

# MINUTES

## Drayton Bassett Parish Council Monthly Meeting

Tuesday 15<sup>th</sup> January 2019

Sports Pavilion, Rectory Close, Drayton Bassett, Staffordshire

**Present:**

Chair: Cllr Millard

Councillors: Hemus, Wilkinson, Watkins and  
Keenan

Clerk: Sue Stait

### Apologies

Apologies accepted from Cllrs Edmond and Reynolds

### Visitors

Chris Humphreys – National Grid

Nathan Oliver-Taylor – National Grid, Project Manager

Faye Scullion – National Grid, External Affairs Manager

Chris Lloyd – HS2, Community Engagement Manager

### Declaration of Interest and Code of Conduct

The Chair reminded Councillors of the Code of Conduct. No declarations of interest noted.

**National Grid Representatives** – Nathan Oliver-Taylor from National Grid provided an update on planned works to increase the height of an electricity pylon near the end of Drayton Lane (near Sutton Road). Main works in June and July, no effect on power supply to the village, minimal traffic interruption managed with stop/go signs.

Action: Clerk will add an overview of the plans to the website.

**HS2 Representative** – Chris Lloyd has taken over from Tahir Ahmed as the designated contact for Drayton Bassett. He reported that they were currently working at Drayton Lane Farm. A programme of works is currently being developed and should be available in the next 6 to 12 months. He will attend a meeting when the programme has been agreed to provide an update.

Action: Clerk will add interim updates to the website.

## **Matters Arising from November minutes**

**32/18 Church Memorial** – minute item closed

**33/18 Ground Maintenance Contractor** – Clerk to invite Gavin Traynor from Exterius to the February meeting to discuss the contract. Review areas that are included in the contract, particularly areas around Bromford Housing Association properties.

**36/18 Christmas Tree on the green** – Clerk to add Christmas Tree requirements to September agenda. The Clerk received some very positive feedback regarding the Christmas Tree and Cllr Millard thanked the Clerk for facilitating it.

**37/18 Removing leaf debris at the end of Drayton Lane** – minute item closed.

**29/18 Parking on grass verges on Drayton Lane** – minute item closed

**14/18 Tree Maintenance** – work complete, minute item closed.

**28/18 Stile at the start of the public footpath** – Cllr Hemus has arranged for the work to be done by 20 January 2019.

**02/17 New Play Equipment** – minute item closed.

**31/18 Bus stop opposite Bangley Lane** – Clerk contacted Staffordshire County Council regarding the bus stop. To be followed up prior to next meeting.

**34/18 Precept 2019/20** – Precept figures were reviewed and agreed, incorporating a 3% increase, as agreed at the November meeting. Clerk will submit necessary forms to Lichfield District Council prior to the deadline of 25<sup>th</sup> January 2019. It was agreed to hold a detailed financial review at the September meeting.

Action: Clerk to submit completed forms to Lichfield District Council and add financial review to the September meeting agenda.

**24/18 Improved parking at the recreation ground** – Councillor Reynolds absent, item carried forward to February meeting.

**35/18 Website review** – next steps reviewed. Agreed to go ahead with website update. Cllr Keenan proposed, Cllr Watkins seconded.

Action: Clerk to contact Vision ICT and progress the website update project, and notify existing website host of the change.

## **Reports and Actions**

Nothing to report.

## **Notification of other Parish Matters**

**01/19 Parish Council Notice Board – Mill Lane** – the noticeboard is damaged beyond repair. It was agreed not to replace it. Cllr Hemus will remove it.

**02/19 Gate at Mill Lane** – the gate is damaged. Cllr Hemus will investigate what work is required to make it good.

**03/19 Power to Village Green** – it was agreed that this was cost prohibitive and not practical.

## **Planning**

No objections reference application numbers 19/00012/FULH and 19/00034/FULH

## **Finance**

The Clerk shared the finance report for comment.

Noted: the British Gas monthly payments are higher than normal as bills have been estimated.

Action: Clerk to submit a meter reading.

Cheques for signature:

15/01/19 – 1351 – Clerk salary for November - £226.48

15/01/19 – 1352 – Stuart Phillips Tree and Garden Services - £490

15/01/19 – 1353 – Clerk salary for December - £226.48

15/01/19 – 1354 – Clerk expenses (Christmas tree purchase, removal and newsletter printing - £128)

## **Correspondence**

**16/18 Conservation Area** – Clerk received an update from Claire Hines at LDC. Conservation area has been approved.

**04/19 Tamworth Community Transport Services** – Notification received from Tamworth Community Transport Services that the service has been running at a loss, even with financial support from the Parish Council, and therefore they have taken the decision to reduce the service to one day a week. Passengers will be consulted on which day they would prefer.

**05/19 Best Kept Village applications 2019** – Clerk to request an application form.

**Meeting Closed:** 20:40

SIGNED AS A TRUE AND ACCURATE RECORD

MEETING CHAIR \_\_\_\_\_ DATE \_\_\_\_\_