D.B.P.C. for the Village Ward – Lichfield Council have been notified and have sent out documentation for completion by M. Garbett.

**Item 3**

**Village Signs (Ornamental)**

Councillors A. Edmond, G. Hemus and J. Walford had met outside of the meeting to agree a way forward.

A number of paper options were circulated in the meeting for consideration. It was agreed permission be obtained from the Peel Society to use the Drayton Bassett Crest. Councillor Edmond agreed to take responsibility to write and seek permission for the crest signage to be used in a future image denoting the village location of Drayton Bassett.

**Village Signs (Directional)**

Councillor Edmond agreed to follow up outstanding items with Helen Portman.

**Item 4**

Copy of the application for the Community Funding - play equipment still outstanding for the file.

**Progress on this item?**

**Item 7**

EON electricity account changed to N Power.

**Item 8**

**Community Gangs** – Clerk reported that all jobs logged had been completed to date. Next round for applications need to be followed up as the schedule only covers up to May 2009. It was reported that when identifying specific jobs to do that as much detail as possible be recorded on the jobs list.

**Item 10**

**War Memorial Restoration**

Councillor Bryant reported in the meeting progress on this item. 3 Companies have been approached to provide a quote for maintenance work. Discussion ensued in the meeting and a decision was reached to approve a spend of £100.00 towards the cost of obtaining an estimate for repair work.

**Councillor Bryant agreed to take this action forward.**

**Item 11**

**Fidelity Bond** – paperwork submitted to Allianz Insurance and awaiting costs of this additional premium.

**Item 12**

**Village Green Notice Board** – No progress due to ill health on this item.

**Item 13**

**Dog Waste** – on the agenda

**Item 14**

**Fisher German**

**Chairman Millard reported to the meeting the progress to date on this item.**

**The matters still in need of a solution are;**

- A. Pump housing – the request to site this item on the land owned by D.B.P.C. would in the future undermine the potential re-sale value of the land.
- B. It was agreed to request for a plan of the situation of the pump and seek advice if the pump could subsequently be relocated?
- C. The type of shrub to cover the area was specified as being a Hawthorn or alternatively to seed the area to become grass. It was agreed to request the advice of the current grass cutting contract over this item.
- D. Trees to be re-planted on the land. It was agreed that Vice Chairman Lockhart provide a planting drawing identifying tree type and location and supply this to the Environment Agency.

**Item 18**

**Drayton Manor Park**

Meeting has been arranged for Chairman Millard and Councillor Edmond to take this matter forward.

**Item 20** – on the agenda

**Item 21**

**Flooding in Salts Lane** – Cllr. Edmond reported uncovering drains along the roadside but reported that the landowner needs to cut back the grass verges to expose the drains more clearly.

Councillor G. Hemus agreed to cut back the grass verges.

**Item 25**

**Parish Council Surgeries**

Chairman Millard reported that the first Parish Councillor Surgery had been reasonably well attended and parishioners had raised some issues and

acknowledged the work that the Parish Council undertakes on behalf of the residents of Drayton Bassett.

The next surgery is planned for 28<sup>th</sup> March 09 09.00 – 12.00 and the following councillors agreed to support this;

G. Hemus

A. Edmund

R. Lockhart

Item 26 – on the agenda

Item 27

Clerk's resignation

Chairman Millard circulated a check list for the new appointment of a Parish Clerk for consideration in the meeting.

Chairman Millard reported 12 applications for the vacancy have been received.

Short listing is going to take place outside of the meeting and an interview date has been set for Saturday 7<sup>th</sup> March 09.

Councillors AE, MG, JW and Chairman/Vice Chairman to review applications and form the interview pane.

**Item 28**

**Mill Lane** – on the agenda

**Item 29**

**Finance** – Clerk has made transfer of monies from high interest account to deposit account.

**Item 30**

**Planning Application** – 09/0038/CLP Chairman Millard reported this application had received full consideration by council and comments could be recorded to LDC forthwith.

**Item 31** – on the agenda

**Item 33 – Fencing quote**

Clerk reported requesting J. Mason to provide a contemporary quote for the repairs to be undertaken to perimeter fencing Rectory Close Playing Fields...

**Item 34**

**Horses on the pavements in the centre of the village**

Vice Chairman Lockhart reported to the meeting that he had taken advice on this item and that it is not allowed for horses to be on pavements as they would present a threat to public safety.

Vice Chairman Lockhart agreed to follow this up with the resident involved.

## **09/021**

### **Correspondence**

A full copy of all correspondence was circulated to all those present in the meeting.

## **09/022**

### **Chairman's Items**

#### **Dog Foul Management**

Chairman Millard reported to the meeting the suggestion of having a fenced off area for dog exercise around the perimeter of the Rectory Close Playing Fields? Discussion ensued in the meeting and it was resolved that this area is a play area for the use by children and dog walkers should be denied access in the interests of health and safety.

It was agreed to consider enforcement of fines to the public by irresponsible dog owners.

The following action points were agreed;

- A. Contact Dog Warden to seek advice about a strategy to employ to address the matter.
- B. Put up more signs to alert the public to the danger of dog foul and children.
- C. Circulate a letter to all residents reminding them of their responsibility in picking up dog excrement and safely disposing of it.

## **09/023**

### **Parish Councillors Items**

#### **Resignation from D.B.P.C.**

Councillor D. Bryant advised council of his intention to stand down as a Parish Councillor forthwith. Chairman Millard thanked Cllr Bryant on behalf of the Council for his support over a 16 year period in serving as Chairman, Vice Chairman and Cllr of Drayton Bassett Parish Council.

## **09/024**

### **Ball Games – Councillor M. Garbett**

Councillor M. Garbett requested that a notice be agreed to forbid Ball Games in the vicinity of the walkway between Old Manor Close and Drayton Lane as the practice constituted a hazard and a nuisance.

It was agreed in the meeting to create a sign and display accordingly.

## **09/025**

### **Finance**

Maxine Monk circulated a financial report to those present in the meeting. Cheques were raised for payment as per cheque requisitions.

## **09/026**

### **Planning**

Application No. 09/00038/CLP had been circulated earlier and comments were recorded to report back to LDC.

**09/027**

**Best Kept Village Competition**

Cllr Walford requested clean up dates as;  
18<sup>th</sup> April and 9<sup>th</sup> May 2009 as Village Clean up Days.

**09/028**

**Web Site**

Chairman Millard reported to the meeting that he had looked further into this matter and would wish to retain the services of Eric Roy web master.  
It was agreed a budget spend of £500.00 to progress on this item.  
Suggestions of a home page, welcome page, news page, diary page and links page were considered.  
It was agreed to pursue a Parish Councillors page with pictures.  
The colour of the background pages was agreed blue.

**The meeting concluded at 9.40 P.M.**

**Action points have previously been circulated from this meeting.**