

MINUTES (DRAFT)

Drayton Bassett Parish Council Monthly Meeting Sports Pavilion, Rectory Close

Tuesday 22nd June 2021, 7:30pm

Present: Cllr. Edmond (Chair), Cllr. Keenan, Cllr. Reynolds, Cllr. Acton and Sue Stait (Clerk)

Apologies: Cllr. Watkins and Cllr. Hemus

Public Participation: R Keenan, D Davies, J Davies, J Watson, J Jennings

Declaration of Interest and Code of Conduct: None noted.

Minutes of Previous Meeting: It was resolved that the minutes of the Parish Council meeting on 25th May be confirmed as a true record and was signed accordingly by the Chair.

Parishioners Items:

32/21 Overgrown hedges on Drayton Lane – significantly reduce the footpath area. Parishioners advised to report it via the Staffordshire Highways portal: <https://apps2.staffordshire.gov.uk/web/reportfault/#divSelectionHeader>

33/21 Overgrown grass verge on Salts Lane – reduced visibility of on-coming traffic. Cllr. Edmond advised this acted as a speed deterrent, however there were some areas that required cutting back and this will be arranged.

16/21 Parking at the end of Moat Drive – on-going issue with reduced visibility of oncoming traffic. Cllr. Edmond will speak to the local PCSO for guidance. It had also been noted that cars were parked on the verge of the small garden in Moat Drive potentially damaging it. Any other parking issues should be emailed to the clerk: parishclerkdbpc@gmail.com and will be passed on to the PCSO.

29/21 Footpath bridge towards Middleton – it's still wobbly and needs to be assessed.

Matters Arising:

13/21 Road surface degradation at the junction of Salts Lane and Drayton Lane – some work has been done but it continues to get worse. Report again via the portal, parishioners and clerk: <https://apps2.staffordshire.gov.uk/web/reportfault/#divSelectionHeader>

17/21 Dog fouling – although there has been some improvement, it continues to be an issue. Clerk to follow up with the dog fouling enforcement team to put up more

signage where consistent offences are noted. A Parish Council dog poo sign to be put up close to Moat Drive/Drayton Lane junction.

18/21 Oak Farm Barn Planning Application – representatives of the Grosvenor Gospel Hall Trust would like to attend the next meeting. Cllr. Edmond requested they submit a written update prior to the meeting.

19/21 Best Kept Village Competition – thinking ahead to next year's competition, consider planting bulbs in verges this year. Create a plan for how many verges and what might be required (J Watson).

20/21 Diversion signs – Tahir Ahmed will pass on our request to have the discarded signs removed. Item closed.

21/21 Digital newsletter – next newsletter to include parking guidelines (to be discussed with the local PCSO) and a footpath update.

23/21 Extra footpath signage required – current signage is considered sufficient. To be monitored. Footpaths Officer advised that we can take whatever action we deem appropriate but to notify him in advance.

24/21 Website message from the Chair – update actioned. Item closed.

25/21 Bees and wasps at the Church – remind Cllr. Hemus to pass on contact details. Item closed.

33/19 HS2 Support for Village Projects – Balfour Beatty Vinci representatives have conducted two site visits and provided some useful advice. There are some challenges with regard to the timing of their support. Clerk to set up a separate meeting to discuss in more detail.

07/21 Plan for Village Planters – actioned, some positive feedback from parishioners. Item closed.

08/21 Village Green – it was noted that some cars were parking with wheels on the verge at the village green. Clerk to contact the school to ask parents not to do this.

10/21 Review Parish Council Policies – clerk to circulate policies to Councillors.

01/21 Playing fields maintenance – assume the Parish Council own the perimeter hedge so include this in the separate meeting (see 33/19).

12/21 Water leak on the playing fields – had an initial meeting with Balfour Beatty Vinci drainage expert. More investigation required.

Reports and Actions:

28/21 Recreation ground tree overhanging garden – the tree was cut back by a local contractor. Cllr. Watkins to follow up with the impacted parishioner.

29/21 2 Rectory Close, hedgerows encroaching on the pavement – Cllr. Watkins to send a letter.

30/21 Tree by carpark at the recreation ground needs trimming – the parish council can arrange a working party to raise the crown.

31/21 New Councillor vacancy – clerk to produce some signs that can be laminated and displayed around the village. Include it in the newsletter and ask the school to do the same. Plus Facebook / Whatsapp groups / Next Door Drayton Bassett.

Finance: The finance report up to and including 16th June 2021 was approved.

Cheques for signature:

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22/06/2021	M Keenan	chq 1451	Planting	£34.89	£0.00	£34.89
22/06/2021	Topliss Associates	chq 1452	Internal Audit	£126.00	£25.20	£151.20
						£186.09

04/21 Online Banking – work in progress. Update reference to online banking in Finance Regulations and Standing Orders when set up.

27/21 AGAR – AGAR documentation was reviewed and signed by the Chair. Clerk to submit to the external auditors prior to the deadline of 30th June.

Planning:

Application No: 21/00669/FUH - (Full Application (Householder))

Applicant: Mr M Clutterbuck

Location: Fairways, Drayton Lane, Drayton Bassett, Tamworth

Proposal: Erection of perimeter metal railings and electric sliding gates.

Objection submitted.

Application No: 21/01041/FUL - (Full Application)

Applicant: Mr M Kenny

Location: The Woodlands, Drayton Lane, Drayton Bassett, Tamworth

Proposal: Demolition of existing dwelling and erection of 1no replacement dwelling and associated works

Objection to be submitted.

Correspondence:

None received.

Notification of Other Parish Matters:

34/21 Conifers at the recreation ground – three quotes received for cutting them back, ranging from £2,200 to £3,800. Cheapest quote is also the most recommended contractor. Cllr. Reynolds proposed we go ahead with the cheapest quote, Cllr. Keenan seconded. All in agreement.

Meeting Closed: 20:20

Next Meeting: 20th July at 7:30pm at the Sports Pavillion.

SIGNED AS A TRUE AND ACCURATE RECORD

MEETING CHAIR _____ DATE _____