

# MINUTES

of the

## Drayton Bassett Parish Council Meeting

Tuesday 22 November 2016

In the Sports Pavilion, Rectory Close, Drayton Bassett, Staffordshire

### Present:

Philip Millard	(Chairman)
Brian Reynolds	(Councillor)
Avril Edmond	(Councillor)
Ian Watkins	(Councillor)

	Action
<b><u>Apologies</u></b>  Geoff Hemus           (Councillor)	
<b><u>Departing from the Standing Orders</u></b>  In view of there being no Chairman, the Council departed from the Standing Orders and nominations were requested for a Councillor to Chair the meeting.  Councillor Reynolds proposed Councillor Millard to act as Chair and Councillor Watts seconded. Councillor Millard accepted.	
<b><u>Code of Conduct</u></b>  Chairman Millard reminded those present to observe the Code of Conduct during the meeting.	
<b><u>Visitors</u></b>	
<b><u>Items for Consideration by members of the public</u></b>  None	

<p><b><u>Approval of Minutes from previous meeting</u></b></p> <p>The minutes from meeting on Tuesday 13 Sept 2016 were approved by Cllr Watts &amp; Cllr Reynolds</p> <p><b><u>(16/921) Condition of Football Pitch and Future Maintenance (14/732)</u></b></p> <p>Changing rooms, next inspection to be done at January 17 meeting</p>	<p>All councillors</p>

<p><b><u>(16/922) Councillor vacancies</u></b></p> <p>Attempts have been made to find a replacement as there are now 2 vacancies</p> <p>An advert was put on the Noticeboards and an email the headmaster of the school to see if any parents may be interested and also Parish Clerk to contact Linda Hayes again of the Village Voice.</p> <p>No response for either.</p> <p>All Councillors were tasked to ask around the village to see if anyone interested. The next step would be to send a letter around the village about the vacancy and the potential consequences if the Parish Council fails to have enough councillors to run it.</p>	<p>All councillors</p>

<p><b><u>(16/923) Lloyds bank mandate</u></b></p> <p>Updating of the bank mandate has still not been resolved although they have changed the address to the new parish clerk address. Lloyds are now asking for proof of address for ID/address for Cllr Hemus. Cllr Hemus to go to the bank.</p> <p><b><u>(16/924) Club car park</u></b></p> <p>Paula Acton &amp; Mandy Busby attended the meeting in July to discuss the village club car park that is used by parents of the school to park whilst dropping off and collecting their children from the school. It is also used by the church during busy church occasions. It is in need of repair and the club is asking if any contribution can be made by DBPC. Mandy Busby to email parish clerk some quotes.</p> <p>DBPC made a substantial contribution in 2012</p>	<p>Cllr Hemus</p>
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Simon Robson Head teacher of Manor school attended the previous meeting, he said he had been approached by the village club but confirmed that the school have no funds.

Approx 28 cars park in car park during the school drop off/pick up time, the car parking is a valuable asset

DBPC need a full detailed quote before any decision can be made in respect to any contribution. Paula Acton & Mandy Busby to provide quotes no representatives from the club available to attend the meeting.

#### **(16/925) TDCS Armistice Day service 11<sup>th</sup> Nov 2016**

Cllr Millard and Cllr Reynolds attended the service on the Friday and church service Sunday. The service was at noon at the Tamworth & District War Memorial Hospital St Tamworth, there is a separate event The Tourists Guide WW1 walk around the town centre at 10:30am. Parish Clerk ordered wreaths from DBPC.

#### **(16/925) Celebrating new ring of bells**

The bells arrived back in the village, Cllr Millard and Cllr Reynolds attended the dedication is Sunday 16<sup>th</sup> October.

After the service refreshments were be served at the WI hut. Cllr Reynolds attended and reported 32 bell ringers attended.

The Lichfield & Walsall Archdeaconries Society who gave a grant of £4,000 to the bells appeal attended Saturday 19 November 16 and again refreshments after at the WI hut.

#### **(16/926) Village planting**

Village winter bulb planting, it was agreed at previous meeting that Cllr Edmond would arrange for purchase and planting of 200 Crocus bulbs, Proposed by Cllr Reynolds seconded by Cllr Millard. Cllr Edmond asked how DBPC felt about outlining the walls of Manor House on the historical site with crocus bulbs in readiness for 2017. It was proposed by Cllr Edmond and seconded by Cllr Reynolds.

#### **(16/927) Village trees**

The stumps are not fully ground down after work carried out by Central Trees - Parish clerk asked to contact them, reply received from Kevin Perry stating they were only asked to fell the trees not remove the stumps

#### **(16/928) TDCS re conservation New Row**

Cllr Reynolds has been in discussion with Norman Biggs of TDCS and has a contact at LDC Claire Hines Principal Conservation & Design Officer Parish clerk to email village photos and letter to Claire Hines to explore if any of the buildings within the village which would meet the criteria for local listing, in particular around New Row

Cllr  
Edmond

Parish  
clerk

**New items this months**

**(16/929) Manor school PTA**

Email received from Emma Brown re Xmas Fayre 2 Dec 2016 all welcome to attend

**(16/930) Best Kept village competition**

Annual invitation for the village to participate

**(16/931) Environmental agency email re gate to be installed Fazeley**

The EA proposed a gate to be erected at Fazeley to enable easier access to mow the grass. Parish clerk to contact EA to get a detailed sketch of where the gate is to be located.

Reply received 3 Jan 17 their plans have changed and no longer looking to erect a gate.

**(16/932) Compensation Environmental agency**

Compensation of £670 has been received via Keith Parsley relating to the Lower Tame Flood Defence Scheme, he overpaid by £20 which needs to be repaid.

**(16/933) Dog waste bins**

Ray Kneale asked if there could be another dog waste bin near to 17-21 Drayton Lane. This was discussed and he concerns were that it would be too close to the houses and there may be objections to the smell, also its an additional cost of it being emptied.

**(16/934) Road Mirror Salts Lane**

Ray Kneale asked if another road mirror could be put in Salts Lane on the bend leading away from the village. Also one at the junction of Salts Lane & Drayton Lane. This has been previously discussed with Staffs Highways regarding traffic calming measures who are not in favour of it.

**(16/936) Play Equipment**

Quotation for play equipment from Playdale Playgrounds Ltd was discussed to supply new climbing equipment the quote was £8,372.20 to be fitted by AMG Sport Play Ltd at a cost of £3,500. This was proposed by Cllr Reynolds and seconded by Cllr Edmond.

**(16/937) Precept**

The 2017/19 Precept was agreed to be £21,629 same as last year application to be submitted to LDC by 31.1.17

Cllr  
Reynolds

Parish  
clerk

**(16/938) Finance Reports**

Finance reports circulated

The following cheques were signed and approved for payment this month

D Jones	Chq 1229	£ 1,220.00
Exterius Facilities Mgt Ltd	chq 1230	£ 1,150.00
Manor park nurseries	chq 1231	£ 428.40
Grant Thornton	chq 1232	£ 120.00
D Jones	chq 1233	£ 730.00
Odette Ghent	chq 1234	£ 468.22
HMRC	chq 1235	£ 307.40
Avril Edmond	chq 1236	£ 83.37
Royal British Legion	chq 1237	£ 60.00
B Reynolds	chq 1238	£ 14.54

**(16/936) Planning** nothing this month

**(16/937) HS2**

Update via email from Stuart Potts

The meeting finished at 8.40pm