

MINUTES (DRAFT)

Drayton Bassett Parish Council Monthly Meeting Via Zoom due to Covid-19 restrictions

Tuesday 16th February 2021, 7:00pm

Present: Cllr. Watkins (Chair), Cllr. Wilkinson, Cllr. Keenan, Cllr. Reynolds, Cllr. Edmond, Cllr. Acton and Sue Stait (Clerk)

Apologies: Cllr. Hemus

Public Participation: None

Declaration of Interest and Code of Conduct: None noted

Minutes of Previous Meeting: It was resolved that the minutes of the Parish Council meeting on 12th January be confirmed as a true record. A physical signature will be collected at the next available opportunity.

Parishioners Items: None submitted

Matters Arising:

19/20 Tree and Hedge Work – Cllr. Edmond to check with the contractor when the work will be carried out.

25/20 Footpath Management – The Rights of Way Officer at Stafford County Council is going to speak to the person who removed the fingerpost and footpath marker, with the aim of retrieving it and putting them back in position.

16/20 Overgrown Hedges on New Row – the tenant at no. 1 New Row agreed to cut back the hedge encroaching the pavement at the front of the property. Last house on New Row and the house at the start of Drayton Manor Drive are yet to be contacted. Cllr. Watkins to follow up.

23/20 Play Equipment Inspection – to be reviewed at the March meeting.

12/20 Footpath Stile – to be discussed at the March meeting.

01/21 Playing Fields Maintenance – Clerk to set a date for litter picking volunteers. The hedge at the rear of the playing fields needs some maintenance, add to agenda for the March meeting.

Reports and Actions:

24/20 Oak Farm Development – Cllr. Watkins presented our objections at the Planning Committee meeting on 8th February. As a result, the committee agreed to defer the decision until they had gathered more information on traffic impact, noise, access

etc. They will be seeking a traffic impact statement once the effects of Covid-19 lock-down are no longer a factor.

33/19 HS2 support for village projects – Cllr. Watkins and the clerk had a remote meeting with representatives of Balfour Beatty Vinci regarding how they could support village projects whilst HS2 works were being carried out nearby. The clerk will collate a detailed presentation of short, medium and long term projects that could be supported with funding and/or labour and materials. Also seek parishioners views in the spring newsletter.

Finance: The finance report up to and including 12th February 2021 was approved. Cheques that need to be signed:

Cheques raised for signature:						
16/02/2021	Sue Stait	chq1441	January Salary	£283.08	£0	£283.08

04/21 Online banking – it was agreed that the clerk go ahead with online payment authorisation set up. Proposed by Cllr. Watkins, seconded by Cllr. Edmond and all in favour.

Correspondence:

05/21 Her Majesty's Lord Lieutenant of Staffordshire – unsung hero nomination requests. None noted.

Notification of Other Parish Matters:

06/21 Access to Canal Towpath (Salts lane) – Cllr. Watkins to contact Cllr. Hemus for feedback on a potential licence by 16th March. Add to the March agenda for an update.

Meeting Closed: 20:25

Next Meeting: 23rd March at 7pm, via Zoom.

SIGNED AS A TRUE AND ACCURATE RECORD

MEETING CHAIR _____ DATE _____