

**MINUTES**  
**of the**  
**Drayton Bassett Parish Council Meeting**  
**Tuesday 21st March 2017**

**in the Sports Pavilion, Rectory Close, Drayton Bassett, Staffordshire**

Present: Philip Millard (Chairman)  
 Brian Reynolds (Councillor)  
 Ian Watkins (Councillor)

	Action
<p><b>Apologies:</b> Avril Edmond (Councillor)            Geoff Hemus (Councillor)</p>	
<p><b>Departing from the Standing Orders</b></p> <p>In view of there being no Chairman, the Council departed from the Standing Orders and nominations were requested for a councillor to chair the meeting.</p> <p>Councillor Reynolds proposed Councillor Millard to act as Chair and Councillor Watkins seconded. Councillor Millard accepted.</p>	
<p><b>Code of Conduct</b></p> <p>Chairman Millard reminded those present to observe the Code of Conduct during the meeting.</p>	
<p><b>Visitors</b></p> <p>Alan Wilkinson, Maurice Leake, John Mason</p>	
<p><b>Visitors items for consideration</b></p> <p>See 6/17</p>	
<p><b>Approval of Minutes from previous meeting</b></p> <p>The minutes from meeting on Tuesday 21st February 2017 were approved by Cllr Watkins and seconded by Cllr Reynolds</p>	
<p><b>Matters arising from minutes of previous meeting</b></p>	
<p><b>(16/938) Condition of football pitch and future maintenance</b></p> <p>Changing rooms, next inspection to be done at next meeting.</p>	<p>All Councillors</p>

<p><b>(16/939) Councillors vacancies</b></p> <p>Attempts have been made to find new councillors to join the Council, leaflet drops have been done by Parish Clerk and Mo Smith. A continued effort needed by everyone.</p>	<p>All Councillors and Parish Clerk</p>
<p><b>(16/940) Lloyds bank mandate</b></p> <p>Still not resolved.</p>	<p>Parish Clerk</p>
<p><b>(16/942) TDCS re conservation New Row</b></p> <p>Parish Clerk to email village photos and letter to Claire Hines to explore if there are any buildings within the village which would meet the criteria for local listing, in particular around New Row.</p>	<p>Parish Clerk</p>
<p><b>4/17 CiLCA training</b></p> <p>The Clerk had booked her four days training, April to July 2017. She has also applied for the position of Town Clerk at Atherstone Town Council but it will not affect Drayton Bassett as meetings do not clash.</p>	
<p><b>6/17 Grass cutting contract</b></p> <p>John Mason, the previous grass cutting contractor asked if the new contract was like for like as the hedges had not been cut back this year. Parish Clerk to contact current contractor.</p>	<p>Parish Clerk</p>
<p><b>New Items this month</b></p>	
<p><b>7/17 Membership renewals</b></p> <p>SPCA is now due, £274. This is for information only.</p>	<p>Parish Clerk</p>
<p><b>8/17 Environment Agency Mill Lane</b></p> <p>Cllr Millard met with the EA re work being carried out at the ends of the gardens by the extra land the houses have purchased. EA assured in writing that any damage will be rectified, work to commence on 3rd April 2017. Photos were taken prior to work commencing.</p>	<p>Cllr Millard</p>
<p><b>9/17 Manor School PTA</b></p> <p>Emma Brown, on behalf of PTA has requested a donation towards the summer fayre; Parish Clerk to contact her and ask for PTA to attend a Parish Council meeting to give the Council more details.</p>	<p>Parish Clerk</p>

**Finance Reports**

Finance reports circulated.

The following cheques were signed and approved for payment this month:-

Chq1251 £5,032.32 Playdale Playgrounds

Replacement cheque for 1249

Chq1252 £234.01 Odette Ghent

Chq1253 £274.00 SPCA membership

Chq1254 £1,150.00 Facilities Mgt Ltd

Chq1255 £300.00 Odette Ghent CiLCA

**Planning**

None this month

**HS2**

HS2 collecting Pc's now Royal Assent granted.

**The meeting finished at 9 pm**

SIGNED AS A TRUE AND ACCURATE RECORD

MEETING CHAIR \_\_\_\_\_ DATE \_\_\_\_\_