

MINUTES

of the

Drayton Bassett Parish Council Meeting

Tuesday 19th September 2017

in the Sports Pavilion, Rectory Close, Drayton Bassett, Staffordshire

Present: Ian Watkins (Chairman)
Brian Reynolds (Councillor)
Marlene Keenan (Councillor)
Alan Wilkinson (Councillor)
Avril Edmond (Councillor)

Apologies: Phil Millard (Councillor)
Geoff Hemus (Councillor)

Departing from the Standing Orders

In view of there being no Chairman, the Council departed from the Standing Orders and nominations were requested for a councillor to chair the meeting.

Councillor Reynolds proposed Councillor Watkins to act as Chair and Councillor Edmond seconded. Councillor Watkins accepted.

Code of Conduct

Chairman Watkins reminded those present to observe the Code of Conduct during the meeting.

Visitors

J. Watson

Visitors items for consideration

See 17/17, 18/17 and 19/17

Approval of Minutes from previous meeting

The minutes from meeting on Tuesday 18th July 2017 were not approved due to discrepancies, clerk to amend and minutes to be signed at next meeting.

Matters arising from minutes of previous meeting

Action

Parish Clerk

<p>(16/938) Football Team</p> <p>The Clerk confirmed that DBFC had signed the new agreement and paid the fees for 2017/18 season.</p>	
<p>(16/942) TDCS re conservation New Row</p> <p>No update this month, clerk to contact Claire Hines at LDC for progress.</p>	<p>Parish Clerk</p>
<p>2/17 Awards for All grant</p> <p>Clerk reported she has contacted Awards for All to be told the application process had changed and a new application is to be submitted. Clerk to proceed with new application.</p>	<p>Parish Clerk</p>
<p>6/17 Grass/hedge cutting</p> <p>An email was received from Gavin Traynor at Exterius Facilities Mngt advising they had problems getting the hedges cut as they had to sub contract this work since they do not have the correct equipment. Contractors approached were reluctant to quote and there was a misunderstanding of communication between John Mason (previous contractor) and Gavin Traynor. This has now been resolved and John Mason has offered to do this work for Gavin Traynor.</p>	
<p>16/17 Summer Fayre</p> <p>Cllr Watkins confirmed that it was discussed at the July meeting that he would look into potential costs for holding a music event.</p>	<p>Cllr Watkins</p>
<p>17/17 Drayton Manor traffic</p> <p>Janet Watson mentioned significant increase in Drayton Manor Park traffic driving through the village this summer. It was requested that the clerk contact Drayton Manor Park and Staffordshire Highways and ask them to consider additional signage routes to the park directing traffic to avoid Drayton Bassett village.</p> <p>18/17 Funding</p> <p>Janet Watson also asked if extra bulbs can be obtained by means of the HS2 grant. It was discussed that this is not the type of items intended under that scheme. Other grants are available to be discussed under correspondence.</p> <p>19/17 Road traffic Issue</p> <p>The shrine at Coleshill Road/Salts Lane was discussed. There are concerns around the village that drivers observing it, may not be concentrating on the road which could result in another accident.</p>	<p>Parish Clerk</p> <p>Parish Clerk</p>

<p>Staffordshire Highways have been contacted, they state that they have no policy for dealing with such issues, Parish Clerk to contact Cllr Brian Yeats from LDC.</p>	
<p>New Items this month</p>	
<p>None</p>	
<p>Correspondence</p>	
<p>Staffs CC small community grant</p> <p>The EnviroGrant Scheme for grants up to £1,000 was launched on 4th September, applications are open until 27th October 2017. This could be a possibility for additional bulbs for the village as previously discussed.</p>	<p>Parish Clerk</p>
<p>20/17 Play equipment inspection</p> <p>The Allianz report was circulated. Remedial works have been carried out with the exception of the reported defect regarding the ladder. This has been looked at by Cllr Reynolds and no defect could be found. Clerk to contact Allianz for clarification of the defect.</p>	<p>Parish Clerk</p>
<p>Summer traffic increase</p> <p>This was discussed under items from visitors.</p>	
<p>Shrine Salts Lane/Coleshill Road</p> <p>This was discussed under items from visitors.</p>	

<p>Local council tax support grant</p> <p>A letter received from LDC regarding the proposed changes to Parish Council local council tax support grant 2018/19. The CTSG is due to cease from 2018/19 meaning Parish Councils will receive less income from LDC and, if the level of expenditure remains the same, council tax would need to increase to fund this. Most small councils are objecting to this and the Parish Clerk will lodge an objection on behalf of Drayton Bassett.</p>	<p>Parish Clerk</p>
<p>Chairman's Items</p> <p>Nothing to report.</p>	
<p>Councillor/clerk items 21/17</p> <p>Cllr Edmond reported the grass cutters are spraying weed killer in too wide an area, it is now looking unsightly around kerbs and play equipment. Parish Clerk to contact the contractors to inform them of our comments and ensure that the practice discontinues.</p>	<p>Parish Clerk</p>
<p>22/17 Extra Grass Cut</p> <p>Due to recent weather an extra grass cut is required. This was agreed, proposed by Cllr Reynolds, seconded by Cllr Edmond. Parish Clerk to contact contractor</p>	<p>Parish Clerk</p>
<p>23/17 Grants available</p> <p>There was a discussion about possible grants available from HS2 and other bodies. Parish Clerk will look into any available. Parish Clerk mentioned that a combined grant could be applied for from HS2 Groundwork UK incorporating other organisations' needs within the village. Cllrs to make enquiries around the village.</p>	<p>Parish Clerk and Cllrs</p>
<p>Finance Reports</p> <p>Finance reports were circulated.</p> <p>The following cheques were signed and approved for payment this month:-</p> <p>Chq1273 £1,150.00 Facilities Mgt Ltd Chq1274 £619.20 Allianz Chq1275 £468.22 Odette Ghent salary Aug/Sept</p>	
<p>Planning</p> <p>None this month</p>	

HS2

Tahir Ahmed contacted the Parish Clerk to ask about a possible venue for a surgery to be held in the village in October. Parish Clerk suggested using the WI Hall since they have the most appropriate facilities. Clerk emailed the WI and passed their contact details on to Tahir Ahmed.

The meeting finished at 8.30 pm

SIGNED AS A TRUE AND ACCURATE RECORD

MEETING CHAIR _____ DATE _____