

MINUTES

of the

Drayton Bassett Parish Council Meeting

Tuesday 17th October 2017

in the Sports Pavilion, Rectory Close, Drayton Bassett, Staffordshire

Present: Phil Millard (Chairman)
Brian Reynolds (Councillor)
Marlene Keenan (Councillor)
Alan Wilkinson (Councillor)
Avril Edmond (Councillor)
Ian Watkins (Councillor)

	Action
<p>Apologies:</p> <p>No apologies from Cllr Hemus, the Chairman pointed out that Cllr Hemus had not been regularly attending meetings and asked the clerk to contact Cllr Hemus and enquire as to his future commitment to the Parish Council.</p>	Parish Clerk
<p>Departing from the Standing Orders</p> <p>In view of there being no Chairman, the Council departed from the Standing Orders and nominations were requested for a Councillor to Chair the meeting.</p> <p>Councillor Edmond proposed Councillor Millard to act as Chair and Councillor Watkins seconded. Councillor Millard accepted.</p>	
<p>Code of Conduct</p> <p>Chairman Millard reminded those present to observe the Code of Conduct during the meeting.</p> <p>Visitors</p> <p>None</p>	
<p>Visitors items for consideration</p> <p>None</p>	

<p>Approval of Minutes from previous meeting</p> <p>The revised minutes from meeting 19th July 2017 were approved. The minutes from meeting on Tuesday 19th September 2017 were not approved due to discrepancies; Cllr Watkins requested amendment to 16/17. Clerk to amend and minutes to be signed at next meeting.</p>	<p>Parish Clerk</p>
<p>Matters arising from minutes of previous meeting</p>	
<p>(16/942) TDCS re conservation New Row</p> <p>Parish Clerk to contact Claire Hines at LDC to confirm that the council are supportive in the prospect of a conservation area.</p>	<p>Parish Clerk</p>
<p>6/17 Hedge cutting</p> <p>Parish Clerk had received a message from contractors confirming that John Mason was not answering his calls nor forthcoming in trimming the hedges as previously verbally agreed. Gavin Traynor is meeting an alternative operator to discuss and arrange for work to be completed. Cllr Millard to confirm correct height required.</p>	<p>Cllr Millard</p>
<p>20/18 Play equipment inspection</p> <p>Parish Clerk to contact Allianz again for clarification of the defect in their report. Cllrs Edmond and Reynolds had checked equipment but could find no defect.</p>	<p>Parish Clerk</p>
<p>23/17 Grants and Funding</p> <p>Parish Clerk to chase up Awards for All application process, she has also enquired with LDC if there is any district funding available and will report back with any available.</p> <p>HS2 Community Fund- the Cllrs had made enquiries with other village organisations There had been response from the school, WI and church but not from the Drayton Bassett club. Parish Clerk to email Linda Hayes about this and to invite the other organisations to the next council meeting.</p> <p>There was a discussion about having a multi purpose sports area where the tennis court is.</p> <p>Cllr Edmond reported that she had applied for funding via Small Community Grant Fund for litter picking equipment, vests and A frames.</p> <p>Correspondence</p>	<p>Parish Clerk</p> <p>Parish Clerk</p> <p>Cllr Edmond</p>

<p>Wheelie Bin stickers</p> <p>An email has been received enquiring if the village would like to purchase speed awareness stickers. Cllr Millard said these had been purchased before and there were still some left. Parish Clerk to investigate prices for a future purchase.</p>	<p>Parish Clerk</p>
<p>Chairman's Items 24/17</p> <p>Cllr Millard confirmed he will be attending the Tamworth & District Civic Service on 11th November. An additional wreath to be ordered for this, as well as wreaths for the village Sunday service. Parish Clerk to order the wreaths from Royal British Legion.</p> <p>25/17</p> <p>Cllr Millard requested that the Parish Clerk's appraisal be added to November agenda and to check that she is on correct salary band.</p>	<p>Parish Clerk</p>
<p>Councillor/clerk items</p>	
<p>26/17</p> <p>Parish Clerk to attend SLCC annual conference on 18/19th November under her role as Town Clerk for Atherstone. She would feedback anything relevant to Drayton Bassett.</p>	<p>Parish Clerk</p>
<p>27/17 Village Green</p> <p>Cllr Edmond reported that there were loose/broken posts around the village green. She will obtain some prices for replacement and installation.</p>	<p>Cllr Edmond</p>
<p>28/17 Noise</p> <p>Cllr Watkins brought to the Councils attention that on land behind his house, families were motor bike racing, often for a few hours at a time, which disturbs local residents. He will contact LDC about this if it continues.</p> <p>29/17 Publication of Minutes</p> <p>Cllr Reynolds asked if the minutes could be put on the notice boards; Parish Clerk confirmed that this has not been done since she has been in post. Cllr Keenan mentioned minutes were not on website. Parish Clerk confirmed the last minutes on website were June 2017 as July 2017 had not been approved until this meeting. Parish Clerk will check the website and ensure it is up to date and make sure it is working correctly, as she does upload documents to it.</p>	<p>Cllr Watkins</p> <p>Parish Clerk</p>

<p>Finance Reports</p> <p>Finance reports were circulated.</p> <p>The following cheques were signed and approved for payment this month:-</p> <p>Chq1276 £1,150.00 Facilities Mgt Ltd</p> <p>Chq1277 £234.01 Odette Ghent salary Oct</p>	
<p>Precept 2018/19</p> <p>To be added to November Agenda.</p>	
<p>Planning</p> <p>Application 17/01142 objections submitted</p> <p>Application 17/01423 no objections</p> <p>Application 17/01317 no objections</p> <p>Application 17/01272 no objections</p> <p>HS2</p> <p>Tahir Ahmed has arranged two sessions at the WI Hall. First on Thursday 26th October 2017 and the second on 1st February 2018. Both will run from 1pm until 3pm.</p>	
<p>The meeting finished at 8.50 pm</p>	

SIGNED AS A TRUE AND ACCURATE RECORD

MEETING CHAIR _____ DATE _____